



East Cambridgeshire  
District Council

# **BUDGET 2025 to 2026 as approved**



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## FORWARD

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### **1.0 Introduction**

- 1.1 This budget book sets out the Council's revenue budget, capital strategy, and the required level of Council Tax in 2025/26. The report assesses the robustness of the budgets, the adequacy of reserves and updates the Council's Medium Term Financial Strategy (MTFS).

### **2.0 Approval**

- 2.1 At the Full Council meeting on the 25<sup>th</sup> February 2025 the Council approved:
- i) The formal Council Tax Resolution which calculates the Council Tax requirement as set out in Appendix 1
  - ii) The revenue budget for 2025/26 and MTFS for 2026/27 to 2028/29 as set out in Appendices 2(a) and 2(b)
  - iii) A Council Tax freeze in 2025/26
  - iv) The Statement of Reserves as set out in Appendix 3
  - v) The Capital Strategy and financing as set out in Appendix 4
  - vi) The 2025/26 Fees and Charges as set out in Appendix 5
  - vii) The application of the Retail, Hospitality and Leisure 40% Business Rate relief (which will be fully funded by the Government through Section 31) as detailed in sections 6.6 to 6.7 of this report and any other Business Rate reliefs that may be announced in the national budget (as detailed in section 6.8).
  - viii) The changes to the Local Council Tax Reduction Scheme and premiums for Long-Term Empty and Second Homes as detailed in sections 11.8 and 11.9 of this report.

### **3.0 Background / Options**

- 3.1 At the Full Council meeting on 20<sup>th</sup> February 2024, members approved a net budget for 2024/25 of £12,439,431 and a frozen Council Tax. The budget had a planned draw of £1,567,387 from the Surplus Savings Reserve. The Medium Term Financial Strategy at that time showed a balanced budget in 2025/26 (using further resources from the Surplus Savings Reserve and an increase in Council Tax of £5), but with significant budget deficits in 2026/27 and 2027/28.
- 3.2 The outturn position for 2023/24 was reported to the Finance and Assets Committee on the 27<sup>th</sup> June 2024. This showed that due to the actions taken by management to reduce the Council's cost base prior to and during 2023/24 and the prudent forecast of Business Rates receipts, the Council underspent in 2023/24 by £2,596,480. This was transferred into the Surplus Savings Reserve.
- 3.3 Management has continued to look for opportunities to reduce the Council's cost base during the current financial year. This work has led to further one-off and ongoing savings being made, which both contribute to the projected outturn for this financial year and also provide savings throughout the term of the MTFS. The current year-end forecast for 2024/25, as presented to Finance and Assets Committee on the 30<sup>th</sup> January 2024, is an underspend of £602,030. This too will

be transferred to the Surplus Savings Reserve at year-end and has been reflected in the figures in this report.

## **4.0 Local Government Finance – Policy Statement**

- 4.1 The Local Government Finance Policy Statement was announced on the 28<sup>th</sup> November 2024. This was the third such Policy Statement, repeating a practice started in 2022, but the first from the new Labour Government.
- 4.2 Local Government has, for a number of years, been expecting a major change in the way it is funded by Government. This change includes two elements:
- Local Government Fair Funding Review, a review of the relative needs of all local authorities to determine how much of the funding allocated to local government by Government should be allocated to each individual authority.
  - At the same time as the Fair Funding Review, a Business Rates base line reset is expected. This would result in all the growth in Business Rates in the District since the last Review (2013) (which we retain 40% of) being put back into the overall pot to be allocated out as part of the Review. This is expected to result in this Council retaining significantly less in Business Rates, as we will lose the benefit of the growth which has taken place.
- 4.3 The Policy Statement makes it clear that Government intends to make the major funding reforms, as detailed in 4.2 above, as a multi-year Settlement in 2026/27. With 2025/26, to the most part, being a rollover settlement, although the Government has made a number of changes as below. It should be noted that the MTFS anticipates that the significant changes will happen in 2026/27.
- 4.4 The Rural Services Delivery grant, an allocation to the most rural authorities, in relation to which we received £219,465 in 2024/25, will be abolished in 2025/26 as will, the Services Grant, East Cambridgeshire's allocation in 2024/25 for this was £17,218.
- 4.5 Extended Producer Responsibility funding, this is where producers have to pay for the disposal of the packaging they create, will be passed onto local authorities from 2025/26 and funding will also be made available to cover a proportion of the additional costs that have arisen as a result the Government's decision to increase the rate of employers National Insurance contributions.
- 4.6 Two new grants were announced which impact on district councils, Recovery Grant, which will be highly targeted towards authorities with the highest levels of deprivation and grant to support councils worst impacted by increases in Internal Drainage Board levies. Regarding the later, we have benefited from this in the past two years, but it has been awarded after the Settlement and so not included in our approved budget.
- 4.7 The Policy Statement made provision for shire districts to increase Council Tax by 2.99% or £5, whichever is the greater, in 2025/26 without the need for a referendum.
- 4.8 The Business Rate multipliers have also been announced. The Non-Domestic Rating Act 2023 provided ministers with the power to set the small and standard business rate multipliers at different levels. Until 2023/24, these two multipliers had to be increased (or frozen) by the same percentage, but since the introduction of this new power in 2024/25 the rates have diverged. For 2025/26

the small business rate multiplier will be again frozen; it will remain at 49.9p. The standard multiplier (payable by businesses with premises valued at more than £51,000) will increase from 54.6p to 55.5p. Compensation in the form of the Section 31 grant, will be provided to councils for the frozen small business multiplier.

- 4.9 Not as part of the Policy Statement, but released shortly afterwards, Government announced the allocations to councils for the Extended Producer Responsibility funding (as detailed in 4.5 above). This is new funding for all councils from 2025/26, with our allocation for the initial year being £1,185,000. [For budgeting purposes, a similar value has been used throughout the MTFs period, but the amount will be subject to an annual review by Government and as it is hoped that the measure will encourage a reduction in packaging, this may mean that payments in future years are reduced.]

## **5.0 Local Government Finance Settlement**

- 5.1 The Provisional Local Government Finance Settlement was announced on the 18<sup>th</sup> December 2024 with then the Final Settlement on the 3<sup>rd</sup> February 2025.
- 5.2 The Council's Revenue Support Grant was increased by inflation; in 2024/25 we received £108,851, this increasing to £125,690 for 2025/26.
- 5.3 The Settlement extended the New Homes Bonus grant for a further year, with amounts earned for year fifteen of the scheme, between October 2023 and October 2024, attracting one year's worth of reward in 2025/26, with no legacy payments in future years. This was the same approach as in both 2023/24 and 2024/25. Due to the level of house building in the District in the past year, our New Homes Bonus grant for 2025/26 will be £828,863, which is a reduction on the £1,069,518 received in 2024/25. Government continues to undertake consultations on the future of New Homes Bonus, or a replacement to it, but it is now felt highly unlikely that it will continue into 2026/27.
- 5.4 The Settlement also continued Government's use of Grant to ensure that every authority's Core Spending Power does not reduce, this being based on the assumption that councils will make the local decision to increase Council Tax by the maximum allowed. The Grant, renamed the Funding Floor Grant (it was previously the Funding Guarantee Grant in 2024/25), will be worth £405,396 to East Cambridgeshire in 2025/26, this is an increase on the £256,020 received in 2024/25. It should be noted that in 2024/25 this grant ensured that every councils' Core Spending Power increased by 4% before a local decision on council tax, this year's Settlement only ensures that the Core Spending Power is not reduced when Council Tax is increased. Like the majority of district councils, our Core Spending Power increase is 0% in cash terms. The increase in the Funding Floor Grant can therefore be seen in part (but not entirely) as a consequence of the reduction in New Homes Bonus Grant.
- 5.5 East Cambridgeshire receives no Recovery Grant.
- 5.6 The Settlement did not detail the allocation of the £5 million of grant nationally to support councils worst impacted by increases in Internal Drainage Board Levies. The Provisional Settlement had made £3 million available for this purpose, but this was increased to £5 million as part the Final Settlement. In 2024/25 East Cambridgeshire benefited by £106,000, so it is anticipated that we will also benefit again in 2025/26, although this is not guaranteed. Final allocations are not

now expected until after the start of the new financial year. A prudent £40,000 has been included in the Budget.

5.7 The Final Settlement also confirmed the value of the compensation payment to assist with the increased costs associated with the increase in employers National Insurance. This amounted to £118,594.

5.8 The Final Settlement further confirmed the local authorities who will have a Business Rates Pool during 2025/26, Cambridgeshire was amongst those councils (see paragraph 6.4).

## **6.0 Business Rates**

6.1 The NNDR 1 return for 2025/26 was produced by the end of January in line with statutory requirements. Figures from this have been included in the budget as presented.

6.2 While the Council benefits significantly from the growth in Business Rates since the last Base reset in 2013, there is always the risk that appeals against Business Rates can be lodged and, if successful, can be backdated for several years. The Council does therefore include a provision for appeals in determining how much of the rates collected should be posted into the budget.

6.3 The MTFS assumed that the Collection Fund for Business Rates would be in balance as at 31<sup>st</sup> March 2025, however the completed NNDR1 shows that the Fund will be in surplus at this time and that £479,820 of additional income will be available to this Council in 2025/26.

6.4 East Cambridgeshire applied to be, and was accepted by Government to be, part of the continuing Cambridgeshire Business Rate Pool in 2025/26, alongside a number of other authorities in Cambridgeshire.

- Cambridgeshire County Council
- Cambridgeshire Fire Authority
- Peterborough City Council
- South Cambridgeshire District Council

(Cambridge City Council, Fenland District Council and Huntingdonshire District Council are not members of the Pool.)

A review of the scheme was undertaken in the Autumn of 2024, supported by Pixel Financial Management. The modelling showed that the current membership of the Pool would continue to provide the greatest benefit to the County area overall. As a consequence of this, it was decided to continue with the same Pool members in 2025/26 as had been the case in 2024/25.

6.5 As highlighted elsewhere in this report, forecasts for retained Business Rates beyond the Fair Funding Review, now assumed to be in 2026/27, are almost impossible to calculate at this time, but the figures presented take a prudent view, showing a significant reduction on those expected in 2025/26. These figures have been informed by our external adviser Pixel Financial Management.

6.6 In the Autumn Budget, on the 30<sup>th</sup> October 2024, the Chancellor announced that the Retail, Hospitality and Leisure (RHL) sector would benefit from a 40% Business Rate relief during 2025/26 (this is lower than the 75% relief being

applied in 2024/25) and that the small business Business Rate multiplier will be frozen for that year.

- 6.7 While detailed in the Budget as a national scheme, the RHL reliefs require individual councils to use their discretionary powers (Section 47 of the Local Government Act 1988, as amended) to grant these reliefs in line with the relevant eligibility criteria set out in the guidance. The full cost of granting these reliefs will be compensated to the Council through a Section 31 grant from Government.
- 6.8 With the National Budget expected to take place in March 2025, if any further discretionary reliefs to Business Rates are announced, Council is asked to give the Director, Finance approval to implement these, as long as they are fully funded by Government via the Section 31 Grant.

