



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: ASSET DEVELOPMENT COMMITTEE

TIME: 4:00pm

DATE: 17th December 2018

VENUE: Council Chamber, The Grange, Nutholt Lane, Ely

ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes

DIRECT DIAL:(01353) 616456 EMAIL: adrian.scaites-stokes@eastcambs.gov.uk

Membership:

Conservative Members

Cllr Bill Hunt (Chairman)
Cllr Lisa Stubbs (Vice Chairman)
Cllr Christine Ambrose Smith
Cllr David Ambrose Smith
Cllr Paul Cox
Cllr Mathew Shuter

Substitutes

Cllr Ian Bovingdon
Cllr Lis Every
Cllr Mike Rouse

Lead Officer:

John Hill, Chief Executive

Quorum: 3 Members

Liberal Democrat Member

Cllr Lorna Dupré
(Spokesperson)

Substitute

Cllr Sue Austen
Cllr Christine Whelan

A G E N D A

1. Public Question Time
- the meeting will commence with up to 15 minutes public question time
2. Apologies and Substitutions
3. Declarations of Interest
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

4. Minutes:
Asset Development Committee 8th October 2018
5. Chairman's Announcements
6. Burwell Public Conveniences
7. Barton Road Public Convenience Improvements
8. Asset Maintenance Programme 2018/19
9. Forward Agenda Plan
10. EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS

That the press and public be excluded during the consideration of the remaining item nos. 11 to 13 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1,2 and 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

11. East Cambs Trading Company Ltd (ECTC) Office Accommodation
12. Ely Registry Office – 74 Market Street, Ely
13. Land Development Opportunities and Asset Development Programme Update 2018/19

NOTES:

1. The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons.
Allowing for Member/Officer attendance and room layout constraints, this will normally give **a capacity for public attendance of 60 people**.
Admittance to the Council Chamber is on a “**first come, first served**” basis and public access will be from 30 minutes before the start time of the meeting.
2. Fire instructions for meetings:
 - If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
 - The fire assembly point is in the front staff car park by the exit barrier.
 - This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.
 - The Democratic Services Officer will sweep the area to ensure that everyone is out of this area.
3. Reports are attached for each agenda item unless marked “oral”.
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk
5. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

“That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).”



EAST
CAMBRIDGESHIRE
DISTRICT COUNCIL

AGENDA ITEM NO. 4

Minutes of a meeting of the Asset Development Committee held in the Council Chamber, The Grange, Nutholt Lane, Ely on 8th October 2018 at 4:00pm.

P R E S E N T

Councillor Bill Hunt (Chairman)
Councillor Christine Ambrose Smith
Councillor David Ambrose Smith
Councillor Paul Cox
Councillor Mathew Shuter
Councillor Lisa Stubbs

I N A T T E N D A N C E

Maggie Camp – Legal Services Manager and Monitoring Officer
Spencer Clark – Open Spaces & Facilities Manager
John Hill – Chief Executive
Victor Le Grand – Senior Leisure Services Officer
Phil Rose – Strategic Land Advisor, East Cambs Trading Company
Adrian Scaites-Stokes – Democratic Services Officer

14. PUBLIC QUESTION TIME

There were no public questions.

15. APOLOGIES AND SUBSTITUTIONS

Apologies were received from Councillor Lorna Dupré.

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. MINUTES

Councillor Lisa Stubbs wished it recorded that she had offered apologies for the 24th May meeting, and this was agreed.

It was resolved:

That the minutes of the Asset Development Committee meetings held on 24th May 2018, as amended, and 31st May 2018 be confirmed as correct records and be signed by the Chairman.

18. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcements:

- Three car parking spaces at Barton Road had just re-opened and the other spaces currently occupied by the builders would become available in around six weeks. This would result in an overall loss, after the building work, of only one space.
- Three extra parking spaces had been created in Broad Street.
- Four new disabled spaces had been created in Newnham Street, to compensate for the closing of the spaces by the old Paradise swimming pool site. The new spaces would be upgraded to provide for better facilities.
- The previous five coach parking spaces at Barton Road had been replaced with six new spaces on the new Downham Road site. This would offer better facilities for the coach drivers.
- The Dock car park had been very successful and was nearly always full. A request had been made to seek some extra facilities near that site. This was good news for commuters and the Council.

