

**FINANCE & ASSETS COMMITTEE**  
**ANNUAL AGENDA PLAN**

**AGENDA ITEM NO 14**

**LEAD OFFICER: Sally Bonnett, Director Community**  
**Democratic Services Officer: Leah Mickleborough**

<b>Thurs 26 September 2024</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Local Council Reduction Scheme Policy Review	Director Finance and S151 Officer
MTFS Update	Director Finance and S151 Officer
Budget Monitoring Q1	Director Finance and S151 Officer
Gender Pay Report	HR Manager
Equality Policy	HR Manager
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – ECTC Management Accounts	ECTC Finance Manager
<b>Thurs 28 November 2024</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Service Delivery Plans – 6-Month Performance Update	Service Leads
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Finance Report	Director Finance and S151 Officer
Q2 Budget Monitoring	Director Finance and S151 Officer
Treasury Management Update	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Annual Infrastructure Funding Statement	Director Community
ECTC Half Yearly Report	Director Commercial
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – ECTC Management Accounts	ECTC Finance Manager
<b>Thurs 30 January 2025</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
2025/26 Annual Treasury Management Strategy MRP & AIS	Director Finance and S151 Officer
Q3 Budget Monitoring	Director Finance and S151 Officer
Revenue Budget 2025/26	Director Finance and S151 Officer
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – Appointments, Transfers, Resignations	HR Manager

**Notes:**

- 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked \***
- 2. Agenda items in italics are provisional items / possible items for future meetings.**

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**ANNUAL AGENDA PLAN**

**AGENDA ITEM NO 14**

**LEAD OFFICER: Sally Bonnett, Director Community**  
**Democratic Services Officer: Leah Mickleborough**

<b>Thurs 27 March 2025</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Service Delivery Plans 2025/26	Service Leads
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Assets Management Plan 2025/26	Open Spaces & Facilities Manager
Annual Review RIPA Policies	Director Legal
ECTC Annual Business Plan 2025/26	ECTC Finance Manager
ECTC Management Accounts	ECTC Finance Manager
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO

**Notes:**

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