

**ACTION TAKEN BY THE CHIEF EXECUTIVE ON THE GROUNDS OF URGENCY**

Committee: Council  
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Author: Democratic Services Manager  
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**1.0 ISSUE**

1.1. To note the action taken by the Chief Executive on the grounds of urgency.

**2.0 RECOMMENDATION(S)**

2.1. That the action taken by the Chief Executive on grounds of urgency be noted.

**3.0 BACKGROUND/OPTIONS**

**(a) Finalisation of the Crematorium Full Business Case**

3.1. The Council had committed to bringing forward a full Business Case on the proposals for a potential Crematorium to be built in the district, following the approval of an outline business case, and subsequently successfully securing planning permission for a Crematorium and natural burial facility at Mepal.

3.2. To bring forward the final business case (FBC) Officers require more detailed advice relating to the application of VAT on the capital build and proposals for the delivery model of the facility should it get approval.

3.3. To undertake this work further financial provision is required of up to £30,000. The decision on the grounds of urgency will enable the work to be completed promptly so that the FBC can be considered at the next appropriate Finance and Assets Committee ahead of it going to Full Council.

3.4. Under the Constitution, the Chief Executive is required to consult with the Leader of the Council prior to delegated decisions being made and subsequently inform the Chairman of Council and Leaders of the other Political Groups on the Council.

**4.0 FINANCIAL IMPLICATIONS / EQUALITY IMPACT STATEMENT / CARBON IMPACT ASSESSMENT**

4.1. Additional financial implications detailed above.

4.2. Equality Impact Assessment not required for the purposes of this report.

**5.0 APPENDICES**

None

Background Documents:

- (a) Urgent Action Memo dated: 24 August 2023