

# EAST CAMBRIDGESHIRE DISTRICT COUNCIL



## REPRESENTATION ON OUTSIDE BODIES WITHIN THE REMIT OF THE OPERATIONAL SERVICES COMMITTEE 2024-25

(Including reports from representatives for 2024-25)

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## **PRIORITY CATEGORY OF OFFICER SUPPORT**

1. Nominated officers to provide Members with regular support on a proactive basis and attend meetings where appropriate (including those outside bodies where officers attend at present).
2. Nominated officers to provide ad hoc support on specific agenda issues and act as a contact for feedback and implementation of action points. The onus will be on the Member to contact the nominated officer to facilitate these arrangements.
3. Members should liaise directly with Democratic Services (Committees).

# **CAMBRIDGESHIRE COUNTY COUNCIL ADULTS AND HEALTH COMMITTEE**

## **AIMS AND ACTIVITIES**

- The County Council's public health duty including health improvement, individual and community wellbeing, and reduction of health inequalities.
- To respond as appropriate to central government consultation relating to policy or legislation falling within the remit of the Committee.
- The review and scrutiny of any matter relating to the planning, provision, and operation of the health services in Cambridgeshire.
- To report to the Secretary of State for Health on any proposals for substantial change to any part of the NHS's services within Cambridgeshire.

<b>Representation:</b>	One Member and one Substitute
<b>Status of Member:</b>	Non-voting member
<b>Approx. no. of meetings per year:</b>	6
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	Yes
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Waste & Environmental Services Manager, Nick Baker

**Representatives for 2024/25:** Cllr Keith Horgan (*Lead Member*)  
Cllr James Lay (*Substitute*) – *replaced by Cllr Julia Huffer in September 2024*

## **REPORTS FROM 2024/25 REPRESENTATIVES**

Cllr Keith Horgan (attended 5 of 5 meetings)

**(i) How does the work of this Outside Body fit in with ECDC's Corporate Objectives?**

The work of this body accords closely with ECDC's objectives of sound financial management and in its broadest sense, sustainable communities. The budget for health in our area runs to many billions of pounds and ensuring this money is spent wisely is vital to the achievement of healthier and more sustainable communities.

**(ii) Do you think that continued representation on this Outside Body is worthwhile? (Please give reasons.)**

Yes. Health, and scrutiny of it is vital. This committee covers many areas as can be seen here: <https://www.cambridgeshire.gov.uk/council/meetings-and-decisions/council-constitution/part-d-committees/d5-adults-and-health-committee> and all of these have a direct impact on the health and wellbeing of residents in East Cambridgeshire. Scrutiny by us ensures the best outcomes for everyone.

**(iii) What specific items of relevance to ECDC have been considered/discussed by the Outside Body?**

Whilst the main committee covers finances, during the past year Scrutiny has covered many topics including mental health services, Urgent & Emergency Care including ambulance provision and hospital waiting lists, primary care activities such as Annual Health Checks for people with disabilities and health inequalities in Cambridgeshire.

# **CAMBRIDGESHIRE POLICE & CRIME PANEL**

## **AIMS AND ACTIVITIES**

The Police and Crime Panel (PCP) provides checks and balances on the work of the Police and Crime Commissioner (PCC). The Panel does not scrutinise Cambridgeshire Constabulary; it scrutinises how the PCC carries out their statutory responsibilities. While the Panel is there to constructively challenge the PCC, it also has a key role in supporting the Commissioner in their role in enhancing public accountability of the police force.

- To review and make a report or recommendation on the draft police and crime plan, or draft variation, given to the panel by the Police and Crime Commissioner.
- To review, put questions to the Police and Crime Commissioner at a public meeting, and make a report or recommendation (as necessary) on the annual report.
- To hold a confirmation hearing and review, make a report, and recommendation (as necessary) in respect of proposed senior appointments made by the Police and Crime Commissioner.
- To review and make a report on the proposed appointment of the Chief Constable.
- To review and make a report and recommendation (as necessary) on the proposed precept.
- To review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the commissioner's functions.
- To make reports or recommendations to the Police and Crime Commissioner with respect to the discharge of the commissioner's functions.
- To support the effective exercise of the functions of the Police and Crime Commissioner.
- To fulfil functions in relation to complaints about conduct matters, in accordance with the responsibilities accorded to the panel by the Police Reform and Social Responsibility Act 2011.
- To appoint an Acting Police and Crime Commissioner if necessary.
- To suspend the Police and Crime Commissioner if it appears to the panel that the Commissioner has been charged in the United Kingdom or Isle of Man with an offence which carries a maximum term of imprisonment exceeding two years.

