



Further to your information request FOI/EIR 25/26-339, please find your question and our response below.

Request:

1. A copy of the policy on the use of artificial intelligence / machine learning tools for decision-making by officers or elected members of the Authority, in PDF or Microsoft Word format.
2. A copy of the policy on the use of artificial intelligence / machine learning tools, specifically relating to the conduct of public procurement by the Authority (where different from the policy in Point 1 above) in PDF or Microsoft Word format.
3. A copy of any report(s) created as part of the Authority's governance process and procedures (in either PDF or Microsoft Word format) in the last five years recommending the adoption of any policy relating to the use of artificial intelligence or machine learning tools by the Authority.
4. Procurement Policy Note 017 and 02/24 provide ways in which a public authority conducting a procurement can collect information on whether a bidder has used artificial intelligence or machine learning in the creation of their tender response. Where the Authority has requested bidders to declare the use of artificial intelligence in the generation of content for the bidder's tender response, please provide in excel spreadsheet format (in three separate columns):
 - a. The number of public contracts advertised for competition by or on behalf of the Authority in each month for the period September 2024 to September 2025.
 - b. The number of tender responses received in each month from September 2024 to September 2025 which have declared that artificial intelligence has been used in the creation of the tender response;
 - c. the number of tender responses received in each month from September 2024 to September 2025 which have declared that artificial intelligence has not been used in the creation of the tender response.

Response:

1.Information Not Held

2.Information Not Held

3.Information Not Held

4.At present East Cambridgeshire District Council does not collect this information from bidders.

- a. n/a
- b. n/a
- c. n/a

In respect of those requests that were answered in full or partially and the total refused please take this as notice under FOIA, that we:

- a) Consider the information as exempt from disclosure under the Act;
- b) Claim exempt under sections of the Act:

Section 12(4)(a) – Information Not Held

- c) State why the exemption applies:

Regulation 12 (4) a public authority may refuse to disclose information to the extent that (a) it does not hold that information when an applicant's request is received.

This concludes your request FOI/EIR 25/26-339.

If information has been refused, please treat this as a Refusal Notice for the purposes of the Act.

If you disagree with our decision or are otherwise unhappy with how we have dealt with your request in the first instance you may approach foi@eastcambs.gov.uk and request a review. A request for review must be made in no more than 40 working days from the date of this email.

Should you remain dissatisfied with the outcome you have a right under s50 of the Freedom of Information Act to appeal against the decision by contacting the Information Commissioner, Wycliffe House, Water Lane, Wilmslow SK9 5AF.