19. **MEPAL OUTDOOR CENTRE: PROGRESS REPORT**

The Committee considered a report, reference T116 previously circulated, on the progress in the reinstatement and re-opening of Mepal Outdoor Centre.

The Senior Leisure Services Officer advised the Committee that this was a work-in-progress, as not much work had been undertaken over the summer, due to seasonal pressure and the consequent lack of capacity of the partner company. Since August/September the company had become more involved and had started surveying the facilities. This included looking at the lake, surrounding vegetation, the land, the buildings and the high rope facilities. The company would then gauge what work needed to be done and news on this was expected shortly.

Councillor Matthew Shuter joined the meeting at this point, 4:10pm.

Work on the site was expected in the second half of the winter with an anticipated opening date of the Whitsun weekend. So the project was progressing, if a bit slowly. The Council had hired some legal expertise on leases to draft the Heads of Term before signing the facility over to the company. The proposals put forward suggested a rental basis with the company gaining the net profit. Safeguards for the Council would be needed and those details were being sorted out. The Council would be looking for a 25-year lease.

Councillor David Ambrose Smith queried whether the legal advisers were known to the Council. The Committee was informed that they were the same company that had been used for The Hive leisure centre.

Councillor Bill Hunt noted that the Council still had responsibility for insurance and security of the site and asked when this responsibility would be transferred to the company. The Senior Leisure Services Officer guessed that this would be when the site was handed over, probably around the end of the financial year.

It was resolved:

That the contents of the report be noted.

20. **ASSET MAINTENANCE PROGRAMME 2018/19**

The Committee considered a report, reference T117 previously circulated, updating Members on the Asset Management Planned Maintenance Programme for 2018/19.

The Open Spaces & Facilities Manager advised the Committee that the old Paradise swimming pool had now been demolished. The site had been tricky to work on, so the contractors had taken it down stage-by-stage. The project had been well managed by the Council and its partners, including Palace Green Homes, and had been delivered on budget and on time.

Congratulations were offered by Councillor Lisa Stubbs, endorsed by Councillor Bill Hunt, on the work done at the old pool site.

The Manor Court Road, Witchford footpath had been completed satisfactorily, by working in conjunction with the residents. A large stretch had been done but UK Power Networks had come along soon after and had dug up some of it after it had been finished.

Councillor Mathew Shuter noted that the work of UK Power Networks appeared unfinished, according to the pictures shown, so the Council needed to keep an eye on that. The Committee was informed that the company had already been spoken to and they would be returning to do more work. Councillor Bill Hunt suggested that all correspondence with that company be in writing, to provide an audit trail.

At The Hive new charging points for electric vehicles had been installed. These had been at no cost to the Council, as the installers would take all profits while the Council received rental income. Councillor David Ambrose Smith questioned whether there were any plans to install similar points in other parts of the district. The Open Spaces & Facilities Manager acknowledged that there could be plenty of opportunities to do so and the Council was always looking to make improvements.

It was resolved:

That the actual spend (at 30th August 2018) set out in Appendix 1 be noted.

21. **FORWARD AGENDA PLAN**

The Committee considered and noted its Forward Agenda Plan.

22. **EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS**

It was resolved:

That the press and public be excluded during the consideration of the items 10 and 11 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Categories 1, 2 and 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

23. **LAND DEVELOPMENT OPPORTUNITIES AND ASSET DEVELOPMENT PROGRAMME UPDATE 2017/18**

The Committee considered an Exempt report T118, previously circulated, that provided an update on land development opportunities and the asset development programme.

The Strategic Land Advisor advised the Committee that two important projects were nearing their conclusions. At Barton Road the two affordable flats had been transferred to the Community Land Trust. Six other dwellings had already been sold with just two remaining. This had been done without having to use a show home, so the budget had been achieved and the sales had exceeded expectations. The quality of the scheme, due to the high specifications being maintained across all the dwellings, the build and its location had proved very attractive. There had been some delays in the programme due to adverse weather conditions. There was still some minor works to complete, such as drop-kerbs and some re-surfacing.

