



East Cambridgeshire
District Council

Infrastructure and Strategic Housing Service Delivery Plan 2026 to 2027

Overview of the service

The Infrastructure and Strategic Housing team is responsible for three key areas; developer contributions facilitating delivery of infrastructure to support growth and enabling the delivery of genuinely affordable housing, in particular helping local communities to develop Community Land Trusts.

Developer contributions

The CIL team is responsible for the administration of CIL once planning permission first permits the development, that is once a liability notice has been issued; determining applications for relief; collection of CIL contributions; enforcement of CIL; advising on CIL reviews and producing the CIL Infrastructure list. This funding is vital for the delivery of infrastructure across the district and of the Council's corporate priorities.

Delivery of infrastructure

Where new infrastructure is required to facilitate growth, the Infrastructure and Strategic Housing team assist, wherever possible, the relevant stakeholder who will deliver such infrastructure. Such assistance extends to advising on developer contributions that could benefit the project, assistance with public consultations and leading on liaison with the relevant statutory body. The team is involved in many of the transport and infrastructure projects identified in the corporate priorities.

Strategic housing

The role of this element of the service involves identifying the need, type and tenure of housing required on residential sites, both market and affordable housing, and working with the Development Management team to ensure the planning process creates mixed and cohesive communities.

The Council assists local people to establish Community Land Trusts (CLTs) by providing advice and guidance as necessary. This also involves marketing CLTs to encourage take up across the district and managing the Council's CLT Grant Scheme.

Cost of service

£193,762

Staffing Information

The Infrastructure and Strategic Housing team comprises one full time Community Infrastructure Manager, one full time Infrastructure Programme Officer, one part time Strategic Housing Enabler, and one part time Community Led Development Adviser.

Forward planning for Councillors

Proposed item	Proposed date of decision	Committee
CIL Infrastructure List Amendments	As required	Full Council
CIL Funding Allocations	As required	Finance and Assets Committee
CLT Grant Applications	As required	Finance and Assets Committee
Infrastructure Funding Statement	November 2026	Finance and Assets Committee
Half year report 2026 to 2027	November 2026	Finance and Assets Committee
End of year report 2026 to 2027	March 2027	Finance and Assets Committee
Service Delivery Plan 2027 to 2028	March 2027	Finance and Assets Committee

Infrastructure and Strategic Housing Service Delivery Plan 2026 to 2027

This Service Delivery Plan describes what Infrastructure and Strategic Housing will be doing to deliver continuous improvement (service objective). Each performance measure relates to the Council’s strategic outcomes and Corporate Plan 2023 to 2027.

Council’s Strategic Outcome: Maintain sound finances. Improve systems and practices.

Infrastructure and Strategic Housing’s Strategic Objective: Monitor development to ensure timely collection of CIL contributions to assist the Council to meet its corporate priorities.

Link to Corporate Plan: Sound Financial Management.

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Monitor development to ensure timely collection of CIL contributions to assist the Council to meet its corporate priorities	100% compliant. Reporting of all outstanding payments 6 monthly	4 older CIL payments are overdue. Enforcement action is ongoing.	Community Infrastructure Manager
Produce the Infrastructure and Funding Statement annually which will be published by 31 December 2026		Report published and presented at Finance and Asset Committee 27 November 2025	Infrastructure Programme Officer

Council’s Strategic Outcome: Safe, vibrant and inclusive communities. Community sustainability.

Infrastructure and Strategic Housing’s Strategic Objective: Support the delivery of Community Land Trusts.

Link to Corporate Plan: Sustainable Communities

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Provide technical advice and support to new and existing Community Led Development projects across East Cambridgeshire; assess grant applications against the approved criteria as received	100% of requests for assistance to be met, annually	100% of requests for assistance met. No grant applications received	Community Led Development Adviser

Council’s Strategic Outcome: Safe, vibrant and inclusive communities. Community sustainability.

Infrastructure and Strategic Housing’s Strategic Objective: Facilitate delivery of a wide range of infrastructure and housing.

Link to Corporate Plan: Sustainable Communities

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Provide an ongoing affordable housing S106 service to the planning team, negotiating and securing affordable housing on developments in line with strategic requirements and planning policy through S106 agreements, community land trusts, rural exception sites and other means of provision where appropriate	Launch Kennett Phase 2 £100k Homes Scheme Spring 2026 (3 plots)	Kennett Phase 1 - all 3 plots allocated.	Community Infrastructure Manager Strategic Housing Enabler
	100% of requests for assistance to be met, annually	100% of requests for assistance met	
	Complete First Homes resale	New target	
Investigate and bring forward criteria for grant schemes targeted at District Wide Community Facilities and Inclusive Plan & Open Spaces	Bring forward criteria for approval by Finance and Assets committee by March 2026.	New performance measure	Community Infrastructure Manager Infrastructure Programme Officer
	Implement communications plan to promote new grant funds		
Progress two Cycle routes to preliminary design in partnership with CCC and the CPCA Active Travel Team by March 2027	Progress Ely to Soham route	New performance measure	Community Infrastructure Manager Infrastructure Programme Officer
	Progress Burwell to Fordham and wider links routes		

Council’s Strategic Outcome: A clean, green and attractive place.

Infrastructure and Strategic Housing’s Strategic Objective: Undertake activities which help to mitigate/adapt to climate change.

Link to Corporate Plan: Cleaner, greener East Cambridgeshire.

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Contribute to the Council Climate and Environment Action Plan by reviewing paper usage within the department	To reduce paper usage by 10% annually	44.87% reduction	Community Infrastructure Manager Infrastructure Programme Officer

Council’s Strategic Outcome: Customers are at the heart of everything we do.

Infrastructure and Strategic Housing’s Strategic Objective: Communicate with stakeholders through consultation events, forums and update sessions.

Link to Corporate Plan: Sound Financial Management.

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Continue the parish council liaison programme to educate and provide guidance to local councils on the community infrastructure levy and the meaningful proportion. Engage and support local parish councils and key stakeholders on the CIL Infrastructure List and CIL Governance Plan which sets out what infrastructure may benefit from CIL funding and how the funding may be allocated	Attend 1 parish forum/event to provide information about CIL by March 2027	2 Parish Council meetings attended	Community Infrastructure Manager Infrastructure Programme Officer

Council’s Strategic Outcome: Be an excellent employer.

Infrastructure and Strategic Housing’s Strategic Objective: Ensure that the Council’s corporate risks are managed effectively and mitigations are put in place to reduce impact.

Link to Corporate Plan: Sound Financial Management.

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
Regularly review risks associated with infrastructure and Strategic Housing including monitoring CIL income	Review monthly, Report 6 monthly	Reviews undertaken monthly Infrastructure Funding Statement presented to Finance and Assets Committee in November 2025.	Community Infrastructure Manager Infrastructure Programme Officer

Council’s Strategic Outcome: Customers at the heart of everything we do, maintain sound finances, improve systems and practices, be an excellent employer

Infrastructure and Strategic Housing’s Strategic Objective: Ensure the department is holding current and relevant records

Link to Corporate Plan: Sound Financial Management.

Performance measure	Target and reporting timescale	Baseline/output from 2025 to 2026	Owner and co-owners
To actively facilitate and engage with the Local Government Reorganisation (LGR) programme and be operationally ready to transition into the new authority model without service disruption.	Review current service area systems, procedures, communications and filing, and ensure these are as streamlined as practical to be ready for the transition commencing in 2027.	New performance measure	Community Infrastructure Manager Infrastructure Programme Officer