## **7.0 The 2025/26 Budget**

- 7.1 Due to the proactive actions taken by management to reduce costs and generate new sources of funding in recent years, the revenue budget for 2025/26 is fully funded.
- 7.2 The budget for 2025/26 is set out in Appendix 2 to this report.
- 7.3 The following key assumptions have been made in preparing the budget:
- The April 2025 inflationary pay increase for staff has been assumed at 2.8% with then in addition the additional employer National Insurance contributions built into the budget;
  - Service leads are provided budget to cover their full staff establishment – i.e. without a turnover allowance;
  - Where known, inflation on contracts has been included to reflect the expected increase in these during the year. These include insurance and IT licences;
  - Inflation has been added to the Waste contract for 2025/26, with additional budget being provided to allow all the Waste fleet to use HVO fuel, thus reducing carbon emissions. Funding is also provided for the capital costs of the new vehicles (purchased in 2024/25) which will start being charged to East Cambs Street Scene (ECSS) in 2025/26.
  - The budget also reflects a clearer client and contractor split within Waste, with the costs of the Mechanical Recycling Facility (MRF); income from Recycling Credits and the Extended Producer Responsibility Grant, as well as some staff costs, now being treated as client costs;
  - 9% inflation has been added to the Parks and Gardens contract with East Cambs Trading Company (ECTC);
  - Internal Drainage Board levies have been inflated by 8% based on information received from Middle Level Commissioners, this in advance of the individual drainage boards setting their detailed budgets. Drainage levies have increased significantly above general inflation in recent years as a consequence of higher electricity costs and water volumes;
  - Other expenditure budgets have been increased between 0% and 2% for inflation;
  - Pension Fund revaluations take place every three years, with the most recent one being on 31<sup>st</sup> March 2022. The Council is therefore aware of its contribution into the Fund for the coming year, its primary rate will be 17.4% (this has been a consistent percentage since April 2023), with in addition, the Council's lump sum contribution being £437,000 in 2025/26 (a reduction of £28,000 compared to

2024/25). In line with the three year review, a further valuation will take place on 31<sup>st</sup> March 2025; it is hoped that with the Fund currently in surplus, this will allow for a reduction in contribution from April 2026;

- The Housing Benefit budget reflects the mid-year position for 2024/25: the latest information received from Anglia Revenues Partnership (ARP);
- No adjustments to spend have been made to reflect the anticipated increase in population within the District;
- Budgeted income from the commuter car park and the Leisure Centre management fee both remain reduced when compared to the value in the 2020/21 budget to reflect the on-going implications of the Covid-19 pandemic (including more people still working from home) and subsequent “cost of living crisis” on these services;
- No funding is included in the budget for the preparation of a new Local Plan following the decision at the same Council meeting not to continue with this work;
- A further £35,000 has been included in the 2025/26 budget (only) for the development of a new website, this follows an allocation of £125,000 in 2024/25.

## **8.0 Reserves**

8.1 The Council holds reserves, at levels which remain prudent. It is important to review the level of reserves on a regular basis, in particular to ensure that potential liabilities not in the Council’s base budget can be funded from earmarked reserves; and that unearmarked reserves are at a sufficient level to cover any unforeseen events.

8.2 As part of the process of preparing this budget, officers have reviewed each reserve to ensure its purpose and level is appropriate. A Statement of Reserves is attached at Appendix 3.

8.3 The sole unearmarked reserve is the General Fund. This currently stands at £1,385,852. There is no statutory minimum level set for local authority reserves; it is a matter for each local authority’s own judgement after taking into consideration the strategic, operational and financial risks it faces. It has been this Council’s policy for some time that the level of the unearmarked reserve be set at 10% of the net operating budget (before any movement to the reserve). This is a reasonably prudent approach and a higher percentage than many other authorities locally. The proposed net operating budget for 2025/26 is £14,260,136. Using the 10% figure, this requires an unearmarked reserve of £1,426,014 an increase of £40,162.

## **9.0 Fees and Charges**

9.1 Officers have reviewed the fees and charges, and details of the proposed charges for 2025/26 are shown at Appendix 5. The proposed budgets have been adjusted to reflect the change in price and volumes expected in 2025/26.

9.2 There is one new charge being introduced in 2025/26, that being the introduction of a £70 civil fine to those residents that disclose incorrect information regarding their circumstances around Council Tax discounts, this was approved by Finance and Assets Committee at its meeting on the 26<sup>th</sup> September 2024.

9.3 The head of Building Control has undertaken a review of building control fees, this was last done in November 2022, to ensure that these continue to cover the costs incurred providing the service, this taking into account the additional

responsibilities now undertaken by the team. Where it has been necessary fees have been increased to ensure that this remains the case.

- 9.4 For other fees, where we have control over the fee level, as opposed to where these are negotiated nationally, and where the fee relates to work undertaken by officers, it is proposed to increase fees and charges by approximately 4.8%. This reflects the forecast 2.8% inflationary increase in pay on the 1<sup>st</sup> April 2025 plus the addition employer National Insurance contribution calculated at 2%. This approach ensures that the additional cost of providing the service is met by the person / organisation benefiting from the service, rather than the general populous through Council Tax.
- 9.5 As external funding from Government grants continues to reduce, the Council's approach to fees and charges will need to reflect the increasing importance of this as a funding source.

## **10.0 Capital Strategy**

- 10.1 The CIPFA revised 2017 Prudential and Treasury Management Codes required, from 2019/20, all local authorities to prepare a capital strategy report, which provides:
- a high level long term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services;
  - an overview of how the associated risk is managed;
  - the implications for future financial sustainability.
- 10.2 This Council has one major capital project planned at this time, with the remainder of the programme, to the most part, being a continuation of the previous programme. The medium term Capital Programme is attached at Appendix 4; the total value of the programme in 2025/26 is £12,216,778.
- 10.3 The Council's Treasury Management Strategy is a separate document, which is also on today's Finance and Assets Committee agenda with the recommendation to ask Full Council to approve.
- 10.4 The major capital project in the Capital Programme is to build a District Bereavement Centre, consisting of a crematorium and modular function room, with associated natural burial and pet cemetery facilities at the Council owned Mepal site on Ireton's Way. The scheme is currently in the budget at £9,060,223 while we await the results of a formal tendering exercise, and will be funded by CIL contributions, with the build stage starting in 2025/26 and continuing into 2026/27.
- 10.5 With the Council's Waste Service being provided by ECSS, the Council is purchasing waste fleet and hiring this to the Company. The hire charge reflects the Council's capital costs of doing this, both the MRP and interest costs. Spend in 2024/25 is forecast to be £827,530 as vehicles previously purchased by the use of the Weekly Collection Grant from Government, have now reached and indeed surpassed their useful, economic life and require replacing.
- 10.6 With the Government's Waste Strategy needing to be implemented in 2026, it is necessary to purchase vehicles and equipment during 2025/26 to ensure that these are available at the point where the change in requirements begins. To this end, a capital budget of £280,256 is provided to purchase kitchen caddies and



kerbside caddies for kitchen waste, the funding for which has already been received from Government.

- 10.7 Council at its meeting on the 17<sup>th</sup> October 2024, decided to move to a three bin solution at the same time as implementing kitchen waste collections. A capital provision of £1 million has been in the budget for some time for the purchase of additional bins and this will now be spent in 2025/26 to purchase the additional wheeled bins required. This is funded from internal borrowing.
- 10.8 The combination of additional vehicles to collect the new kitchen waste stream and new replacement vehicles with lifts, to collect the waste associated with the additional wheeled bin, has required a capital vehicles budget of £1.964 million in 2025/26. £613,800 of this will be funded by Government grant, associated with the new burden of food waste, with the remainder being funded by internal borrowing.
- 10.9 Where the additional cost of vehicles purchased in 2024/25, 2025/26 and future years impact the charge to ECSS, the Council has increased the management fee it pays ECSS for providing the service as detailed in paragraph 7.3 to ensure that it can meet these additional costs.
- 10.10 Council at its meeting on the 21<sup>st</sup> April 2022, approved a further loan facility to ECTC of £7.5 million. Much of this has been provided in the current year and previous years, with the current profile assuming that £1,500,000 will be provided in 2025/26. This funding is to ensure that ECTC has the finance available to progress two building development schemes, these being phase two and three at the former MoD site in North Ely and to carry the capital costs of buildings on the Eden Square development while these wait to be sold. The Council has security in place with regard to this loan in the form of a debenture which provides it with first ranking security over all unsecured assets of the Company.
- 10.11 There are a number of capital budgets that continue into 2025/26, having been in place in previous years, where there is a commitment to continue spending in each year of the capital programme:
  - The purchase of new wheeled bins. As further residential properties are built within the District, these need to be supplied with bins, so the Council needs to have these available. The cost of these, estimated at £40,000 per annum, will be covered by a combination of Section 106 funding from developers and capital receipts.
  - Disabled Facilities, both mandatory and discretionary. The Council receives Government funding (from the Better Care Fund), via the County Council to assist with the funding of this work. The total budget in 2025/26 is £772,299.
  - Vehicle replacement funding for the Parks and Gardens team. These vehicles are purchased by the Council using Section 106 funding and then hired to ECTC at a rate to cover the notional MRP and interest costs using the same approach as with Waste vehicles.
- 10.12 As agreed in the 2017/18 budget, the Council now funds expenditure that would have previously been funded from external borrowing, on schemes such as the Leisure Centre, Waste fleet and bins and the loan to the ECTC, from internal borrowing. As interest chargeable on external borrowing is higher than interest receipts on investments, this provides a net saving to the Council. The

expectation is that all borrowing in 2025/26 will be funded from internal borrowing, thus preventing any external borrowing costs. More details of the Council's borrowing requirement and investment strategy are detailed in the Treasury Management Strategy (also on the agenda for this meeting).

- 10.13 In summary therefore, the Council has limited exposure to the ongoing costs of capital expenditure at this time. The MRP costs of the Leisure Centre are being met by the operator through the management fee; the loan to ECTC is due to be repaid in full by March 2027 and in the intervening period a commercial interest rate is being charged, and the costs of the Waste fleet will be passed onto ECSS, although the Council's management fee payable to ECSS has been increased in 2025/26 and 2026/27 to reflect the additional MRP payments the Company will be paying on the replacement vehicles.

## **11.0 Council Tax**

- 11.1 The MTFs assumed that the Collection Fund for Council Tax would be in balance as at 31<sup>st</sup> March 2025. However, due to the increased number of houses built in the District during 2024/25 and the fact that Council Tax receipts have not been impacted by the cost of living crisis as much as expected, the Fund is now forecast to be in surplus at the end of this financial year. The net position being that the Council will benefit by £12,452 from the Collection Fund surplus in 2025/26.
- 11.2 The taxbase for 2025/26 estimated in last year's budget was an equivalent of 33,651.7 Band D properties. However, the current forecast, including the real change in housing numbers between October 2023 and October 2024, an estimation of future movements in 2025/26 and a small top-slice for non-payment, means that the new forecast for 2025/26 is 33,081.4 equivalent Band D properties.
- 11.3 As detailed earlier in this report, the Local Government Policy Statement detailed that district councils can increase Council Tax by 2.99% or £5 without the need for a referendum. A 1% increase in Council Tax for this Council would generate an additional £47,022, whereas a £1 increase would generate a further £33,081. For this Council therefore the £5 figure would be the highest, generating additional income of £165,407 in the year.
- 11.4 Following the decision of Finance and Assets Committee on the 30<sup>th</sup> January 2025, the budget is built reflecting the Council's decision to freeze Council Tax in 2025/26 at £142.14. This is the twelfth consecutive year the Council has frozen its element of Council Tax.
- 11.5 The County Council, Fire Authority, Police Authority and Cambridgeshire and Peterborough Combined Authority budgets and precepts were considered by their respective decision making bodies in early February and we have been notified of their precept requirements.
- 11.6 It should be noted that the County Council's precept includes an element to fund adult social care, this following the Secretary of State's offer to all adult social care authorities (those with functions under Part 1 of the Care Act 2014). The offer allows an adult social care authority to increase its council tax by a further 2% without holding a referendum, to assist the authority in meeting its expenditure on adult social care. This arrangement has been in place since 2016/17.

- 11.7 All parish precepts have also been notified to the Council. These are shown along with the precepts set out in paragraphs 11.4 and 11.6, in the formal Council Tax Resolution as detailed in Appendix 1.
- 11.8 Finance and Assets Committee at its meeting on the 28<sup>th</sup> November 2024 agreed to make one change to the Local Council Tax Reduction Scheme (LCTRS), that being, that DWP passported benefit status for LCTRS assessments will be disregarded where the Council is satisfied that the assessment is incorrect based on information obtained by the Council's Fraud Investigation Team.
- 11.9 At the same meeting, it was agreed to apply a premium of 100% to Second Homes from the 1<sup>st</sup> April 2026 and allow Long-Term Empty premiums to be applied after one year as opposed to two, this coming into effect on the 1<sup>st</sup> April 2025. There were some exemptions from these additional premiums which were detailed in the paper presented to Finance and Assets Committee. Both these decisions need formal approval from Full Council.