The site in Soham had been a different prospect but, of the thirteen dwellings, six affordable houses had been transferred to the local Community Land Trust and four had been sold. This project had gone through very smoothly.

Councillor Mathew Shuter asked whether the dwellings were freehold or leasehold. It was disclosed that the townhouses at Barton Road were freehold whilst the flats were on a 125-year lease. All the houses at Soham were freehold except for three apartments which were leasehold.

Councillor Bill Hunt was pleased to see that the houses at Barton Road had achieved a higher value than expected and that two couples had secured the affordable flats allowing them to get on the housing ladder.

Councillor Mathew Shuter offered his compliments on the Barton Road scheme, as the houses looked magnificent and were top quality.

It was resolved:

That the progress in relation to the Land Development Opportunities and Asset Development Programme be noted.

24. **EXEMPT MINUTES**

It was resolved:

That the exempt minutes of the Asset Development Committee meeting held on 31st May 2018 be confirmed as a correct record and be signed by the Chairman.

The meeting concluded at 4:38pm.

TITLE: BURWELL PUBLIC CONVENIENCES

Committee: Asset Development Committee

Date: 17 December 2018

Author: Director Commercial

[T157]

1.0 ISSUE

- 1.1 To consider the transfer of the freehold of the public conveniences at The Causeway, Burwell.

2.0 RECOMMENDATION(S)

- 2.1 Members are requested to approve the transfer (at the value of £5.00) the freehold of the public conveniences at The Causeway, Burwell to Burwell Parish Council, subject to the conditions set out in 3.5.1 of this report.

3.0 BACKGROUND/OPTIONS

- 3.1 On 22 June 2016, Commercial Services Committee (Agenda Item 7) approves the closure of the public conveniences at The Causeway, Burwell and make a compensation payment to Burwell Parish Council equivalent to 1 years running costs.
- 3.2 The Council ceased the operation of the public conveniences on 31 August 2018 and made a compensation payment of £9,026 to Burwell Parish Council.
- 3.3 Burwell Parish Council recognised that there was a need provide public conveniences and as such made alternative provision.
- 3.4 In October 2017 Burwell Parish Council formally wrote to the District Council requesting the Council to consider transferring the freehold interest of the building to Burwell Parish Council to allow them to use the building for the provision of public conveniences and storage.
- 3.5 Following negotiations with Burwell Parish Council, on 29 October 2018, the Director Commercial made a final offer, subject to Asset Development Committee consent, to Burwell Parish Council. The final offer made is set out below:
- 3.5.1 Offer the freehold interest in the public conveniences to Burwell Parish Council on payment of the sum of £5 and subject to a restrictive covenant that the build must be used as a public convenience and storage only, no other uses are permitted. Further conditions are associated with this offer:

- No more than 40% of the building shall be used for storage and this will be clearly defined on a plan (to follow after agreement in principle)
- The Parish Council undertake to use the £9,026 already provided by the District Council to facilitate the improvements
- The Parish Council will undertake to make the improvements as soon as practicably possible following acquisition of the building, those improvements being:
 - o Improving facilities to install a unisex, accessible toilet with baby changing facilities in the 60% element of the building to a high quality standard

- In the event that the Parish Council do not undertake such works then 100% of the building must be retained for public conveniences, i.e. no storage use will be permitted
- Regardless of the storage use, in the event that the Parish Council cease to operate public conveniences the freehold will revert to East Cambridgeshire District Council for the consideration of £5
- The Parish Council will provide to the Council the opening days/times- this will stipulate the minimum that would be acceptable to ensure that the public conveniences are deemed to be considered 'in operation'
- In the event that the building reverts to East Cambridgeshire District Council it will be agreed that the building would be in the same condition as at handover from East Cambridgeshire District Council to Burwell Parish Council.

3.6 On 13 November 2018 Burwell Parish Council resolved to accept the offer set out in 3.5.1 above.

4.0 ARGUMENTS/CONCLUSIONS

4.1 The District Council has worked proactively with Burwell Parish Council and recognise that there is a desire for Burwell Parish Council to provide facilities for the residents and visitors of Burwell.

