

TITLE: Budget Monitoring Report

Committee: Operational Services Committee

Date: 29th September 2025

Author: Director, Finance

Report No: AA60

Contact Officer: Jude Antony

Director, Finance

Tel: (01353) 616470

E-mail: jude.antony@eastcambs.gov.uk

Room FF115, The Grange, Ely

1.0 Issue

- 1.1 This report provides Members with details of the financial position for services under the Operational Services Committee.

2.0 Recommendation(s)

- 2.1 Members are requested to note that the Committee is currently projecting a year-end underspend of £30,000 on its revenue budget of £6,842,567.
- 2.2 Members are further requested to note that the Committee has a projected capital programme outturn of £12,789,751. This is also in line with the revised budget.

3.0 Background / Options

- 3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against both its revenue and capital budget on a quarterly basis.
- 3.2 This is the first quarterly report for the 2025/26 financial year and details actual expenditure incurred and income received as of 30th June 2025 and the current projection as to the yearend position.

Revenue

- 3.3 The revenue budget for each service that falls under the stewardship of this Committee has been reviewed with appendix 1 detailing the current variance and forecast outturn for each service line.
- 3.4 The significant variances of actual spend compared to profiled budgeted spend at the end of June, where no variance is forecast for yearend, are detailed in the table on the next page:

Service	Variance £	Explanation
Building Control	£19,078	Income was below target in the first quarter of the year, but salary savings in the coming months are expected to assist in bringing the budget back in on target.
Community Infrastructure Levy (CIL)	(£1,379,575)	CIL transactions are treated as a revenue income or expense during the year, but any balance on the account at yearend, is transferred to reserve.
Community Safety	(£13,147)	There is currently a vacancy in the post supported by the Police & Crime Commissioner, this will result in less grant being received later in the year.
Environmental – Admin and Health	(£21,504)	Unbudgeted income has been invoiced for breaches of private sector housing legislation.
Care & Repair	£132,037	Disabled Facility Grant improvements to clients' homes in Fenland have been carried out in the first quarter of the year, the invoices for these will be raised in quarter two.

- 3.4.1 The net revenue expenditure for this Committee at yearend is forecast to be £6,812,567. This is an underspend of £30,000 when compared to the approved budget.

Licensing	(£30,000)	With the licensing team having taken on a significant amount of additional work in relation to Restricted Private Hire driver licenses, it is forecast that the service will underspend at yearend.
-----------	-----------	---

Capital

- 3.5 The revised capital budget for Operational Services stands at £12,789,751 including slippage of £1,172,973 brought forward from 2024/25, this includes £520,505 for adaptations linked to Disabled Facilities Grants.
- 3.6 The current forecast for Committee is a balanced budget position on capital at yearend.

4.0 Arguments / Conclusions

- 4.1 The current forecast is that the Committee's net revenue position will be a £30,000 underspend at the end of this financial year.

5.0 Additional Implications Assessment

- 5.1 In the table below, please put Yes or No in each box:

Financial Implications Yes	Legal Implications No	Human Resources (HR) Implications No
Equality Impact Assessment (EIA) No	Carbon Impact Assessment (CIA) No	Data Protection Impact Assessment (DPIA) No

- 5.2 Financial Implications

The Committee's underspend has been incorporated into the overall 2025/26 Council Finance Report, which is to be presented to Finance and Assets Committee on the 25th September 2025. Any over or underspend at yearend, will be transferred to the Surplus Savings Reserve to assist in balancing the budget in future years.

6.0 Appendices

- 6.1 Appendix 1 – Revenue budget monitoring report – 30th June 2025.
6.2 Appendix 2 – Capital budget monitoring report – 30th June 2025.

7.0 Background Documents

Council Budget as approved by Full Council on the 25th February 2025.