## 12.0 Risk and Sensitivity Analysis

- 12.1 The Local Government Act 2003 places two specific requirements on an authority's Section 151 Officer in determining the Council's budget and Council Tax. Under Section 25, the Section 151 Officer must advise on the **robustness of the estimates** included in the budget. The advice given to the Council on this issue is that the estimates have been produced on a prudent basis, with a strong emphasis on ensuring all cost pressures are included. Budget estimates have been developed with senior officers, with regular updates and discussions with members of Management Team.
- 12.2 The key risk is around Government funding of the Council. The Settlement provides clarity around grant funding for 2025/26, but looking beyond that, there is very limited information to put forward a MTFS based on confident assumptions on future Government funding.
- 12.3 Possibly the greatest concern for this Council, is the Government's intention to implement a full Business Rate baseline reset at the time of the Fair Funding Review. The current baseline was set in 2013, when all councils were given a share of Business Rates equal to their calculated needs. Since then, councils have been allowed to keep a share of their growth, which for us as a district council has been 40%. In broad figures our baseline is £2.69 million, where we actually budget for £5.393 million of Business Rates because of this growth. If the baseline is fully reset, we will lose this growth and won't know what our revised baseline will be until the results of the Local Government Fair Funding Review (as detailed in 4.2) are announced. An assumption has been made in the MTFS for this probable reduction, but at this point, there is no certainty on what this is likely to be.
- 12.4 Unlike the position for the past two years, inflation and the consequential higher pay rises are anticipated to be less of an issue in 2025/26. Section 7.3 of this report details the inflation built into the 2025/26 budget, but in addition to this a £100,000 provision of additional unknown inflation has been built into the budget. To put some context to this figure, we have budgeted for a 2.8% increase in staff pay from the 1<sup>st</sup> April 2025, if pay was to increase by 3.8% (1% higher) this would cost the Council a further £104,000 or if car park usage at the commuter car parks reduced by 10% this would cost £18,000.

- 12.5 To mitigate the above risks, the Section 151 Officer will continue to report on a regular basis to Management Team and Members as new information becomes available.
- 12.6 The Section 151 Officer is also required to report on the **adequacy of reserves**. The projected level of reserves, specifically the General Fund Reserve and Surplus Savings Reserve, and their use in 2025/26 are **prudent** and show how these will sustain the functions of the Council in that year.
- 12.7 However, the MTFS shows the Surplus Savings Reserve being utilised during 2025/26 and 2026/27, with only a small amount being carried into 2027/28. This will reduce the overall level of reserves significantly. Reserves can only be utilised once and while the purpose of the Surplus Savings Reserve is to provide one-off funding to balance the budget in future years, the Council needs to consider all options to reduce the speed that this is being utilised so that it remains available as far as possible into the future. The Council has a track record of delivering additional savings and generating extra income in advance of the budget requirement, so work done during 2024/25 and 2025/26 financial years will hopefully lead to a reduced draw from the Surplus Savings Reserve in these and future years through the MTFS period.
- 12.8 Another key risk for the Council is its loan to ECTC. Should ECTC encounter any financial difficulties and be unable to repay the £7,500,000 loan facility, then the Council will need to account for this within its financial statements. In such an event, the Council would need to draw on its reserves to meet such a liability. At this point, it should be noted there is no indication that this is likely to be the case and indeed not all of the loan facility has, as yet, been drawn down. To limit this risk further and as detailed in 10.10 above, the Council has security in place with regard to this loan in the form of a debenture which provides it with first ranking security over all unsecured assets of the Company.

### **13.0 Medium Term Financial Strategy**

- 13.1 The Council's Medium Term Financial Strategy is to set a robust financial framework for the Council's plans over the next four years which support the delivery of the Council's priorities within a context of an annual balanced budget. Specifically, the MTFS:
- Looks to the longer term to help plan sustainable services within an uncertain external economic and funding environment;
  - Maximises the Council's financial resilience to manage risk and volatility, including managing adequate reserves;
  - Helps ensure that the Council's financial resources are directed to support delivery of the Council's priorities over the medium term.
- 13.2 The MTFS covers the period 2025/26 to 2028/29. As highlighted earlier in the report, the Policy Statement and Local Government Finance Settlement announced by Government for 2025/26 provide assurance about the grant position for the budget year.
- 13.3 However, it is extremely difficult to develop a robust MTFS to cover the period 2026/27 and beyond while the uncertainties around future funding levels from Government remain. As detailed earlier in this report, the Government is currently considering options around its overall budget for the period of this parliament and more specifically the Local Government Fair Funding Review to determine how

much of the overall funding pot is allocated to individual authorities. This issue creates considerable uncertainty for local authority funding and is an issue which will require monitoring in the coming months, to ensure the Council can adjust its MTFs as new information becomes available. Updates will be provided to the Finance and Assets Committee as and when further information becomes available.

#### 13.4 The assumptions used in the MTFs include:

- Government funding through New Homes Bonus and Funding Floor Grant will both end in 2025/26 with the Fair Funding Review being implemented in 2026/27;
- Inflation on staff pay is included at 2.8% in 2025/26 and then 2% in all future years;
- The loan to ECTC is planned to be repaid by March 2027, the interest received by the Council on this loan will therefore stop at this point. The loan repayments will be used to reduce / prevent the Council needing to borrow externally and/or to invest in line with the Treasury Management Strategy;
- As discussed earlier in this report one of the requirements of the Government's new Waste Strategy is the need for food waste to be collected weekly from all homes from 2026. The revenue cost of this has been budgeted for in 2026/27 and future years. At this stage it is unclear if any further Government funding will be made available to support these additional costs, or whether the new Extended Producer Responsibility funding introduced in 2025/26 should be used. No additional funding is therefore included in the MTFs for this, but updates will be provided as the position becomes clearer;
- On interest receipts, it is assumed that interest rates will remain at around 4.25% in 2025/26, but then reduce during the MTFs period to 2.75% by 2028/29;
- There remains no assumption in the MTFs for any dividends being received from ECTC. (While noting that no dividends are budgeted for, it should not be forgotten that the Council continues to get a benefit from ECTC, with interest being paid on the loan provided, the recharge of management and support services costs to the Company (forecast to be £163,489 in 2025/26), the hire of the Market Place and part of the depot (the remainder is charged to ECSS), as well as Capital Receipts, Section 106 contributions and additional Council Tax receipts from the properties developed.);
- The budget and MTFs include the impacts of the construction or running costs of the proposed new Crematorium at Mepal;
- The Council has a track record of delivering cost reductions; it is anticipated therefore that a contribution to the budget deficit forecast in future years will be achieved during the term through general efficiencies and income generating opportunities. However, to be prudent, no account of these is shown within the forecasts in this report.

#### 13.5 The impact of the above assumptions is attached at Appendix 2. This shows the budgets for 2025/26 and 2026/27 are fully funded. However, there are significant budget shortfalls projected in 2027/28 and subsequent years. Clearly many things will change between now and then, so Members should not focus on the precise numbers. It is far more important that Members appreciate the direction of funding facing this and many local authorities, and the likely scale. It will be necessary to

develop a plan to meet these shortfalls, although the Council does have time (although limited) to put the necessary plans in place. The Council also has access to a reasonable level of reserves, as described in Section 8 of this report.

- 13.6 While noting the uncertainty that is highlighted in this report about the 2026/27 financial year, it is considered unlikely that the quantum of funding from Government will increase and as such, this Council will need to identify measures to bridge the budget gap. A comparison between this year's MTFs and the past two last years does highlight an increased savings need particularly in years three and four.

<b>2023/24 Budget</b>	
2023/24 – budget year	Balanced
2024/25 – MTFs year 1	Balanced
2025/26 – MTFs year 2	Savings to find £1,645,402
2026/27 – MTFs year 3	Savings to find £4,797,033
<b>2024/25 Budget</b>	
2024/25 – budget year	Balanced
2025/26 – MTFs year 1	Balanced
2026/27 – MTFs year 2	Savings to find £3,196,858
2027/28 – MTFs year 3	Savings to find £5,586,743
<b>2025/26 Budget</b>	
2025/26 – budget year	Balanced
2026/27 – MTFs year 1	Balanced
2027/28 – MTFs year 2	Savings to find £4,502,091
2028/29 – MTFs year 3	Savings to find £5,602,453

- 13.7 Options to resolve the budget shortfalls in future years include:

- Efficiencies in the cost of service delivery
- Increased income from fees and charges
- Reductions in service levels
- Increased commercialisation via the trading companies

- 13.8 While noting the Council's favourable position of having a balanced budget (by use of the Surplus Savings Reserve) for 2025/26 and 2026/27, it is strongly recommended that early consideration is given to how savings in future years will be achieved. All the bullets above need to be considered, with a quickening of the pace with a review of all income generating opportunities, as these are potentially the areas that could generate the highest returns, while having least impact on the services provided by the Council. However, within the MTFs period, all options will need to be considered and potentially implemented.

- 13.9 Any savings achieved in 2024/25 and 2025/26 resulting in potential underspends in those years, will allow further funding to be moved into the Surplus Savings Reserve and therefore available to assist in the balancing of the budget in future years.

## 14.0 Conclusions

- 14.1 The proactive actions already taken have led to balanced budgets for 2025/26 and 2026/27 (based on known information and the use of the Surplus Savings

Reserve). The budget for 2025/26 therefore has minimal risk attached to it, although the Medium Term Financial Strategy, especially when the new funding regime comes in, in 2026/27, does contain significant uncertainty and therefore risk. While there is little this Council can do to remove the uncertainty at this point, it does need to look now for opportunities within its own control, which will bridge some part of the funding gap currently being forecast.

## 15.0 Additional Implications Assessment

15.1 In the table below, please put Yes or No in each box:

<b>Financial Implications</b> <b>Yes</b>	<b>Legal Implications</b> <b>No</b>	<b>Human Resources (HR) Implications</b> <b>No</b>
<b>Equality Impact Assessment (EIA)</b> <b>No</b>	<b>Carbon Impact Assessment (CIA)</b> <b>No</b>	<b>Data Protection Impact Assessment (DPIA)</b> <b>No</b>

### 15.2 Financial Implications

The proposed net budget of £14,300,298 will be financed by Revenue Support Grant, retained Business Rates, Council Tax and a contribution from the Surplus Savings Reserve.

## 16.0 Appendices

Appendix 1 – Formal Council Tax Resolution

Appendix 2 - Budget 2025/26 and MTFS

Appendix 3 – Statement of Reserves

Appendix 4 – Capital Programme

Appendix 5 - Schedule of Fees and Charges

## 17.0 Background Documents

2024/25 Budget to Full Council – 20<sup>th</sup> February 2024

Yearend Finance report for 2023/24 to Finance and Assets Committee – 27<sup>th</sup> June 2024

MTFS up-date report to Finance and Assets Committee – 26<sup>th</sup> September 2024

Local Council Tax Reduction Scheme (LCTRS) update for 2025/26 and change to Council Tax on Long-Term Empty and Second Homes report to Finance and Assets Committee – 28<sup>th</sup> November 2024

Draft Budget Report to Finance and Assets Committee – 30<sup>th</sup> January 2025

Ian Smith  
Director, Finance  
3<sup>rd</sup> March 2025

East Cambridgeshire District Council, hereinafter referred to as “the Council” in this resolution, RESOLVES for the financial year 2025/26 to:

1. Set the Council Tax Requirement for the Council at £8,298,422 calculated as follows:

	£
a) Net expenditure on Council services	4,702,190
b) City, Parish and Town Council precepts	<u>3,596,232</u>
c) Council Tax Requirement	<u><u>8,298,422</u></u>

2. Calculate that the Council Tax requirement for the Council’s own purposes for 2025/26 (excluding Parish precepts) is £4,702,190.
3. Note that, arising from decisions taken by City, Parish and Town Councils by 6th February 2025, the amount of Special Expenses included in the budget requirement set out above is £3,596,232
4. Note that in accordance with regulations made under section 31(B) of the Local Government Finance Act 1992 as amended by Section 74 of the Localism Act 2011, the Council’s Section 151 Officer has calculated the following amounts:
  - (a) 33,081.4 being the Council Tax Base (in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.
  - (b) The sums shown in Schedule A column (2): being the amounts of Council Tax Base for dwellings in those parts of the area set out in column (1) of the schedule to which special expenses relate.
5. Note that Cambridgeshire County Council, the Cambridgeshire and Peterborough Fire Authority, the Police and Crime Commissioner for Cambridgeshire and the Cambridgeshire and Peterborough Combined Authority, in accordance with Section 40 of the Local Government Finance Act 1992 (Amended 2003), have stated the following amounts of precepts issued to the Council.