4.2 The Director Commercial is satisfied that adequate provision has been made to protect best value when disposing of public assets; this has been reflected in the conditions set out in 3.5.1 above and as such it is recommended that Members approve the transfer of the freehold of The Causeway, Burwell to Burwell Parish Council subject to the conditions set out in 3.5.1.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 Each party will meet its own legal fees to complete the transfer.

5.2 Equality Impact Assessment (INRA) not required.

6.0 APPENDICES

6.1 None

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Burwell Public Conveniences- Commercial Services Committee- 22 June 2016- Agenda Item 7	Room 107 The Grange, Ely	Emma Grima Director Commercial (01353) 616960 E-mail: emma.grima@eastcambs.gov.uk

TITLE: BARTON ROAD PUBLIC CONVENIENCE IMPROVEMENTS

Committee: Asset Development Committee

Date: 17 December 2018

Author: Director Commercial

[T158]

1.0 ISSUE

1.1 To consider improvements to the public conveniences at Barton Road, Ely.

2.0 RECOMMENDATION(S)

2.1 Members are requested to authorise the Director Commercial to spend up to £20,000 to make improvements to the public conveniences at Barton Road, Ely.

3.0 BACKGROUND/OPTIONS

3.1 Following the review of public conveniences, approved by Asset Development Committee and Commercial Services Committee respectively, Officers have worked proactively with City of Ely Council and reviewed the benefits of the public conveniences at Barton Road, Ely.

3.2 A survey, carried out by the District Council and City of Ely Council concluded that the public conveniences are well used by both residents of Ely and visitors to Ely and as such City of Ely Council has agreed to make a contribution of £7,000 per annum for the maintenance and operation of the public conveniences.

3.3 The District Council recognises the need for these facilities, particularly for those visiting Ely. The facilities are located in close proximity to Barton Road car park which also has a coach drop off point.

3.4 The review that informed previous recommendations highlighted that there was a need to improve the public conveniences at Barton Road, Ely. Officers have now conducted an assessment of the works that need to be carried out to make the facilities fit-for-purpose. The following improvement works have been identified:

- Retiling (floor to ceiling)
- Replacement of urinals with waterless urinals
- Replacement of taps with water saving taps
- Other minor cosmetic improvements

3.5 It is estimated that the cost of these work are in the region of £20,000.

4.0 ARGUMENTS/CONCLUSIONS

- 4.1 As it is recognised that there is a need to have public conveniences at Barton Road, Ely and that the current provision is not satisfactory; with this location often being the first impression that residents and visitors have of Ely, it is recommended that Members approve the improvement works referred to in 3.4.1 above.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

- 5.1 The costs associated with the improvement works identified in 3.4 are estimated to be in the region of £20,000. Officers will work to ensure that the costs do not exceed this estimate. These costs will be met from the contribution made from City of Ely Council (as referenced in 3.2 above) and Section 106 contributions.
- 5.2 Equality Impact Assessment (INRA) not required.

6.0 APPENDICES

- 6.1 None

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
None	Room 107 The Grange, Ely	Emma Grima Director Commercial (01353) 616960 E-mail: emma.grima@eastcambs.gov.uk

ASSET MAINTENANCE PROGRAMME 2018/19

Committee: Asset Development Committee

Date: 17th December 2018

Author: Open Spaces & Facilities Manager

[T159]

1.0 ISSUE

1.1 To update Members on the Asset Management Planned Maintenance Programme for 2018/19.

2.0 RECOMMENDATION

2.1 Members are requested to note actual spend (at 30th November 2018) set out in Appendix 1.

3.0 BACKGROUND/OPTIONS

3.1 The following works have now been completed from the 2018/19 programme.

- Roof & Gully repairs to the Annexe part of The Grange.

3.2 Actual spend to date (from 1/4/2018) £104,448.79 representing 55.03% of total estimated maintenance programme costs for 2018/19 programme.