<b>Representation:</b>	One member and one substitute
<b>Status of Member:</b>	ECDC representative
<b>No. meetings per year:</b>	4
<b>Expenses paid by organisation:</b>	£920 per annum (maximum) from a central fund administered by Peterborough City Council
<b>Insurance provision:</b>	No
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Communities and Partnerships Manager, Lewis Bage

<b>Representatives for 2024/25:</b>	<b>Cllr Alan Sharp (<i>Lead Member</i>)</b> <b>Cllr Julia Huffer (<i>Substitute</i>)</b>
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## **REPORTS FROM 2024/25 REPRESENTATIVES**

Cllr Alan Sharp (attended 4 of 6 meetings)

The Police & Crime Panel is important, as it fits into the objective of ECDC of keeping the public safe, whilst fitting in to the objective of influencing policing within our District.

The continued representation on the Police & Crime Panel is required to continue, for the interests of ECDC.

I have attended 4 of the 6 Panel meetings held. Some of the PCP meetings unfortunately clashed with County Council commitments.

The Police & Crime Commissioner after his re-election, has continued to drive forward his thoughts on how we give the best service to residents to a high standard.

I feel that the members of the panel give good challenge to the Commissioner

Cllr Julia Huffer (substitute)  
(Not required.)

## **CITIZENS ADVICE WEST SUFFOLK**

### **AIMS AND ACTIVITIES**

The objective of the service is to provide free, confidential, impartial, and independent advice to enable local residents to deal with a wide range of issues, including benefits, housing, money advice, employment, consumer, relationships, taxation and many more. The nature of the assistance provided will depend on a client's needs and abilities.

The provision of this service requires that, at any one time, 2 to 6 advisers and 1 supervisor are on duty and 1 telephone number with 3 linked lines are available to members of the public. For face-to-face advice, offices are available at Foley House, Wellington Street, Newmarket.

The standard of service is set out in the Citizens Advice Quality Assurance Standards Membership Agreement.

Responsibility for the management of the Advice Service is vested in the Citizens Advice Trustee Board, the membership and operation of which is laid down by a constitution/Memorandum and Articles of Association.

<b>Representation:</b>	One Member and one Substitute
<b>Status of Member:</b>	ECDC representative (no decision-making powers)
<b>No. meetings per year:</b>	12
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	Yes
<b>Category of Officer Support (see p. 6):</b>	2
<b>Contact Officer:</b>	Communities & Partnerships Manager, Lewis Bage
<b>Representatives for 2024/25:</b>	<b>Cllr Alan Sharp (<i>Lead Member</i>) – replaced Cllr James Lay in September 2024</b> <b>Cllr Julia Huffer (<i>Substitute</i>)</b>

### **REPORTS FROM 2024/25 REPRESENTATIVES**

Cllr Julia Huffer (attended one out of six meetings)

The CAB continues to provide support to residents mainly from the south of the district, although help is sought from all areas of our District. They offer advice on many problems with all kinds of issues from debt to employment. The work they do is important to many residents.

I took over from Councillor Lay in the latter part of 2024 and I have only been able to attend one meeting as diary clashes prevented attendance

Cllr Alan Sharp – Not received

## **COMMUNITY SAFETY PARTNERSHIP**

### **AIMS AND ACTIVITIES**

- Section 6 of the 1998 Act requires the responsible authorities [commonly referred to collectively as a Community Safety Partnership (CSP)] in a local government area to work together in formulating and implementing strategies to tackle local crime and disorder in the area.
- To work in partnership with other organisations and groups to implement the Strategies.
- To monitor and evaluate the effectiveness of the strategies.
- To contribute to the improvement of the quality of life of local people by improving Community Safety and reducing crime and disorder (and the fear of crime) in East Cambridgeshire.

<b>Representation:</b>	Two Members and two Substitutes
<b>Status of Member:</b>	ECDC representative. Lead Member has voting rights.
<b>No. meetings per year:</b>	4
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	No
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Neighbourhood & Community Safety Team Leader, Emma Graves

<b>Representatives for 2024/25:</b>	<b>Cllr Christine Ambrose-Smith(Lead Member)</b> <b>Cllr Martin Goodearl, replaced Cllr James Lay in</b> <b>September 2024</b> <b>Cllr Keith Horgan (Substitute)</b> <b>Cllr Alan Sharp (Substitute)</b>
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### **REPORTS FROM 2024/25 REPRESENTATIVES**

Cllr Christine Ambrose Smith (not received)

Cllr James Lay (not received)

Cllr Keith Horgan (substitute)  
(Not required.)