Band	County Council £	Police Commissioner £	Fire Authority £	CPCA £
A	1,133.76	199.62	58.14	24.00
B	1,322.72	232.89	67.83	28.00
C	1,511.68	266.16	77.52	32.00
D	1,700.64	299.43	87.21	36.00
E	2,078.56	365.97	106.59	44.00
F	2,456.48	432.51	125.97	52.00
G	2,834.40	499.05	145.35	60.00
H	3,401.28	598.86	174.42	72.00



6. Set the following amounts in accordance with the Local Government Finance Act 1992, as amended by the Localism Act 2011 and The Local Government Finance Act 2012:

	Description	Amount	Notes
		£	
a)	Gross Expenditure	43,255,204	
b)	Gross Income	34,956,782	
c)	Council Tax Requirement	<u>8,298,422</u>	
d)	Basic Amount of Council Tax	250.85	Item (c) divided by tax base
e)	Total of Special Items	3,596,232	Parish Precepts
f)	Basic amount of Council Tax for dwellings in parts of the area to which no special items relate	142.14	Item (c) - (e) divided by tax base
g)	Basic Amount of Council Tax for dwellings in parts of the area to which one or more special items relate	Sums in column (6) of Schedule A	Item (f) plus column 4 of Schedule A (excludes Fire, Police, County Council and the Combined Authority)
h)	Basic Amount of Council Tax as in (g) for each Council Tax band	Sums shown in Schedule B	(excludes Fire, Police, County Council and the Combined Authority)

7. *The Referendums Relating to Council Tax Increases (Principles) (England) Report 2025/26* sets out the principles, which the Secretary of State has determined will apply to local authorities in England for 2025/26. The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended by section 5 of the Localism Act 2011.
8. This Council hereby determines that its relevant basic amount of Council Tax for 2025/26 is not excessive in accordance with the legislation set out in the preceding paragraph.
9. Set, as a result of items 5 and 6(h) above, the amounts of Council Tax shown in Schedule C, in accordance the Local Government Finance Act 1992 (Amended 2003), for each of the categories of dwellings shown in the schedule.

EAST CAMBRIDGESHIRE DISTRICT COUNCIL										
COUNCIL TAX FOR BAND D PROPERTIES 2025/26										
PARISH	PRECEPT		BAND D COUNCIL TAX							
	TAX BASE		Parish	ECDC	Sub-Total	CCC	CFA	PCCforC	CPCA	Total
	Band D Eq	£	£	£	£	£	£	£	£	£
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Ashley	243.2	21,250.00	87.39	142.14	229.53	1,700.64	87.21	299.43	36.00	2,352.81
Bottisham	875.7	70,771.00	80.82	142.14	222.96	1,700.64	87.21	299.43	36.00	2,346.24
Brinkley	154.4	9,706.00	62.82	142.14	204.96	1,700.64	87.21	299.43	36.00	2,328.24
Burrough Green	143.1	13,970.76	97.65	142.14	239.79	1,700.64	87.21	299.43	36.00	2,363.07
Burwell	2,464.0	257,036.60	104.31	142.14	246.45	1,700.64	87.21	299.43	36.00	2,369.73
Cheveley	937.8	80,000.00	85.32	142.14	227.46	1,700.64	87.21	299.43	36.00	2,350.74
Chippenham	223.4	15,862.00	71.01	142.14	213.15	1,700.64	87.21	299.43	36.00	2,336.43
Coveney	195.5	21,000.00	107.46	142.14	249.60	1,700.64	87.21	299.43	36.00	2,372.88
Dullingham	348.2	31,397.60	90.18	142.14	232.32	1,700.64	87.21	299.43	36.00	2,355.60
Ely, City of	7,646.9	822,558.00	107.55	142.14	249.69	1,700.64	87.21	299.43	36.00	2,372.97
Fordham	1,322.0	106,075.00	80.28	142.14	222.42	1,700.64	87.21	299.43	36.00	2,345.70
Haddenham	1,348.0	155,458.00	115.29	142.14	257.43	1,700.64	87.21	299.43	36.00	2,380.71
Isleham	976.7	128,867.00	131.94	142.14	274.08	1,700.64	87.21	299.43	36.00	2,397.36
Kennett	137.5	10,500.00	76.32	142.14	218.46	1,700.64	87.21	299.43	36.00	2,341.74
Kirtling and Upend	202.5	12,104.80	59.76	142.14	201.90	1,700.64	87.21	299.43	36.00	2,325.18
Little Downham	986.8	108,447.00	109.89	142.14	252.03	1,700.64	87.21	299.43	36.00	2,375.31
Little Thetford	288.6	28,825.50	99.90	142.14	242.04	1,700.64	87.21	299.43	36.00	2,365.32
Littleport	3,222.5	493,564.00	153.18	142.14	295.32	1,700.64	87.21	299.43	36.00	2,418.60
Lode	366.9	23,547.00	64.17	142.14	206.31	1,700.64	87.21	299.43	36.00	2,329.59
Mepal	390.1	62,560.00	160.38	142.14	302.52	1,700.64	87.21	299.43	36.00	2,425.80
Reach	144.8	16,170.00	111.69	142.14	253.83	1,700.64	87.21	299.43	36.00	2,377.11
Snailwell	79.7	10,749.00	134.91	142.14	277.05	1,700.64	87.21	299.43	36.00	2,400.33
Soham	3,952.6	463,400.00	117.27	142.14	259.41	1,700.64	87.21	299.43	36.00	2,382.69
Stetchworth	284.1	20,079.00	70.65	142.14	212.79	1,700.64	87.21	299.43	36.00	2,336.07
Stretham	738.0	94,660.36	128.25	142.14	270.39	1,700.64	87.21	299.43	36.00	2,393.67
Sutton	1,432.5	200,000.00	139.59	142.14	281.73	1,700.64	87.21	299.43	36.00	2,405.01
Swaffham Bulbeck	363.6	40,500.00	111.42	142.14	253.56	1,700.64	87.21	299.43	36.00	2,376.84
Swaffham Prior	376.1	17,500.00	46.53	142.14	188.67	1,700.64	87.21	299.43	36.00	2,311.95
Wentworth	71.0	20,500.00	288.72	142.14	430.86	1,700.64	87.21	299.43	36.00	2,554.14
Westley Waterless	88.0	3,100.00	35.19	142.14	177.33	1,700.64	87.21	299.43	36.00	2,300.61
Wicken	379.2	37,000.00	97.56	142.14	239.70	1,700.64	87.21	299.43	36.00	2,362.98
Wilburton	532.3	65,070.00	122.22	142.14	264.36	1,700.64	87.21	299.43	36.00	2,387.64
Witcham	192.1	19,000.00	98.91	142.14	241.05	1,700.64	87.21	299.43	36.00	2,364.33
Witchford	1,176.7	97,503.00	82.89	142.14	225.03	1,700.64	87.21	299.43	36.00	2,348.31
Woodditton	796.9	17,500.00	21.96	142.14	164.10	1,700.64	87.21	299.43	36.00	2,287.38
Whole Area/Average Tax Charge	33,081.4	3,596,231.62	108.71	142.14	250.85	1,700.64	87.21	299.43	36.00	2,374.13

**SCHEDULE B TO APPENDIX 1**

<b>EAST CAMBRIDGESHIRE DISTRICT COUNCIL</b>								
<b>DISTRICT AND PARISH COUNCIL TAX 2025/26</b>								
(Note: excluding County, Fire, Police and Combined Authority)								
<b>PARISH</b>	<b>Band A</b>	<b>Band B</b>	<b>Band C</b>	<b>Band D</b>	<b>Band E</b>	<b>Band F</b>	<b>Band G</b>	<b>Band H</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Ashley	153.02	178.52	204.03	229.53	280.54	331.54	382.55	459.06
Bottisham	148.64	173.41	198.19	222.96	272.51	322.05	371.60	445.92
Brinkley	136.64	159.41	182.19	204.96	250.51	296.05	341.60	409.92
Burrough Green	159.86	186.50	213.15	239.79	293.08	346.36	399.65	479.58
Burwell	164.30	191.68	219.07	246.45	301.22	355.98	410.75	492.90
Cheveley	151.64	176.91	202.19	227.46	278.01	328.55	379.10	454.92
Chippenham	142.10	165.78	189.47	213.15	260.52	307.88	355.25	426.30
Coveney	166.40	194.13	221.87	249.60	305.07	360.53	416.00	499.20
Dullingham	154.88	180.69	206.51	232.32	283.95	335.57	387.20	464.64
Ely, City of	166.46	194.20	221.95	249.69	305.18	360.66	416.15	499.38
Fordham	148.28	172.99	197.71	222.42	271.85	321.27	370.70	444.84
Haddenham	171.62	200.22	228.83	257.43	314.64	371.84	429.05	514.86
Isleham	182.72	213.17	243.63	274.08	334.99	395.89	456.80	548.16
Kennett	145.64	169.91	194.19	218.46	267.01	315.55	364.10	436.92
Kirtling and Upend	134.60	157.03	179.47	201.90	246.77	291.63	336.50	403.80
Little Downham	168.02	196.02	224.03	252.03	308.04	364.04	420.05	504.06
Little Thetford	161.36	188.25	215.15	242.04	295.83	349.61	403.40	484.08
Littleport	196.88	229.69	262.51	295.32	360.95	426.57	492.20	590.64
Lode	137.54	160.46	183.39	206.31	252.16	298.00	343.85	412.62
Mepal	201.68	235.29	268.91	302.52	369.75	436.97	504.20	605.04
Reach	169.22	197.42	225.63	253.83	310.24	366.64	423.05	507.66
Snailwell	184.70	215.48	246.27	277.05	338.62	400.18	461.75	554.10
Soham	172.94	201.76	230.59	259.41	317.06	374.70	432.35	518.82
Stetchworth	141.86	165.50	189.15	212.79	260.08	307.36	354.65	425.58
Stretham	180.26	210.30	240.35	270.39	330.48	390.56	450.65	540.78
Sutton	187.82	219.12	250.43	281.73	344.34	406.94	469.55	563.46
Swaffham Bulbeck	169.04	197.21	225.39	253.56	309.91	366.25	422.60	507.12
Swaffham Prior	125.78	146.74	167.71	188.67	230.60	272.52	314.45	377.34
Wentworth	287.24	335.11	382.99	430.86	526.61	622.35	718.10	861.72
Westley Waterless	118.22	137.92	157.63	177.33	216.74	256.14	295.55	354.66
Wicken	159.80	186.43	213.07	239.70	292.97	346.23	399.50	479.40
Wilburton	176.24	205.61	234.99	264.36	323.11	381.85	440.60	528.72
Witcham	160.70	187.48	214.27	241.05	294.62	348.18	401.75	482.10
Witchford	150.02	175.02	200.03	225.03	275.04	325.04	375.05	450.06
Wooditton	109.40	127.63	145.87	164.10	200.57	237.03	273.50	328.20
Average Tax Charge	167.23	195.11	222.98	250.85	306.59	362.34	418.08	501.70
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

