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<sup>1</sup> For the purposes of relevant Standing Order Regulation – our “Standing Orders”

List of other Key Council documents & availability

	<b>Name</b>	<b>Location</b>	<b>Responsible Officer</b>
1	Employee Code of Conduct	On request at The Grange reception	Human Resources Manager
2	(Staff) Disciplinary Policy & Procedure	On request at The Grange reception	Human Resources Manager
3	Whistle Blowing Policy	On request at The Grange reception	Monitoring Officer
4	The Council's Complaints Scheme	On request at The Grange reception	Customer Services Manager
5	Petitions Scheme and Leaflet	Internet & on request at The Grange reception	Democratic Services & Elections Manager
6	Public Speaking Scheme Planning Committee	Internet & on request at The Grange reception	Strategic Planning & Development Control Manager
7	Public Question Time Leaflet	Internet & on request at The Grange reception	Democratic Services & Elections Manager
8	Guidance Note for Members and Officers – Formal and Informal Member Bodies	Internet & on request at The Grange reception	Monitoring Officer/ Democratic Services & Elections Manager
9	Call-In/Referral-Up Procedure Note	Internet & on request at The Grange reception	Chief Executive/ Democratic Services & Elections Manager
10	Planning Committee Site Visit Protocol	Internet On request at The Grange reception	Strategic Planning & Development Control Manager
11	Licensing Committee Site Visit Guidance	On request at The Grange reception	Licensing Manager
12	Monitoring Officer Protocol	Internet & on request at The Grange reception	Monitoring Officer
13	Press & PR Protocol	Internet & on request at The Grange reception	Communications Team/Monitoring Officer