3.3 Works to reduce the height of Barton Road car park wall are under way following a structural survey.

4.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

4.1 Equality Impact Assessment (EIA) not required.

5.0 APPENDICIES

5.1 Appendix 1 – Asset Management Planned Maintenance Programme 2018/19.

Background Documents	Location	Contact Officer
None	Room 106	Spencer Clark
	The Grange Ely	Open Spaces & Facilities Manager (01353) 616364 E-mail: spencer.clark@eastcambs.gov.uk

APPENDIX 2

Asset	Planned Expenditure	Nature of Work	Committed to Date	Notes	Additional Expenditure	Nature of Work
Public Car Parks						
	12,000.00	The Grange- Resurfacing/Repairs	0.00	Works b/fwd from last year		
	4,000.00	Drainage gully cleaning in all car parks				
	2,500.00	Emptying of interceptor tanks in all car parks		These have been paid for out of the car park budget		
	1,000.00	Newnham Street- Walkway white lining				
	6,600.00	Newnham Street- Reconfiguration of disabled spaces				
	2,500.00	General Pot hole repairs				
	10,000.00	Streetlight survey/repairs				
Un-planned works						
Total Public Car Parks	38,600.00		0.00		0.00	
Closed Churchyards						
	8,000.00	Roadway repair - St Mary's - Burwell				
	300.00	Jetting of drain in St Marys Churchyard				
Total Closed Churchyards	8,300.00		0.00		0.00	
Barton Road						
					1,200.00	Wall Repair
Un Planned works						
					5,700.00	Barton Road Wall Reduction
Total Barton Road	0.00		0.00		6,900.00	
Littleport Depot						
	165.00	Emptying of septic tank (up to 1,000 gallons)				
	80.00	Legionalla Risk Assesments		Paid for from Depot budget		
Un-planned works						
Total Littleport Depot	245.00		0.00		0.00	
The Hive Leisure Centre						
		Pumping Station service / maintenance	TBA			
		Car Park Maintenance & Drainage	TBA			
		Streetlighting	TBA			
		Barrier - Service / maintenance	TBA			
Un-Planned works						
Total The Hive Leisure Centre	0.00		0.00		0.00	
Play Areas						
	5,000.00	Equipment replacement		These have been purchased from the open spaces budget		
Un-Planned works						
Total Play Areas	5,000.00				0.00	
Public Conveniences						
	1,000.00	Legionella Risk Assessments		Paid for from toilet budgets		
	5,000.00	Redecoration and tiling - Barton Road				
Un-planned works						
Total Public Conveniences	6,000.00		0.00		0.00	

Asset Management Budget

Asset	Planned Expenditure	Nature of Work	Committed to Date	Notes	Additional Expenditure	Nature of Work
Public Footpaths/Open Spaces						
	15,000.00	Repair to various footpaths			262.04	Sluice artwork electrical fault
	13,700.00	Manor Court Road Footpath	13,650.00	Completed	233.33	Cleaning of Ely Bus shelters
	10,000.00	District Streetlights				
Un-planned works						
Total Public Footpaths/Open Space	38,700.00		13,650.00		495.37	
The Grange						
	3,000.00	Replacement carpet	0.00	Replacement programme		
	12,500.00	Gully roof repairs (estimated cost)	12,850.00	Completed		
	125.00	Legionella Risk Assessment		Paid from The Grange budget		
					3,596.40	Server room gas suppression remedial works following service
Un-planned works						
Total The Grange	17,425.00		12,850.00		3,596.40	
Wentworth Travellers Site						
	1,000.00	Jetting of drainage gullies and emptying interceptor tank		Annual routine maintenance	39.74	Plot 5 Call Electrical call out
	512.00	Servicing of sewage treatment plant		Paid from Wentworth budget		
	170.00	Legionella Risk Assessment		Paid from Wentworth budget		
	85.00	De-sludge of treatment plant (per 1,00 gallons)		Paid from Wentworth budget		
Un-planned works						
Total Wentworth Travellers Site	1,767.00		0.00		39.74	
Unit 6 St Thomas Place						
					20.83	Toilet syphon
Total Unit 6 St Thomas Place	0.00		0.00		20.83	
Unit 8 St Thomas Place						
Total Unit 8 St Thomas Place	0.00		0.00		0.00	
70 Market Street, Ely (CAB)						
	125.00	Legionella risk assessment	123.38	Completed		
Total 70 Market Street, Ely (CAB)	125.00		123.38		0.00	
72 Market Street, Ely						
	125.00	Legionella risk assessment	123.38	Completed		
					129.5	Fire Alarm Service
					193.39	Installation of Emergency light
					4156.9	Decoration
					730.20	Stair lift service and repairs
Total 72 Market Street, Ely (Cambs Acre)	125.00		123.38		5,209.99	
74 Market Street, Ely (Registry Office)						
Total 74 Market Street, Ely (Registry Office)	0.00		0.00		0.00	