**SCHEDULE C TO APPENDIX 1**

<b>EAST CAMBRIDGESHIRE DISTRICT COUNCIL</b>								
<b>TOTAL COUNCIL TAX 2025/26</b>								
<b>PARISH</b>	<b>Band A</b>	<b>Band B</b>	<b>Band C</b>	<b>Band D</b>	<b>Band E</b>	<b>Band F</b>	<b>Band G</b>	<b>Band H</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Ashley	1,568.54	1,829.96	2,091.39	2,352.81	2,875.66	3,398.50	3,921.35	4,705.62
Bottisham	1,564.16	1,824.85	2,085.55	2,346.24	2,867.63	3,389.01	3,910.40	4,692.48
Brinkley	1,552.16	1,810.85	2,069.55	2,328.24	2,845.63	3,363.01	3,880.40	4,656.48
Burrough Green	1,575.38	1,837.94	2,100.51	2,363.07	2,888.20	3,413.32	3,938.45	4,726.14
Burwell	1,579.82	1,843.12	2,106.43	2,369.73	2,896.34	3,422.94	3,949.55	4,739.46
Cheveley	1,567.16	1,828.35	2,089.55	2,350.74	2,873.13	3,395.51	3,917.90	4,701.48
Chippenham	1,557.62	1,817.22	2,076.83	2,336.43	2,855.64	3,374.84	3,894.05	4,672.86
Coveney	1,581.92	1,845.57	2,109.23	2,372.88	2,900.19	3,427.49	3,954.80	4,745.76
Dullingham	1,570.40	1,832.13	2,093.87	2,355.60	2,879.07	3,402.53	3,926.00	4,711.20
Ely, City of	1,581.98	1,845.64	2,109.31	2,372.97	2,900.30	3,427.62	3,954.95	4,745.94
Fordham	1,563.80	1,824.43	2,085.07	2,345.70	2,866.97	3,388.23	3,909.50	4,691.40
Haddenham	1,587.14	1,851.66	2,116.19	2,380.71	2,909.76	3,438.80	3,967.85	4,761.42
Isleham	1,598.24	1,864.61	2,130.99	2,397.36	2,930.11	3,462.85	3,995.60	4,794.72
Kennett	1,561.16	1,821.35	2,081.55	2,341.74	2,862.13	3,382.51	3,902.90	4,683.48
Kirtling and Upend	1,550.12	1,808.47	2,066.83	2,325.18	2,841.89	3,358.59	3,875.30	4,650.36
Little Downham	1,583.54	1,847.46	2,111.39	2,375.31	2,903.16	3,431.00	3,958.85	4,750.62
Little Thetford	1,576.88	1,839.69	2,102.51	2,365.32	2,890.95	3,416.57	3,942.20	4,730.64
Littleport	1,612.40	1,881.13	2,149.87	2,418.60	2,956.07	3,493.53	4,031.00	4,837.20
Lode	1,553.06	1,811.90	2,070.75	2,329.59	2,847.28	3,364.96	3,882.65	4,659.18
Mepal	1,617.20	1,886.73	2,156.27	2,425.80	2,964.87	3,503.93	4,043.00	4,851.60
Reach	1,584.74	1,848.86	2,112.99	2,377.11	2,905.36	3,433.60	3,961.85	4,754.22
Snailwell	1,600.22	1,866.92	2,133.63	2,400.33	2,933.74	3,467.14	4,000.55	4,800.66
Soham	1,588.46	1,853.20	2,117.95	2,382.69	2,912.18	3,441.66	3,971.15	4,765.38
Stetchworth	1,557.38	1,816.94	2,076.51	2,336.07	2,855.20	3,374.32	3,893.45	4,672.14
Stretham	1,595.78	1,861.74	2,127.71	2,393.67	2,925.60	3,457.52	3,989.45	4,787.34
Sutton	1,603.34	1,870.56	2,137.79	2,405.01	2,939.46	3,473.90	4,008.35	4,810.02
Swaffham Bulbeck	1,584.56	1,848.65	2,112.75	2,376.84	2,905.03	3,433.21	3,961.40	4,753.68
Swaffham Prior	1,541.30	1,798.18	2,055.07	2,311.95	2,825.72	3,339.48	3,853.25	4,623.90
Wentworth	1,702.76	1,986.55	2,270.35	2,554.14	3,121.73	3,689.31	4,256.90	5,108.28
Westley Waterless	1,533.74	1,789.36	2,044.99	2,300.61	2,811.86	3,323.10	3,834.35	4,601.22
Wicken	1,575.32	1,837.87	2,100.43	2,362.98	2,888.09	3,413.19	3,938.30	4,725.96
Wilburton	1,591.76	1,857.05	2,122.35	2,387.64	2,918.23	3,448.81	3,979.40	4,775.28
Witcham	1,576.22	1,838.92	2,101.63	2,364.33	2,889.74	3,415.14	3,940.55	4,728.66
Witchford	1,565.54	1,826.46	2,087.39	2,348.31	2,870.16	3,392.00	3,913.85	4,696.62
Wooditton	1,524.92	1,779.07	2,033.23	2,287.38	2,795.69	3,303.99	3,812.30	4,574.76
Average Tax Charge	1,582.75	1,846.55	2,110.34	2,374.13	2,901.71	3,429.30	3,956.88	4,748.26
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

**BUDGET 2025-26**

	Budget 2024-25 £	<b>Budget 2025-26 £</b>	Estimate 2026-27 £	Estimate 2027-28 £	Estimate 2028-29 £
<b>Committees:</b>					
Operational Services	7,134,292	<b>6,842,567</b>	7,861,322	7,876,696	7,833,422
Finance & Assets	7,613,985	<b>7,969,054</b>	8,675,842	8,536,846	8,687,372
<b>Net District Spending</b>	<b>14,748,277</b>	<b>14,811,621</b>	16,537,164	16,413,542	16,520,794
New Homes Bonus Grant	-1,069,518	<b>-828,863</b>	0	0	0
Rural Services Grants	-219,465	<b>0</b>	0	0	0
Service Grant / Funding Floor Grants	-273,238	<b>-523,990</b>	-1,371,072	-852,784	-320,743
Internal Drainage Board Levies	729,762	<b>801,368</b>	817,395	833,743	850,418
<b>Net Operating Expenditure</b>	<b>13,915,818</b>	<b>14,260,136</b>	15,983,487	16,394,501	17,050,469
Contribution to Corporate Reserve	91,000	<b>40,162</b>	172,335	41,101	65,597
Contribution from Surplus Savings Reserve	-1,567,387	<b>-1,812,895</b>	-5,592,472	-904,629	0
Savings to be identified	0	<b>0</b>	0	-4,502,091	-5,602,453
<b>ECDC Budget Requirement</b>	<b>12,439,431</b>	<b>12,487,403</b>	10,563,350	11,028,882	11,513,613
Parish Council Precepts	3,271,303	<b>3,596,232</b>	3,776,044	3,889,325	4,006,005
<b>DISTRICT BUDGET REQUIREMENT</b>	<b>15,710,734</b>	<b>16,083,635</b>	14,339,394	14,918,207	15,519,618
<b>Financed by:</b>					
Surplus/Deficit	-1,112,704	<b>-492,272</b>	0	0	0
Revenue Support Grant	-108,851	<b>-125,690</b>	-307,583	-340,010	-375,123
Locally retained Non-Domestic Rates	-4,823,998	<b>-5,393,410</b>	-3,568,480	-3,786,742	-4,017,898
NNDR from Renewables / Enterprise Zone	-1,707,238	<b>-1,773,841</b>	-1,773,841	-1,773,841	-1,773,841
<b>COUNCIL TAX REQUIREMENT</b>	<b>7,957,943</b>	<b>8,298,422</b>	8,689,490	9,017,614	9,352,756

	Estimate 2024-25 £	<b>Estimate 2025-26 £</b>	Estimate 2026-27 £	Estimate 2027-28 £	Estimate 2028-29 £
Unallocated Surplus Savings Reserve					
In hand at 1st April	9,175,353	<b>8,309,996</b>	6,497,101	904,629	0
Movement in year	-865,357	<b>-1,812,895</b>	-5,592,472	-904,629	0
In hand at 31st March	<b>8,309,996</b>	<b>6,497,101</b>	904,629	0	0

<b>IMPLIED BAND 'D' COUNCIL TAX</b> (District only i.e. excluding parish levies)					
Demand on Collection Fund as above	7,957,943	<b>8,298,422</b>	8,689,490	9,017,614	9,352,756
Less Parish Precepts as above	3,271,303	<b>3,596,232</b>	3,776,044	3,889,325	4,006,005
	<b>4,686,640</b>	<b>4,702,190</b>	4,913,446	5,128,289	5,346,751
Council Tax Base	32,972.0	<b>33,081.4</b>	33,393.0	33,707.7	34,025.4
District Council Tax - Band D	142.14	<b>142.14</b>	147.14	152.14	157.14

Description	Budget 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Estimate 2028/29
<b>Operational Services</b>					
Building Regulations	43,806	<b>36,436</b>	29,187	29,257	29,328
Community Projects & Grants	200,040	<b>206,095</b>	206,095	208,096	210,137
Community Safety	66,776	<b>64,358</b>	75,102	76,163	74,040
Cons. Area & Listed Buildings	74,073	<b>74,808</b>	74,808	76,038	77,292
Crematorium	0	<b>0</b>	58,545	-77,498	-290,176
Customer Services	703,762	<b>665,279</b>	642,985	655,855	668,984
Dog Warden Scheme	46,469	<b>50,553</b>	50,725	51,695	52,685
Emergency Planning	30,661	<b>32,148</b>	32,148	32,502	32,863
Environmental	162,973	<b>52,087</b>	52,668	53,634	54,619
Environmental Health	563,292	<b>620,980</b>	620,830	632,595	644,594
Homelessness	237,091	<b>227,769</b>	227,769	232,604	129,416
Leisure Centre	-447,030	<b>-502,043</b>	-549,183	-549,183	-549,183
Licencing - Env Services	34,487	<b>26,040</b>	26,006	30,421	34,921
Marketing & Grants	43,469	<b>34,266</b>	34,266	34,759	35,262
Nuisances	114,748	<b>115,533</b>	115,533	117,746	120,003
Parish Forums	1,530	<b>1,561</b>	1,561	1,561	1,561
Pest Control	11,959	<b>0</b>	0	0	0
Planning	373,328	<b>395,659</b>	323,399	328,754	334,217
Public Relations	124,199	<b>124,682</b>	124,682	127,108	129,583
Recycling	1,929,496	<b>1,649,812</b>	2,689,384	2,729,432	2,896,567
Refuse Collection	1,756,517	<b>1,850,473</b>	1,887,482	1,925,232	1,963,737
Street Cleansing	1,016,706	<b>1,082,792</b>	1,104,448	1,126,537	1,149,068
Street Naming & Numbering	23,663	<b>33,279</b>	32,882	33,388	33,904
Travellers Sites	22,277	<b>0</b>	0	0	0
	<b>7,134,292</b>	<b>6,842,567</b>	<b>7,861,322</b>	<b>7,876,696</b>	<b>7,833,422</b>
<b>Finance &amp; Assets</b>					
Asset Management	203,442	<b>153,442</b>	153,442	153,442	153,442
Award Ditches	10,521	<b>11,468</b>	11,697	11,931	12,170
Civic Relations	24,592	<b>18,721</b>	18,898	19,186	19,480
Climate Change	100,000	<b>100,000</b>	100,000	100,000	101,936
Closed Churchyards	34,658	<b>37,777</b>	38,533	39,304	40,090
Community Transport	15,000	<b>15,000</b>	15,000	15,000	15,000
Corp. Man. Policy Research / Review	332,935	<b>245,497</b>	251,334	257,313	263,437
Council Tax Collection Costs	575,211	<b>614,713</b>	632,908	651,718	664,630
Data Management	125,638	<b>175,648</b>	175,648	178,337	181,080
Depot	-74,241	<b>-76,499</b>	-78,050	-79,631	-81,243
Economic Development	113,586	<b>32,486</b>	34,260	40,364	46,594
Enterprise Zone Business Rates	597,217	<b>610,816</b>	610,816	610,816	610,816
Finance	316,402	<b>359,950</b>	367,380	374,587	381,941
General Gang	104,993	<b>99,947</b>	99,947	101,555	103,195
Health & Safety (Work)	27,390	<b>28,784</b>	28,784	28,784	28,784
Housing Benefits	466,496	<b>518,819</b>	544,208	569,727	589,164
Housing Strategy	197,532	<b>207,243</b>	209,184	216,067	223,089
Human Resources (including training)	278,805	<b>287,498</b>	287,084	290,176	293,328
Information Technology	1,031,982	<b>1,136,674</b>	1,169,530	1,187,416	1,205,708
Interest & Financial Transactions	-1,157,289	<b>-994,055</b>	-502,391	-279,566	-249,347
Internal Audit	82,797	<b>88,568</b>	90,767	93,021	95,331
Land Charges Admin	-14,506	<b>-29,917</b>	-32,634	-34,215	-35,828
Legal Services	170,843	<b>189,832</b>	189,246	192,507	195,833
Local Elections	25,000	<b>25,000</b>	25,000	25,000	25,000
Local Plans	299,250	<b>229,069</b>	229,069	233,234	236,883
Management Team	703,800	<b>725,349</b>	721,551	735,882	750,500
Markets	0	<b>0</b>	0	0	0
Member & Committee Support	704,665	<b>711,686</b>	718,228	743,779	745,869
Misc. Financial Services	607,896	<b>556,098</b>	658,061	113,668	81,273
Miscellaneous Properties	-52,189	<b>-53,487</b>	-54,229	-58,486	-59,258
NNDR Collection Costs	53,057	<b>61,973</b>	66,858	71,909	75,376
Out Of Hours Service	14,560	<b>14,000</b>	14,000	14,280	14,566
Parking of Vehicles	36,117	<b>47,544</b>	49,752	53,496	57,317
Parks and Open Spaces	462,071	<b>509,711</b>	523,479	537,521	551,844
Payroll	97,621	<b>133,939</b>	112,145	114,249	116,395
Public Conveniences	197,865	<b>213,197</b>	213,814	217,036	220,325
Registration of Electors	51,794	<b>50,644</b>	50,644	50,644	50,644
Reprographics	183,677	<b>159,263</b>	181,356	183,759	186,209
Office Accommodation	584,838	<b>618,884</b>	623,970	634,444	645,127
Sport & Recreation Admin	79,959	<b>133,772</b>	126,553	128,592	130,672
	<b>7,613,985</b>	<b>7,969,054</b>	<b>8,675,842</b>	<b>8,536,846</b>	<b>8,687,372</b>
Total	<b>14,748,277</b>	<b>14,811,621</b>	<b>16,537,164</b>	<b>16,413,542</b>	<b>16,520,794</b>

