



East Cambridgeshire  
District Council

# Inclusive play and open spaces CIL Fund application

All your application information will be held and used in accordance with the General Data Protection Regulations (GDPR). For details of how we gather, define and use your information please see the [ECDC Privacy Notice](#).

## Organisation details

Organisation name

Address

Postcode

Name of lead contact

Job title/position

Daytime telephone number

Email address

What type of organisation are you?

A charity

A company limited by guarantee

A community benefit society (previously industrial or provident society)

A community interest company

A parish or village council in East Cambridgeshire

Other (please specify):

What is your registration number? (if applicable)

Are there any membership restrictions on use of your organisation's facilities?

Yes

No

If yes, please explain why

Copy of organisations constitution/governing document/rules attached

Yes

No

If your organisation is not a Parish Council, please provide a brief description of your organisation, its aims and objectives, management and governance procedures and the work you undertake.

Does your organisation have a bank account?

Yes

No

Is your organisation VAT registered/able to recover VAT?

Yes

No

# Eligibility criteria

If the answer to any of the questions below is NO then the project is not considered eligible to apply for funding under this scheme.

Is this project necessary to support local growth and does it comply with CIL regulations?

Yes

No

Is the funding requested for capital expenditure?

Yes

No

Does the applicant organisation meets the published eligibility criteria?

Yes

No

Is the project located in East Cambridgeshire?

Yes

No

Does the application comply with Subsidy Allowance Legislation?

Yes

No

Has a minimum 10% match funding been secured?

Yes

No

Has the play area/open space been subject to an inclusive play audit or needs assessment?

Yes

No

Is the project deliverable by March 2028?

Yes

No

# Project outline

Project name

What is the geographical location of the project (for example nearest road or postcode)

Project description: Please provide a brief description of the project, its purpose and expected benefits for the community and the geographical area it covers

**Max (500 words)**

# Project details

What security of tenure do you have on the facility?

Freehold

Leasehold

Length of lease and years remaining? (if applicable)

Applicant is the facility owner?

Yes

No

**If no, provide evidence of permission to carry out works**

Please indicate the approximate start and finish dates of the project

Start

Finish

Planning/Building Regs application needed?

Yes

No

Please outline how the project will reflect a commitment to sustainability and net zero carbon and a green approach. Please include details on how this commitment will be reflected across all stages of the project (design, materials, workmanship and so forth).

**Max (500 words)**

# Evidence of need

Evidence of growth: Number of new dwellings identified in the East Cambridgeshire Local Plan for the settlement

Please indicate how the evidence of need for this project has been gathered. Include details of any research that you have carried out of strategies/plans which identify this project as a priority (such as village survey, public/user consultation)

Please attach any supporting evidence to this application.

**Max (500 words)**

What are the expected outcomes/benefits of this project?

**Max (500 words)**

How does this project support local growth?

How does the project contribute to the delivery of/align and support East Cambridgeshire District Council's infrastructure priorities as set out in the Councils Corporate Plan?

# Evidence of stakeholder support and involvement

Please briefly outline how local residents and other stakeholders have been involved in the project so far.

**Please attach any supporting evidence to this application.**

What evidence do you have that local people support your project?

**Please attach any supporting evidence to this application.**

Please provide details of support for the project from other stakeholders or organisations

**Please attach any supporting evidence to this application.**

# Evidence of a net zero carbon and green approach

Please outline how the project will reflect a commitment to sustainability and net zero carbon and a green approach. Please include details on how this commitment will be reflected across all stages of the project (design, materials and workmanship for example)

**Max 500 words**

# Finance and deliverability

Total cost of project

Including VAT

Excluding VAT

Amount of funding committed to the project by applying organisation

Details of other match funding secured

How much match funding is being provided? Please include a breakdown of how much and from whom.

Total amount of grant being requested

Please provide a breakdown of the total cost of the project and identify areas of expenditure to be covered by the grant. Please note that this grant can only be used for capital expenditure.

Please explain, with evidence, how costs have been calculated. Please confirm that you have sought three written estimates for the works and have provided copies of all returned quotations. Please ensure you highlight which is your preferred quote.

Please provide a project plan and/or timetable and budget and explain how the project will be delivered on time and within budget

# Other supporting information

Additional information: Please give details of any other information you would like to provide in support of your application.

**Max 500 words**

# Subsidy control declaration

There is a legal requirement to consider whether the grant could be a subsidy under the UK-EU Trade and Cooperation Agreement ("the TCA"), and therefore unlawful. Funding can constitute a subsidy if:

- a. assistance arises from the state or resources of the state
- b. it is given to an economic actor
- c. it confers an economic advantage on one or more economic actors and is specific insofar as it benefits, as a matter of law or fact, certain economic actors over others in relation to the production of certain goods or services
- d. and it has, or could have, an effect on trade or investment between the UK and EU

There is currently a minimal financial assistance threshold (previously known as a de minimis exemption) of circa. £350,000 calculated over a rolling three-year period. This means that an individual economic actor can lawfully receive up to a maximum of £350,000 in grants over three years without it constituting a subsidy. It is important to note that the £350,000 maximum is per recipient and must account for all grants received, over the three years whether from this fund or from other funds for different projects.

Applicants should seek and rely on their own legal advice regarding subsidy control compliance matters.

**Please confirm that the organisation will not exceed Subsidy Allowance Limits by accepting this grant.**

**No**, the group/organisation would not exceed the Subsidy Allowance limits by accepting the grant

**Yes**, the group/organisation would exceed the Subsidy Allowance limits by accepting the grant

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## General disclaimer/signature box

I hereby declare that I am authorised to make this application on behalf of the organisation and that the information provided is true and accurate. If the information in the application changes, I will inform East Cambridgeshire District Council as soon as possible.

I understand that East Cambridgeshire District Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

Signed

Name

Position in organisation

Date

# Supporting documents checklist

Copy of constitution or Rules/Governing document	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Copy of latest accounts	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Public Rights of Way consent from Landowner (if required)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Appropriate protection policies: children, young people, vulnerable adults	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Evidence of local resident support	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Evidence of stakeholder support	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Business Plan	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Project Timeline	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Project cost breakdown/cash flow	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Supporting quotes for planned expenditure items	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Inclusive play audit or needs assessment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Other – Please specify

Please return this form with your supporting evidence to [cil@eastcambs.gov.uk](mailto:cil@eastcambs.gov.uk)