

TITLE: APPROVAL OF THE 2018/2019 FOOD AND HEALTH AND SAFETY SERVICE PLAN

Committee: Operational Services

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Issue

1. The Council needs to update its service plan for both food and safety to satisfy requirements of the Food Standards Agency and Health and Safety Executive.

Recommendations

2. The Committee is asked to approve the East Cambridgeshire District Council Food and Health and Safety Service Plan at Appendix 1.

Background/Options

3. Officers are authorised by East Cambridgeshire District Council to carry out a number of statutory functions according to food and health and safety laws.

Under the Food Safety Act 1990 and Food Standards Agency Framework Agreement (Amendment No. 5, 2010), the Food Standards Agency requires East Cambridgeshire District Council to have a Food Safety service plan.

Under the National Local Authority enforcement Code (National Code) East Cambridgeshire District Council is required to develop and approve a Health and Safety service plan. The National Code is given legal effect under Section 18 of the Health and Safety at Work etc. Act 1974.

The Food Standards Agency requires local authorities to present its food policy in accordance with its Framework Agreement Amendment and the Health and Safety service plan has been included into this.

Arguments/Conclusions

4. The East Cambridgeshire District Council's service plans for Food and Health and Safety allow the Council to satisfy the requirements for these of both the Food Standards Agency and Health and Safety Executive.

Additional Implications Assessment

5. In the table below, please put Yes or No in each box:

Financial Implications NO	Legal Implications NO	Human Resources (HR) Implications NO
Equality Impact Assessment (EIA) NO	Carbon Impact Assessment (CIA) NO	Data Protection Impact Assessment (DPIA) NO

6. You only need to put 'Yes' in the above boxes, if the content of your report has **new or additional** implications relating to the listed areas. You do not need answer yes, if the proposals do not impact upon current finance or staffing levels or do not have new/changed legal requirements. If you put yes in any of the boxes, you need to give a brief summary of the implications under the relevant heading, for example:

(a) Financial implications

7. In the case of the three impact assessment areas, you also will need to complete the relevant assessment form and forward it to the designated officer detailed in the relevant guidance. Guidance on each of these areas can be found at the listed links:

[Equality Impact Assessment](http://intranet.eastcambs.gov.uk/employee-self-service/equality-diversity-and-inclusion/equality-impact-assessments) (intranet.eastcambs.gov.uk/employee-self-service/equality-diversity-and-inclusion/equality-impact-assessments)

[Carbon Impact Assessment](http://intranet.eastcambs.gov.uk/report-template) (intranet.eastcambs.gov.uk/report-template)

[Data Protection Impact Assessment](http://intranet.eastcambs.gov.uk/sites/default/files/Data%20Protection%20Impact%20Assessment%20Guidance%20%282%29.pdf)
(intranet.eastcambs.gov.uk/sites/default/files/Data%20Protection%20Impact%20Assessment%20Guidance%20%282%29.pdf)

Appendices

Appendix 1 ENVIRONMENTAL HEALTH, FOOD SAFETY and HEALTH AND SAFETY, SERVICE DELIVERY PLANS

Background documents

Background Documents Food Standards Agency Framework Agreement Amendment No.5: April 2010

Food Safety Act 1990 s.40

Health and Safety Executive LAC 67 (2)

National Local Authority (LA) Enforcement Code