Cllr Alan Sharp (Substitute)  
(Not required.)

## **HISTORIC ENGLAND – HERITAGE CHAMPION**

### **AIMS AND ACTIVITIES**

The historic environment includes historic buildings, landscapes, monuments, places, archaeology (including marine archaeology) and areas. The Heritage Champion will promote the local historic environment, share best practice and attend training (where appropriate).

The network of Heritage Champions across the country supports the protection of the historic environment at a local level. At a strategic level, Champions can make sure that local plans and strategies capture the contribution that the local historic environment can make to the success of an area. More specifically they can:

- Help local authorities manage the historic environment of their area;
- Promote heritage within the local community, generating enthusiasm for and awareness of the importance of the local historic environment;
- Help ensure that commitment to the proper care of the historic environment is embedded in all relevant activities and plans of the local authority;
- Support the Authority's local historic environment services (both archaeological and historic buildings conservation officers);
- Influence and communicate with others to ensure benefits for the historic environment.

<b>Representation:</b>	One Member
<b>Status of Member:</b>	Champion
<b>No. meetings per year:</b>	0
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	No
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Conservation Officer, Christopher Partrick
<b>Representative for 2024/25:</b>	Cllr Lucius Vellacott

### **REPORT FROM 2024/25 REPRESENTATIVE**

#### Cllr Lucius Vellacott

Working with Historic England meets the corporate objectives of improving the public realm and supporting our residents to live happy and healthy lives. With such a rich historical background, East Cambridgeshire needs to ensure the continued protection of our heritage assets, in all our villages and towns.

However, this specific role should be formalised. No specific activities/information has been offered as part of the role. This is in part due to the underpinning nature of the role, and it has been useful to ensure that heritage continues to be considered in planning determinations and other aspects of the Council's work.

The representation is symbolically important and serves as a reminder of the importance of supporting our historic environment, so representation should continue. A more specific outline of the role and responsibilities should be created, including at least an annual meeting with the Conservation team. I am more than happy to assist with and begin this piece of work.



## **PARADISE CENTRE MANAGEMENT COMMITTEE**

### **AIMS AND ACTIVITIES**

- The provision of facilities for playing sports;
- The provision of opportunities for recreation, social activities and refreshment, for the benefit of its members and the public;
- The provision and maintenance of a sports and leisure centre at Paradise Ground, Ely; including selection of the centre management.

<b>Representation:</b>	One Member
<b>Status of Member:</b>	Non-voting Observer
<b>No. meetings per year:</b>	6
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	Yes
<b>Category of Officer Support (see p. 6):</b>	3
<b>Contact Officer:</b>	Leisure & Active Lifestyles Manager, (vacancy)

**Representative for 2024/25:** Cllr Martin Goodearl

### **REPORTS FROM 2024/25 REPRESENTATIVE**

Cllr Martin Goodearl – not received

## **RECAP BOARD**

### **AIMS AND ACTIVITIES**

RECAP has representation from all Districts, Peterborough City Council and Cambridgeshire County Council. The partnership was set up to enable discussion and joint decisions. By working collaboratively on both the collection and disposal of waste as well as associated areas of work, education, fly-tipping efficiencies have been realised.

The RECAP Board shall:

- act as the focus for discussion and to deliver a political perspective and steer to the scope of activities undertaken by the RECAP Partnership.
- establish and implement a process of partnership and joint working on issues included within the scope of activities, seeking consensus within the budgets delegated by the constituent Councils, whilst respecting the individual council policies and authorisations of individual members.
- investigate ways of working to deliver services provided by Partner authorities in a more economic and efficient way, including the investigation of joint procurement where applicable.
- promote data sharing of the local environmental services provided by the Partner authorities and others in order to identify best practice.
- agree and recommend to the appointing authorities, the breakdown of the financial contribution to be made by respective Councils towards the coordination and development of the work of the RECAP Partnership.
- agree an annual work programme and recognise the achievements of the RECAP Partnership by regularly reporting on progress to the Cabinets of the County Council and Peterborough City Council and to the appropriate District Council Executives.
- promote common messages and common themes to ensure a consistent approach between the Partner authorities.
- contribute to the process of public consultation and public debate in relation to the services included in the scope of activities.
- consider the impact of legislation and national policy development and to make recommendations on the implications for, and response of, Partner authorities.