## Reserve Accounts

## Appendix 3

Description	2024/25			2025/26				
	Opening Balance 1 April £	Transfers to Reserve £	Contributions from Reserve £	Forecast Balance 31 March £	Opening Balance 1 April £	Transfers to Reserve £	Contributions from Reserve £	Forecast Balance 31 March £
District Elections	25,397	25,000		50,397	50,397	25,000		75,397
Housing Conditions Survey	30,000	5,000		35,000	35,000	5,000		40,000
Change Management	57,301		(57,301)	0	0			0
Major Project Development	100,000			100,000	100,000			100,000
Surplus Savings Reserve	9,175,353	702,030	(1,567,387)	8,309,996	8,309,996		(1,812,895)	6,497,101
Vehicle Replacements	74,240			74,240	74,240			74,240
Sports Facilities Funding Reserve	58,000			58,000	58,000			58,000
IT	160,000		(60,000)	100,000	100,000	60,000	(73,345)	86,655
CIL Admin	206,620	70,000	(100,000)	176,620	176,620	70,000	(100,000)	146,620
Asset Management	0			0	0			0
Community Fund Reserves	26,384			26,384	26,384			26,384
Housing	69,926			69,926	69,926			69,926
Historic Homelessness Grant	472,823		(69,266)	403,557	403,557		(143,268)	260,289
Affordable Housing	131,165			131,165	131,165			131,165
General Fund Balance	1,237,551	148,301		1,385,852	1,385,852	40,162		1,426,014
Commercial Invest to Save	20,000			20,000	20,000			20,000
CLT Grant Applications	20,000			20,000	20,000			20,000
Travellers' Sites	0	56,959		56,959	56,959	35,722		92,681
Enterprise Zone NNDR	955,929	287,642	(23,252)	1,220,319	1,220,319	305,408	(83,249)	1,442,478
Growth and Infrastructure Fund	2,536,974		(1,207,216)	1,329,758	1,329,758			1,329,758
Exceptional Hardship Fund	8,803			8,803	8,803			8,803
Climate Change	78,488			78,488	78,488			78,488
Other								
CIL	12,452,704	400,000	(500,000)	12,352,704	12,352,704	400,000	(7,560,223)	5,192,481
Section 106 Agreements	3,716,182		(500,000)	3,216,182	3,216,182		(500,000)	2,716,182
Internal Borrowing	(10,652,179)	(2,317,947)	2,693,488	(10,276,638)	(10,276,638)	(3,350,200)	2,585,622	(11,041,216)
<b>Total Reserves</b>	<b>20,961,661</b>	<b>(623,015)</b>	<b>(1,390,934)</b>	<b>18,947,712</b>	<b>18,947,712</b>	<b>(2,408,908)</b>	<b>(7,687,358)</b>	<b>8,851,446</b>

Total Reserves	15,444,954	1,294,932	(3,084,422)	13,655,464				11,983,999
General Fund	1,237,551	148,301	0	1,385,852				1,426,014
Earmarked Reserves	14,207,403	1,146,631	(3,084,422)	12,269,612				10,557,985

## Reserve Accounts

Description	2026/27				2027/28			
	Opening Balance 1 April £	Transfers to Reserve £	Contributions from Reserve £	Forecast Balance 31 March £	Opening Balance 1 April £	Transfers to Reserve £	Contributions from Reserve £	Forecast Balance 31 March £
District Elections	75,397	25,000		100,397	100,397			0
Housing Conditions Survey	40,000	5,000		45,000	45,000	5,000	(100,397)	50,000
Change Management	0			0	0			0
Major Project Development	100,000			100,000	100,000			100,000
Surplus Savings Reserve	6,497,101		(5,592,472)	904,629	904,629		(904,629)	0
Vehicle Replacements	74,240			74,240	74,240			74,240
Sports Facilities Funding Reserve	58,000			58,000	58,000			58,000
IT	86,655	60,000	(146,655)	0	0	60,000	(60,000)	0
CIL Admin	146,620	70,000	(100,000)	116,620	116,620	70,000	(100,000)	86,620
Asset Management	0			0	0			0
Community Fund Reserves	26,384			26,384	26,384			26,384
Housing	69,926			69,926	69,926			69,926
Historic Homelessness Grant	260,289		(143,268)	117,021	117,021		(117,021)	(0)
Affordable Housing	131,165			131,165	131,165			131,165
General Fund Balance	1,426,014	172,335		1,598,349	1,598,349	41,101		1,639,450
Commercial Invest to Save	20,000			20,000	20,000			20,000
CLT Grant Applications	20,000			20,000	20,000			20,000
Travellers' Sites	92,681	34,529		127,210	127,210	33,851		161,061
Enterprise Zone NNDR	1,442,478	305,408	(83,251)	1,664,635	1,664,635	305,408	(84,820)	1,885,223
Growth and Infrastructure Fund	1,329,758			1,329,758	1,329,758			1,329,758
Exceptional Hardship Fund	8,803			8,803	8,803			8,803
Climate Change	78,488			78,488	78,488			78,488
Other								
CIL	5,192,481	400,000	(1,000,000)	4,592,481	4,592,481	400,000		4,992,481
Section 106 Agreements	2,716,182		(500,000)	2,216,182	2,216,182		(500,000)	1,716,182
Internal Borrowing	(11,041,216)		5,927,214	(5,114,002)	(5,114,002)	0	505,947	(4,608,055)
<b>Total Reserves</b>	<b>8,851,446</b>	<b>1,072,272</b>	<b>(1,638,432)</b>	<b>8,285,286</b>	<b>8,285,286</b>	<b>915,360</b>	<b>(1,360,920)</b>	<b>7,839,726</b>

Total Reserves	6,590,625	5,739,118
General Fund	1,598,349	1,639,450
Earmarked Reserves	4,992,276	4,099,668



**Capital Programme 2024/25 to 2028/29**

<b>CAPITAL BUDGET</b>	<b>Projected Spend 2024/25 £</b>	<b>Budget 2025/26 £</b>	<b>Proposed Budget 2026/27 £</b>	<b>Proposed Budget 2027/28 £</b>	<b>Proposed Budget 2028/29 £</b>
<b>Operational Services</b>					
Refuse Vehicles	827,530	<b>1,964,000</b>	120,000	320,000	
Waste Bins	40,000	<b>1,040,000</b>	40,000	40,000	40,000
Food Waste Caddies		<b>280,256</b>			
Conservation Area Schemes - 2nd round	27,506				
Mandatory Disabled Facilities Grants (DFG)	1,086,163	<b>697,299</b>	697,299	697,299	697,299
Empty Properties, Discretionary DFGs, Minor Works, Home Repair Asst.	75,000	<b>75,000</b>	75,000	75,000	75,000
Vehicle Etc. Replacements	356,226	<b>100,000</b>	100,000	100,000	100,000
Bereavement Centre	500,000	<b>7,560,223</b>	1,000,000		
<b>Operational Services Total</b>	<b>2,912,425</b>	<b>11,716,778</b>	<b>2,032,299</b>	<b>1,232,299</b>	<b>912,299</b>
<b>Finance and Assets</b>					
Depot	347,892				
Solar Panels on Council Buildings	100,100				
EC CLT Loan	42,525				
Loan Agreement with ECTC	2,100,000	<b>1,500,000</b>			
<b>Finance and Assets Total</b>	<b>2,590,517</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Programme Total</b>	<b>5,502,942</b>	<b>13,216,778</b>	<b>2,032,299</b>	<b>1,232,299</b>	<b>912,299</b>

**Refuse Vehicles**

The Council purchases and then hires to East Cambs Street Scene refuse vehicles to be used to undertake the refuse contract for the Council. With the Government's long term Waste Strategy being implemented in 2026, the Council is being required to purchase a significant number of new vehicles in 2025/26 to ensure that it is ready to meet the additional demands put upon it by the Strategy.

**Waste Bins**

The on-going £40,000 budget is to ensure that as the number of residential homes in the District increases, the Council has new wheeled bins available to deliver to these properties. The larger budget in 2025/26 is for the purchase of wheeled bins at the point the Council chooses to move away from the use of black sacks. This was originally built into the budget in 2023/24, but will now be used in 2025/26.

**Conservation Area Schemes**

This scheme is for the Steeple Row enhancement, led by Ely Perspective for public realm improvements in the Steeple Row area. The remaining balance is required to provide partnership funding towards a larger Heritage Lottery Scheme currently being worked on by Ely Cathedral for enhancements to the entire cathedral precinct.

**Mandatory Disabled Facilities Grants**

These grants are provided to enable disabled people, including children, to remain in their own home. Due to an ageing population, the demand for this type of grant is likely to increase and capital funding will need to continue to enable the Council to meet this statutory function. The majority is funded from Government grant from the Better Care Fund.

**Empty Properties, Discretionary DFGs, Minor Works & Home Repair Asst.**

Grant provided to owner occupiers on an income related benefit to carry out essential repairs and energy efficiency work to their homes, to ensure that they meet the decent homes standard. This grant takes two forms, one, a small non-repayable grant and the other, where more extensive works are needed, a repayable loan.

**Vehicle Replacements**

Vehicle replacement mostly for the Parks and Gardens Team. This is funded from Section 106 contributions.

### Bereavement Centre

To build a District Bereavement Centre, consisting of a crematorium and modular function room, with associated natural burial and pet cemetery facilities at the Council owned Mepal site on Ireton's Way.

### Depot

The depot, including the drainage on the site is being improved to provide staff with a safe environment.

### Solar Panels on Council Buildings

Installation of solar panelling on a number of Council buildings including E-Space North in Littleport, the Hive and potentially the Grange

### Loan to East Cambs CLT

Loan to East Cambs CLT, to provide the funding (alongside Ecology Building Society) for the CLT to purchase fifteen properties on the former Ministry of Defence site in Ely, so these can be offered as affordable, shared ownership properties to local residents. The terms of the loan require it to be repaid in seven years time.

### Loan Agreement with ECTC

At its meeting on the 21st April 2022, the Council approved a loan facility to ECTC up to a value of £7,500,000 in order to move forward with new projects at the Paradise Pool site and phase two and three at the former Ministry of Defence site. At the end of March 2025, it is expected that ECTC will have drawdown net £5.0 million of this facility. Current cashflows suggest that a further £1.5 million will be drawn down in 2025/26.