Asset	Planned Expenditure	Nature of Work	Committed to Date	Notes	Additional Expenditure	Nature of Work
Cemetery Lodge						
	150.00	Boiler servicing/Gas safe check		Annual routine maintenance		
Total Cemetery Lodge	150.00		0.00		0.00	
Ely Museum						
	4,500.00	Main roof surfaces investigation	0.00	Not started		These works have been carried forward from last year. After a meeting with the Museum and Chairman we now know the timescales of the Museums work programme and works identified here will be carried out to ensure the Council is maintaining its asset.
	4,000.00	Insulation of main roof space	0.00	Not Started		
	3,000.00	Replacement of lead flashing on chimney stacks	0.00	Not Started		
	1,500.00	Replacement of roof tiles	0.00	Not Started		
	500.00	Internal flues to be ventilated and capped externally	0.00	Not Started		
	1,000.00	Installation of French drain	0.00	Not Started		
	1,000.00	Ventilation of roof space	0.00	Not Started		
	5,000.00	Main walls to be repointed	0.00	Not Started		
	4,000.00	External window/door/eaves joinery repair wet rot damage	0.00	Not Started		
	4,000.00	Investigate and undertake floor repairs	0.00	Not Started		
	6,000.00	Internal replastering	0.00	Not Started		
	395.00	Fire alarm monitoring				
	125.00	Legionella risk assessment	123.38	Completed		
Total Ely Museum	35,020.00		123.38		0.00	
St Johns Road Garages						
	250.00	Jetting of drainage gullies		Routine Maintenance		
					137.85	Streetlight repairs
Total St Johns Road Garages	250.00		0.00		137.85	
The Old Barn, Littleport						
	125.00	Legionella risk assessment	123.38	Complete		
	395.00	Service of sewage dual pump	349.00	Complete		
Total The Old Barn, Littleport	520.00		472.38		0.00	
Market Place, Ely						
Un-planned works					1,000.00	Picket fence for Royal visit
					51,266.29	Upgrading of the bollards
Total Market Place, Ely	0.00		0.00		52,266.29	
Mepal Outdoor Centre						
	11,471.40	Monthly fee for security cameras - 955.95 per month	7,647.60			
Un-planned works						
Total Mepal Outdoor Centre	11,471.40		7,647.60		0.00	

Asset	Planned Expenditure	Nature of Work	Committed to Date	Notes	Additional Expenditure	Nature of Work
Other						
Fixed Electicial Testing						
	800.00	ECIR reports Market Square	367.20			
	1,000.00	Wentworth Travellers Site		Paid from Wentworth budget		
Total Fixed Electrical Testing	1,800.00		367.20		0.00	
Contributions to works						
	-200.00	Ely museum fire alarm	-200.00			
Periodic Inspections, Surveys, Valuations & Misc. Projects						
None planned	16,000.00	Contingency			625.00	Valuation report Broad Street
Total Misc. Projects	16,000.00		0.00		625.00	0.00
Valuation of Assets (end of year financial accounts)						
	3,500.00		0.00		0.00	
Valuation of Assets (corporate projects)						
	5,000.00		0.00		0.00	
	Approved Budget		Committed to Date		Additional	
	189,798.40		35,157.32		69,291.47	

104,448.79

FORWARD AGENDA PLAN

Democratic Services Officer: Adrian Scaites-Stokes

Internal Agenda Management Meetings.