<b>Representation:</b>	One Member
<b>Status of Member:</b>	ECDC representative. Decision-maker.
<b>No. meetings per year:</b>	4
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	No
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Environmental Services Manager, Liz Knox
<b>Representative for 2024/25:</b>	Cllr Julia Huffer

### **REPORT FROM 2024/25 REPRESENTATIVE**

Cllr Julia Huffer (attended 5 of 6 meetings)

Recap continues to be a vital part of the Waste Strategy for East Cambs. Officers and members are working to get the best outcomes for recycling and waste management throughout not only the District but the whole region. I strongly recommend our continuing membership of Recap.

# **SANCTUARY HOUSING SERVICES LTD** **EAST CAMBRIDGESHIRE MANAGEMENT COMMITTEE**

## **AIMS AND ACTIVITIES**

Sanctuary Housing Services Ltd is a non-profit-making organisation providing affordable homes for rent throughout East Cambridgeshire.

The purpose of the East Cambridgeshire Committee (the Committee) is to:

- Monitor and challenge landlord services provided to Sanctuary Group tenants living within the East Cambridgeshire District Council area
- Ensure services comply with the consumer standards set by Regulator for Social Housing
- Oversee compliance with the Local Offer to Sanctuary residents within the East Cambridgeshire District Council area
- Monitor the delivery of community investment activity in the East Cambridgeshire District Council area
- Ensure services are effective, improve and continue to offer good value
- Pay due consideration to the objectives of East Cambridgeshire District Council and other key local partners
- Work with, and support, Sanctuary's operations nationally
- Recommend improvements to the way local services, neighbourhood and community initiatives are run

<b>Representation:</b>	Two Members
<b>Status of Member:</b>	Decision-maker (limited)
<b>Approx. no. of meetings per year:</b>	4
<b>Expenses paid by organisation:</b>	Travel
<b>Insurance provision:</b>	No
<b>Category of Officer Support (see p. 6):</b>	1
<b>Contact Officer:</b>	Housing & Community Advice Manager, Angela Parmenter
<b>Representatives for 2024/25:</b>	<b>Cllr Christine Ambrose-Smith</b> <b>Cllr Alan Sharp</b>

## **REPORTS FROM 2024/25 REPRESENTATIVES**

Cllr Christine Ambrose Smith (not received)

Cllr Alan Sharp (attended 4 out of 4 meetings)

Sanctuary performs one of the key tasks required by the District Council in terms of ensuring that there is a good provision of affordable housing and the District Council's continued participation is vital.

This is the second year that I have been involved with the Sanctuary Housing Committee.

The Committee meets quarterly on line, and while there are still challenges with ensuring that tenant representatives are on the Committee, the papers and management reports were very thorough and informative.

The performance of Sanctuary has improved greatly since the days of COVID and whilst, there are still improvements to be made, the Association is heading in the right direction.

# **SOHAM AND DISTRICT SPORTS ASSOCIATION**

## **AIMS AND ACTIVITIES**

- To establish, maintain, finance, and manage an indoor sports hall.
- To act as a central body representing all sports interests in Soham and the surrounding district.
- To maintain and improve the provision of all sports learning and recreational facilities within Soham and the surrounding district.

<b>Representation:</b>	Two Members
<b>Status of Member:</b>	Voting Committee Member
<b>Approx. no. of meetings per year:</b>	At least 3
<b>Expenses paid by organisation:</b>	No
<b>Insurance provision:</b>	Yes
<b>Category of Officer Support (see p. 6):</b>	2
<b>Contact Officer:</b>	Leisure and Active Lifestyles Manager, (vacant)

<b>Representatives for 2024/25:</b>	<b>Cllr Ian Bovingdon</b> <b>Cllr Lucius Vellacott</b>
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## **REPORTS FROM 2024/25 REPRESENTATIVES**

### Cllr Lucius Vellacott

The SDSA's work at Ross Peers Sports Centre has been incredibly important. It supports the corporate objective of supporting our residents to live happy and healthy lives. It delivers affordable access to high quality services.

The Council has part funded repairs via its Community Sport Facilities Grant Scheme.

The 3G Pitch at Soham Village College is progressing well, and this will be an exceptional community facility for students and the people of Soham. It will also enable the football teams to use pitches in the winter months.

I have sadly not been invited to any meetings of the SDSA this year and therefore do not know if there have been any. I recommend that officers get in touch with the board and ensure they are contacting their representatives from the Council, and meeting at least once or twice a year. I would like to work closer with the SDSA going forward.

Should this condition be met I recommend that the Council continue to appoint representatives.

Cllr Ian Bovingdon  
(Not received.)