

**FINANCE & ASSETS COMMITTEE**  
**ANNUAL AGENDA PLAN**

**AGENDA ITEM NO 19**

**LEAD OFFICER: Sally Bonnett, Director Communities**  
**Democratic Services Officer: Jane Webb**

<b>Thurs 26 September 2024</b>	<b>4:30pm</b>
Chair's Announcements	Chair
East Cambs Trading Company 2023-24 Accounts	Director Commercial
MTFS Update	Director Finance and S151 Officer
Finance Monitoring	Director Finance and S151 Officer
Hedgehog Recovery SPD	Strategic Planning Manager
Environment Policy	Strategic Planning Manager
Net Zero Villages Grant Scheme	Strategic Planning Manager
Assets Update	Open Spaces & Facilities Manager
Health and Safety Annual Report	Open Spaces & Facilities Manager
Economic Development Funding Update	Economic Development Manager
Gender Pay Report	HR Manager
Equality Policy	HR Manager
Bereavement Centre update	Director Operations
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – ECTC Management Accounts	ECTC Finance Manager
EXEMPT - Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
<b>Thurs 28 November 2024</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Service Delivery Plans – 6-Month Performance Update	Service Leads
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Local Council Tax Reduction Scheme Policy Review	Director Finance and S151 Officer
Finance Report	Director Finance and S151 Officer
Finance Monitoring	Director Finance and S151 Officer
Treasury Management Update	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Annual Infrastructure Funding Statement	Director Community
Whistleblowing Policy Update	Director Legal
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – ECTC Management Accounts	ECTC Finance Manager
<b>Thurs 30 January 2025</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
2025/26 Annual Treasury Management Strategy MRP & AIS	Director Finance and S151 Officer
Finance Monitoring	Director Finance and S151 Officer
Revenue Budget 2025/26	Director Finance and S151 Officer

**Notes:**

- 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked \***
- 2. Agenda items in italics are provisional items / possible items for future meeting**

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Bereavement Centre Update	Director Operations
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO
EXEMPT – Appointments, Transfers, Resignations	HR Manager
<b>Thurs 27 March 2025</b>	<b>4:30pm</b>
Chair’s Announcements	Chair
Service Delivery Plans 2025/26	Service Leads
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Assets Management Plan 2025/26	Open Spaces & Facilities Manager
Bereavement Centre Update	Director Operations
Annual Review RIPA Policies	Director Legal
ECTC Annual Business Plan 2025/26	ECTC Finance Manager
EXEMPT - ECTC Management Accounts	ECTC Finance Manager
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO

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