

**TITLE: Outside Bodies Representative Update Report**

Committee: Operational Services

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**1.0 Issue**

- 2.1. To appoint a lead representative and substitute to replace the current representatives on outside bodies.

**2.0 Recommendations**

- 2.2. That the committee determine representatives to the following bodies:
  - 2.3. 1 additional representative to the Community Safety Partnership
  - 2.4. 1 additional representative to Citizens Advice West Suffolk
  - 2.5. 1 substitute representative to the Cambridgeshire County Council Adults and Health Committee

**3.0 Background**

- 3.1 The Council's Constitution specifies in the Terms of Reference for the Operational Services Committee that it should appoint representatives to Outside Bodies within its remit, from the wider membership of Council, for a period of up to 4 years. In practice, appointments are made at the first meeting after the elections and are then only reviewed between elections if there is a change of circumstances. A full list of appointments was made following the May 2023 elections.
- 2.6. The Democratic Services and Elections Services Manager was informed that Councillor Lay had elected to step down from his appointment as the Council's representative to Citizens Advice West Suffolk, the Community Safety Partnership and as the substitute representative to Cambridgeshire County Council Adults and Health Committee.
- 2.7. Group Leaders were invited to submit nominations to these positions. At the time of producing this report, Democratic Services had received multiple nominations to the Citizens Advice and Community Safety Partnership and a nominee to the Adults and Health Committee. However, further nominations can be made at the Committee itself.

2.8. All nominees will be required to be formally proposed and seconded at the Committee, and voting will then take place based on a show of hands. A secret ballot may take place if requested by a majority vote.

#### **4.0 Conclusions**

2.9. Cllr Lay has agreed to step down from the role as a representative on outside bodies, and thus new appointments are required to be made.

#### **5.0 Additional Implications Assessment**

<b>Financial Implications</b>  <b>None</b>	<b>Legal Implications</b>  <b>None</b>	<b>Human Resources (HR) Implications</b>  <b>None</b>
<b>Equality Impact Assessment (EIA)</b>  <b>N/A</b>	<b>Carbon Impact Assessment (CIA)</b>  <b>N/A</b>	<b>Data Protection Impact Assessment (DPIA)</b>  <b>N/A</b>

#### **6.0 Appendices**

None

#### **7.0 Background documents**

None