

**TITLE: Establishment of a Chief Executive Appointments Panel**

Committee: Council

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## **1.0 Issue**

- 1.1. Arrangements for the appointment of the Chief Executive.

## **2.0 Recommendations**

- 2.1. Members are requested to:

- (i) establish an Appointments Panel to make a recommendation to Council on the appointment of the Chief Executive;
- (ii) appoint the Leader of Council, Chair of Council and Leader of Liberal Democrats and Independent Group to the above panel; and
- (iii) advertise the post on an internal only basis in the first instance.

## **3.0 Background/Options**

- 3.1. The Chief Executive, who is also the Council's Head of Paid Service and Returning Officer, has rendered his resignation and given the requisite notice. His last day of employment will be 31 December 2025.
- 3.2. The Local Government and Housing Act 1989, requires that the Council designate one of its officers as the Head of Paid Service (usually the Chief Executive). The decision to appoint to this statutory role is by law, a decision for Council.
- 3.3. The Constitution (part 4, section 7) confirms the requirement for Council to establish an Appointments Panel to make a recommendation as to the person to be appointed following the interview process. The Constitution does not prescribe the composition of the Appointments Panel, so this is a decision for Council. This report recommends that the Leader of Council, Leader of Liberal Democrats and Independent Group and Chair of Council are appointed.

## **4.0 Arguments/Conclusion(s)**

- 4.1 It is recommended to advertise the post on an internal basis only in the first instance. If a suitable internal candidate is successful, this will provide continuity without recourse to an interim and would allow a handover period with the existing postholder.

## 5.0 Additional Implications Assessment

5.1 In the table below, please put Yes or No in each box:

<b>Financial Implications</b>	<b>Legal Implications</b>	<b>Human Resources (HR) Implications</b>
<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Equality Impact Assessment (EIA)</b>	<b>Carbon Impact Assessment (CIA)</b>	<b>Data Protection Impact Assessment (DPIA)</b>
<b>No</b>	<b>No</b>	<b>No</b>

### 5.2 Financial Implications

The salary and oncosts of the Chief Executive are within existing revenue budgets, any interim arrangements may have an impact on the MTFS.

### 5.3 Legal Implications

The Local Government and Housing Act 1989 section 4 requires that the Council designate one of its officers as the Head of Paid Service (usually the Chief Executive). The decision to appoint to this statutory role is by law, a decision for Council. In addition, section 35 of the Representation of the People Act 1983 requires the Council to appoint an officer of the Council to be the Returning Officer.

### 5.4 HR Implications

The Constitution (part 4, section 7) confirms the requirement for Council to establish an Appointments Panel to make a recommendation as to the person to be appointed following the interview process.

## 6.0 Appendices

None

## 7.0 Background documents

Constitution (part 4, section 7)

## 8.0 Appendices

None

### Background Documents

None