SOURCES OF FINANCING	Projected Spend 2024/25 £	Budget 2025/26 £	Proposed Budget 2026/27 £	Proposed Budget 2027/28 £	Proposed Budget 2028/29 £
<b>Operational Services</b>					
Revenue Contribution					
Government Grants (Disability Facilities Grant)	991,542	602,678	602,678	602,678	602,678
Government Grants (Food Waste)		894,056			
Capital Reserves	237,127	209,621	209,621	209,621	209,621
Section 106 / CIL	1,856,226	8,160,223	1,600,000	600,000	600,000
Borrowing	(172,470)	1,850,200	(380,000)	(180,000)	(500,000)
<b>Operational Services Total</b>	<b>2,912,425</b>	<b>11,716,778</b>	<b>2,032,299</b>	<b>1,232,299</b>	<b>912,299</b>
<b>Finance and Assets</b>					
Capital Reserves	100,100				
Borrowing	2,490,417	1,500,000			
<b>Finance and Assets Total</b>	<b>2,590,517</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Funding Total</b>	<b>5,502,942</b>	<b>13,216,778</b>	<b>2,032,299</b>	<b>1,232,299</b>	<b>912,299</b>

<b>Capital Reserves Forecast</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	1,785,702	1,498,475	1,338,854	1,179,233	1,019,612
Add receipts from Sales of Assets	50,000	50,000	50,000	50,000	50,000
Less Capital Receipts Applied	(337,227)	(209,621)	(209,621)	(209,621)	(209,621)
<b>Capital Reserves Carried Forward</b>	<b>1,498,475</b>	<b>1,338,854</b>	<b>1,179,233</b>	<b>1,019,612</b>	<b>859,991</b>

<b>Borrowing Forecast</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	10,652,179	10,276,638	11,041,216	5,114,002	4,608,055
Add Borrowing in Year	2,317,947	3,350,200	(380,000)	(180,000)	(500,000)
Repayment from ECTC	(2,100,000)	(1,900,000)	(4,600,000)	0	0
Less Minimum Revenue Provision (MRP)	(593,488)	(685,622)	(947,214)	(325,947)	(226,009)
<b>Total Borrowing Carried Forward</b>	<b>10,276,638</b>	<b>11,041,216</b>	<b>5,114,002</b>	<b>4,608,055</b>	<b>3,882,046</b>
Internal Borrowing	10,276,638	11,041,216	5,114,002	4,608,055	3,882,046
External Borrowing	0	0	0	0	0

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>COMMUNITY SERVICES</b>				
<b>BUSINESS PARKING PERMIT SCHEME</b>				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
<b>CAR PARKING – ANGEL DROVE, ELY</b>				
Cost per day	SR	Discretionary	£4.00	£4.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£16.00	£16.00
Season Ticket – Quarterly	SR	Discretionary	£193.00	£193.00
Season Ticket – Annual	SR	Discretionary	£675.00	£675.00
<b>CAR PARKING – THE DOCK, ELY</b>				
Cost per day	SR	Discretionary	£4.00	£4.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£16.00	£16.00
Season Ticket – Quarterly	SR	Discretionary	£193.00	£193.00
Season Ticket – Annual	SR	Discretionary	£675.00	£675.00
<b>CAR PARKING – LITTLEPORT STATION</b>				
<u>On-peak</u>				
Daily	SR	Discretionary	£2.10	£2.10
Weekly	SR	Discretionary	£6.30	£6.30
Quarterly	SR	Discretionary	£62.50	£62.50
Annual	SR	Discretionary	£224.30	£224.30
<u>Off-peak</u>				
Daily	SR	Discretionary	£0.80	£0.80
<b>FIXED PENALTY PARKING FINES</b>				
Excess Charge if paid within 14 days	OS	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	OS	Discretionary	£60.00	£60.00
<b>ELY RIVERSIDE</b>				
Mooring Overstay Charge Notice - First 48 hours are free, with a charge applying after this period	SR	Discretionary	£100.00 (reduced to £70 if paid within 14 days)	£100.00 (reduced to £70 if paid within 14 days)
<b>PLANNING</b>				
<b>PROPOSED FEE LEVELS FOR PRE-APPLICATION (AND RELATED) ADVICE</b>				
Is listed building consent required? (Informal advice)	SR	Discretionary	£100.00	£105.00
Is a building or structure considered to be curtilage listed? (Informal advice)	SR	Discretionary	£100.00	£105.00
<b>CONDITIONS AND S106 CLAUSES</b>				
Has a planning condition or S.106 legal agreement clause been complied with?	SR	Discretionary	£500.00	£524.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>BASIC HOUSEHOLDER ADVICE – WRITTEN ONLY</b>				
Basic Householder advice (does not include advice relating to development proposals for listed buildings) Examples – Small scale single extensions	SR	Discretionary	£150.00	£157.00
Other extensions which are not tantamount to a redesigned dwelling house				
Outbuildings				
Minor external works (not listed/CA).				
<b>DETAILED HOUSEHOLDER ADVICE</b>				
In depth householder advice (including advice relating to development proposals for listed buildings). This service includes (where required) a site visit or meeting within the hours paid for.	SR	Discretionary	£300.00	£314.00
Each subsequent hour of officer time above the stated limit (to be agreed in advance) including specialist officers time.	SR	Discretionary	£50.00	£57.00
Any subsequent response to further amendments	SR	Discretionary	£100.00	£105.00
Any subsequent meeting or site visit	SR	Discretionary	£75.00	£79.00
<b>MINOR DEVELOPMENT</b>				
1 dwelling (including replacement dwellings and holiday let/tourist accommodation)	SR	Discretionary	£400.00	£419.00
Provision of up to 1000 square metres of floor space for other uses e.g. equestrian/retail/commercial/industrial/ mixed development				
Additional hour(s) of officer time (including specialist officers) to be agreed and paid in advance	SR	Discretionary	£50.00	£57.00
Any subsequent response to further amendments	SR	Discretionary	£100.00	£105.00
Any subsequent meeting / Site visit	SR	Discretionary	£100.00	£105.00
<b>MINOR DEVELOPMENTS</b>				
2 - 9 (inclusive) dwellings (including replacement dwellings and holiday let/tourist accommodation)	SR	Discretionary	£750 (2-3 Dwellings)	£786 (2-3 Dwellings)
	SR	Discretionary	£1,000 (4-9 Dwellings)	£1,048 (4-9 Dwellings)
Development of less than 0.5 hectares for residential use (if number of dwellings/units is not known)	SR	Discretionary	£500.00	£524.00
Development of land for other uses e.g. equestrian/retail/agricultural/mixed development use with a site area of up to 1 hectare	SR	Discretionary	£500.00	£524.00
Change of use of land or buildings	SR	Discretionary	£500.00	£524.00
Additional hour (s) of officer and specialist time (to be agreed and paid in advance)	SR	Discretionary	£60.00	£63.00
Any subsequent response to further amendments	SR	Discretionary	£150.00	£157.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Any subsequent meeting	SR	Discretionary	£150.00	£157.00
<b>MAJOR DEVELOPMENTS</b>				
10 – 40 (inclusive) residential units	SR	Discretionary	£2,000.00	£2,096.00
41-99 (inclusive) residential units	SR	Discretionary	£4,000.00	£4,192.00
Residential development (where the proposed number of units is not specified), with a site area of 0.5 hectares or more and less than four hectares	SR	Discretionary	£2,000.00	£2,096.00
Provision of 1,000 - 9,999 square metres of floor space for other uses e.g. equestrian/ retail/ commercial/industrial/ mixed development	SR	Discretionary	£2,000.00	£2,096.00
An hour of additional officer (including specialist) time (to be agreed and paid in advance)	SR	Discretionary	£75.00	£79.00
Any subsequent response to further amendments	SR	Discretionary	£250.00	£262.00
Any subsequent meeting	SR	Discretionary	£500.00	£524.00
<b>STRATEGIC DEVELOPMENTS</b>				
100 or more residential units	SR	Discretionary	£7,000.00	£7,336.00
Residential development (where the proposed number of units is not specified) with a site area of four hectares or more	SR	Discretionary	£4,000.00	£4,192.00
Provision of 10,000 square metres or more of floor space for other uses e.g. equestrian/retail commercial/ industrial/ mixed development	SR	Discretionary	£4,000.00	£4,192.00
Development of land for other uses e.g. equestrian /retail /commercial / industrial / mixed development with a site area of two hectares or more	SR	Discretionary	£4,000.00	£4,192.00
Any subsequent response to further amendments	SR	Discretionary	£500.00	£524.00
An hour of additional officer (including specialist) time (to be agreed and paid in advance)	SR	Discretionary	£100.00	£105.00
Any subsequent meeting	SR	Discretionary	£500.00	£524.00
<b>OTHER DISCRETIONARY PLANNING RELATED FEES</b>				
CIL/S106/BNG related Advice (where resource is available)	SR	Discretionary	£100 per hour Officer time	£105 per hour Officer time
General Planning or other related advice not covered above	SR	Discretionary	£100 per hour Officer time	£105 per hour Officer time
Admin charge for applications not submitted on the Planning Portal i.e postal or email.	SR	Discretionary	£70 per hour Officer time	£73 per hour Officer time
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Householder, advertisements Certificates of Lawfulness and prior notifications			£50	£52
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Minor Applications			£100	£105

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Major Applications			£200	£210
<b>DEVELOPMENT SERVICES</b>				
Registration and annual fee to be included on the register under the Self Build and Custom Housing Building Act 2015	OS	Discretionary	£24.00	£25.15
<b>PLANNING APPLICATIONS</b>				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
<a href="#">Planning Portal Fees Legislation Link</a>				
<b>BUILDING REGULATION CHARGES</b>				
TABLE 1 – Standard charges for new dwellings and flats up to 300m2 and not more than 3 storeys.				
TABLE 2 – Standard domestic charges including extensions and conversions to an existing dwelling				
TABLE 3 – Standard Charges for other work under £100,000 including				
For works over £100,000, please contact Building Control for an individual quote.				
If your building work is defined as requiring an individual determined charge, [Price on Application (POA)] please contact us on 01353 665555, email us at <a href="mailto:bcservices@eastcambs.gov.uk">bcservices@eastcambs.gov.uk</a>				
(ALL FEES ARE INCLUSIVE OF VAT UNLESS OTHERWISE STATED)				
<b>TABLE 1 – NEW DWELLINGS/FLATS &amp; DWELLINGS/FLATS FORMED BY CHANGE OF USE</b>				
<b>Full Plans Application/Plan Check Fee</b>				
1 Dwelling	SR		£255.50	£292.50
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA
<b>Full Plans Application Inspection Fee</b>				
1 Dwelling	SR		£668.30	£765.00
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA
<b>Building Notice Application (No VAT)</b>				
1 Dwelling	OS		£982.80	£1,170.00
2 Dwellings	OS		POA	POA
2+ Dwellings	OS		POA	POA
<b>Regularisation Application (No VAT)</b>				
1 Dwelling	OS		£1,031.95	£1,200.00
2 Dwellings	OS		POA	POA
2+ Dwellings	OS		POA	POA

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>Electrical Check &amp; Testing</b>				
1 Dwelling	SR		POA	POA
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA
<b>TABLE 2 – DOMESTIC EXTENSIONS AND CONVERSIONS</b>				
<b>Extension or annex with floor area not exceeding 10m1</b>				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£393.10	£450.00
Building Notice Application	SR		£629.00	£720.00
Regularisation Application No VAT	OS		£681.40	£750.00
<b>Extension or annex with floor area not exceeding 10m2 Extension or annex with floor area exceeding 10m2 but not exceeding 40m2</b>				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£471.75	£540.00
Building Notice Application	SR		£766.60	£877.50
Regularisation Application No VAT	OS		£830.45	£900.00
<b>Extension or annex with floor area exceeding 40m2 but not exceeding 100m2</b>				
Full Plans Application Plan Check Fee	SR		£235.85	£270.00
Full Plans Application Inspection Fee's	SR		£627.00	£720.00
Building Notice Application	SR		£943.50	£1,080.00
Regularisation Application No VAT	OS		£1,022.10	£1,125.00
<b>A building or extension comprising solely of a garage, carport or store the total floor area not exceeding 60m2</b>				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£314.50	£360.00
Building Notice Application	SR		£570.00	£652.50
Regularisation Application No VAT	OS		£596.25	£750.00
<b>First or second floor loft conversions with a floor area not exceeding 100m2</b>				
Full Plans Application Plan Check Fee	SR		£216.20	£247.50
Full Plans Application Inspection Fee's	SR		£393.10	£540.00
Building Notice Application	SR		£737.25	£832.50
Regularisation Application No VAT	OS		£787.90	£900.00
<b>Garage conversion up to 60m2</b>				
Full Plans Application Plan Check Fee	SR		£137.60	£157.50
Full Plans Application Inspection Fee's	SR		£314.50	£360.00
Building Notice Application	SR		£471.75	£540.00
Regularisation Application No VAT	OS		£495.35	£600.00
Electrical Check & Testing			POA	POA
The charges in Table 2 apply to extensions, garages and conversions only. Where it is intended to carry out other alterations at the same time as the extension, the charges outlined in Table 3 will also apply.				
<b>TABLE 3 – DOMESTIC ALTERATIONS</b>				



## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>Renovation of a thermal element</b>				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
<b>Replacement of windows, roof lights, roof windows or external glazed doors</b>				
Full Plans Application Plan Check fee	SR		£137.60	£157.50
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£137.60	£157.50
Regularisation Application No VAT	OS		£149.05	£180.00
<b>Replacement Boiler/New wood burner</b>				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
<b>Renewable Energy systems/installation of wood burner</b>				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
<b>Alterations with a cost up to £5,000</b>				
Full Plans Application Plan Check fee	SR		£294.85	£337.50
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£294.85	£337.50
Regularisation Application No VAT	OS		£319.40	£375.00
<b>Alterations exceeding £5,000 but not exceeding £10,000</b>				
Full Plans Application Plan Check fee			£196.55	£225.00
Plan Check fee Full Plans Application			£235.85	£270.00
Building Notice Application			£432.45	£540.00
Regularisation Application No VAT			£468.45	£600.00
<b>Alterations exceeding £10,000 but not exceeding £20,000</b>				
Full Plans Application Plan Check fee	SR		£196.55	£225.00
Plan Check fee Full Plans Application	SR		£314.50	£360.00
Building Notice Application	SR		£550.35	£630.00
Regularisation Application No VAT	OS		£596.25	£675.00
<b>Alterations exceeding £20,000 but not exceeding £50,000</b>				
Full Plans Application Plan Check fee	SR		£196.55	£225.00
Plan Check fee Full Plans Application	SR		£432.45	£450.00
Building Notice Application	SR		£707.60	£720.00
Regularisation Application No VAT	OS		£766.60	£787.50
<b>Alterations exceeding £50,000 but not exceeding £100,000</b>				
Full Plans Application Plan Check fee	SR		£235.85	£270.00
Plan Check fee Full Plans Application	SR		£550.35	£630.00
Building Notice Application	SR		£864.85	£900.00
Regularisation Application No VAT	OS		£882.90	£975.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>Electrical work up to a value of £10,000</b>				
Full Plans Application Plan Check fee	SR		£275.20	Individual - POA
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£275.20	Individual - POA
Regularisation Application No VAT	OS		£298.10	Individual - POA
<b>Drainage works with a cost up to £5,000</b>				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
<b>Electrical Check &amp; Testing</b>			POA	POA
<b>STREET NAMING &amp; NUMBERING</b>				
Property name additions/amendments/removals	OS	Discretionary	£59.30	£62.15
Naming of new streets	OS	Discretionary	£176.80	£185.30
Numbering of new properties				
1 property	OS	Discretionary	£59.30	£62.15
2 – 5 properties	OS	Discretionary	£89.45	£93.75
6 – 10 properties	OS	Discretionary	£117.50	£123.15
11 – 25 properties	OS	Discretionary	£176.80	£185.30
26 – 50 properties	OS	Discretionary	£295.35	£309.55
51 – 100 properties	OS	Discretionary	£473.20	£495.90
101 + properties	OS	Discretionary	£589.70	£618.00
			Plus £11.70 per property over 102	Plus £12.25 per property over 102
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	OS	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors / conveyancers / occupiers or owners	OS	Discretionary	£29.10	£30.50
Renumbering of scheme following development replan (after notification of numbering scheme issued)	OS	Discretionary	£113.40 + £11.70 per property	£118.80 + £12.20 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£57.70 per property	£60.45 per property
1 <sup>st</sup> set of nameplates erected for each new street if one nameplate required	OS	Discretionary	£265.20	£277.95
1 <sup>st</sup> set of nameplates erected for each new street if two nameplates required	OS	Discretionary	£383.75	£402.15
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	OS	Discretionary	£117.50	£123.15
Challenges/requests/revisions to existing street naming and numbering schemes	OS	Discretionary		
<b>E-SPACE BUSINESS CENTRES</b>				

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£35.50	£37.20
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£22.50	£23.60
<b>PHOTOCOPYING CHARGES</b>				
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.35 plus 10p per copy	£1.40 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£11.80	£12.35
<b>ENVIRONMENTAL SERVICES</b>				
Safer Food Better Business Mentoring Scheme	SR	Discretionary	N/A	N/A
Safer Food Better Business Packs				
Collected		Discretionary	£17.00	£18.00
Posted		Discretionary	£19.00	£20.00
Safer Food Better Business Packs Diary refill				
Collected		Discretionary	£8.00	£9.00
Posted		Discretionary	£10.00	£11.00
Re-rating inspection fee for food business	OS	Discretionary	£156.00	£170.00
<b>LICENCING</b>				
<b>Please note that Licencing fees for 2025-26 were approved by Licencing Committee on the 20th Noember 2024</b>				
<b>GAMBLING ACT 2005</b>				
<b>Casino Premises Licence - Regional</b>				
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£15,000.00	£15,000.00
Annual fee	OS	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	OS	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
<b>Casino Premises Licence - Large</b>				
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£5,000.00	£5,000.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Maximum non conversion application fee in respect of other premises	OS	Statutory	£10,000.00	£10,000.00
Annual fee	OS	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	OS	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	OS	Statutory	£10,000.00	£10,000.00
<b>Casino Premises Licence - Small</b>				
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£8,000.00	£8,000.00
Annual fee	OS	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	OS	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	OS	Statutory	£8,000.00	£8,000.00
<b>Casino Premises Licence - Converted</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	OS	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	OS	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
<b>Bingo Premises Licence</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£3,500.00	£3,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,500.00	£3,500.00
<b>Adult Gaming Premises Licence</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>Betting Premises (Track) Licence</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,500.00	£2,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,250.00	£1,250.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,500.00	£2,500.00
<b>Family Entertainment Centre Premises Licence</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£750.00	£750.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
<b>Betting Premises (Other) Licence</b>				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£3,000.00	£3,000.00
Annual fee	OS	Statutory	£600.00	£600.00
Fee for application to vary licence	OS	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,000.00	£3,000.00
<b>Temporary Use Notices</b>				
Temporary Use Notice fee	OS	Statutory	£500.00	£500.00
Replacement of an endorsed copy	OS	Statutory	£25.00	£25.00
<b>All premises licences</b>				
Change of circumstances fee	OS	Statutory	£50.00	£50.00
Fee for a copy licence	OS	Statutory	£25.00	£25.00
<b>GAMBLING ACT 2005 PERMITS</b>				
<b>Family Entertainment Centre Gaming Machine Permit</b>				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Copy of permit	OS	Statutory	£15.00	£15.00
<b>Club Gaming Permits</b>				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
<b>Club Machine Permits</b>				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
<b>Alcohol Licensed Premises – 2 or less machines</b>				
Notification fee	OS	Statutory	£50.00	£50.00
<b>Alcohol Licensed Premises – more than 2 machines</b>				
Application fee	OS	Statutory	£150.00	£150.00
Annual fee	OS	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	OS	Statutory	£25.00	£25.00
<b>Prize Gaming Permits (pubs)</b>				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
<b>Registration Of Small Society Lotteries</b>				
Lottery registration	OS	Statutory	£40.00	£40.00
Lottery renewals	OS	Statutory	£20.00	£20.00
<b>HACKNEY CARRIAGE AND PRIVATE HIRE FEES</b>				
<b>New Driver Licence Application for 12 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£229.00	£229.00
Knowledge Test Re-sit	OS	Discretionary	£32.00	£32.00
<b>Renewal of Driver Licence Application for 12 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£175.00	£175.00
<b>New Driver Licence Application for 36 months</b>				

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£579.00	£579.00
<b>Renewal of Driver Licence Application for 36 months</b> Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£525.00	£525.00
<b>Conversion of Private Hire to Joint Private Hire/Hackney Carriage Driver Licence</b> Conversion Fee	OS	Discretionary	£30.00	£30.00
<b>General driver fees</b> Three yearly Criminal Records Bureau disclosure		Discretionary	N/A	N/A
DVLA check		Discretionary	£5.00	£5.00
<b>New Vehicle (Plate) Licence Application</b> Private Hire Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
<b>Renewal Vehicle (Plate) Licence Application</b> Private Hire Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
<b>Transfer of Vehicle Plate/licence</b> Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£25.00	£25.00
<b>Variation of Vehicle Plate/licence</b> Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£35.00	£35.00
<b>Private Hire Operator's Licence</b> New & Renewal - 1 year - Single vehicle	OS	Discretionary	£126.00	£126.00
New & Renewal - 1 year - 2 to 5 vehicles	OS	Discretionary	£156.00	£156.00
New & Renewal - 1 year - 6 to 10 vehicles	OS	Discretionary	£186.00	£186.00
New & Renewal - 1 year - 11 + vehicles	OS	Discretionary	£216.00	£216.00
New & Renewal - 5 year - Single vehicle	OS	Discretionary	£627.00	£627.00
New & Renewal - 5 year - 2 to 5 vehicles	OS	Discretionary	£737.00	£737.00
New & Renewal - 5 year - 6 to 10 vehicles	OS	Discretionary	£847.00	£847.00
New & Renewal - 5 year - 11 + vehicles	OS	Discretionary	£957.00	£957.00
<b>Replacement Items (charge applicable per licence)</b> Joint P/H & H/C Licence	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Licence	OS	Discretionary	£10.50	£10.50
Private Hire Operator Licence	OS	Discretionary	£10.50	£10.50
Joint P/H and H/C Driver Badge/ID	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Plate	OS	Discretionary	£20.00	£20.00
Joint P/H and H/C Driver change of address	OS	Discretionary	£10.50	£10.50
P/H and H/C Vehicle change of address	OS	Discretionary	£10.50	£10.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Replacement door sticker	OS	Discretionary	£6.00	£6.00
DBS update service check	OS	Discretionary	£5.00	£5.00
Knowledge test re-sit fee	OS	Discretionary	£32.00	£32.00
DBS enhanced check (where no DBS update service option available)	OS	Discretionary	£51.80	£51.80

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
DVLA licence check	OS	Discretionary	£5.00	£5.00
<b>PARK HOMES / CARAVAN SITES / MOBILE HOMES</b>				
<b>Costs of New Applications</b>				
5 and under pitches	OS	Discretionary	£244.50	£285.00
6 to 10 pitches	OS	Discretionary	£269.50	N/A
11 to 20 pitches	OS	Discretionary	£269.50	N/A
21 to 50 pitches	OS	Discretionary	£290.50	N/A
51 to 100 pitches	OS	Discretionary	£313.25	N/A
6 to 24 pitches	OS	Discretionary	N/A	£338.00
25 to 99 pitches	OS	Discretionary	N/A	£394.00
Greater than 100 pitches	OS	Discretionary	£313.25	£453.00
<b>Annual Inspection Fees</b>				
5 and under pitches	OS	Discretionary	nil	nil
6 to 10 pitches	OS	Discretionary	£265.75	N/A
11 to 20 pitches	OS	Discretionary	£265.75	N/A
21 to 50 pitches	OS	Discretionary	£265.75	N/A
51 to 100 pitches	OS	Discretionary	£311.00	N/A
6 to 24 pitches	OS	Discretionary	N/A	£263.00
25 to 99 pitches	OS	Discretionary	N/A	£305.00
Greater than 100 pitches	OS	Discretionary	£311.00	£378.00
Cost of Laying Site Rules	OS	Discretionary	£32.25	£49.00
Cost of Variation / Transfer	OS	Discretionary	£118.00	£132.00
Cost of variation (no visit)				
5 units or less	OS	Discretionary		£107.00
6-24 units	OS	Discretionary		£117.00
25-99 units	OS	Discretionary		£127.00
100 units or more	OS	Discretionary		£127.00
Cost of variation (visit required)				
5 units or less	OS	Discretionary		£170.00
6-24 units	OS	Discretionary		£180.00
25-99 units	OS	Discretionary		£190.00
100 units or more	OS	Discretionary		£190.00
Fit and Proper Person	OS	Discretionary	£256.00	£268.29
<b>ZOO LICENCE</b>				
New establishment (excl. VET fees)	OS	Discretionary	£2,415.00	£2,415.00
Renewal (excl. VET fees)	OS	Discretionary	£2,070.00	£2,070.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
<b>ANIMAL WELFARE LICENCE</b>				
Animal Welfare Licence - New and renewal applications	OS	Discretionary	£290.00 - £2,490	£290.00 - £2,490
Re-rating inspection fee	OS	Discretionary	£72.00 - £168.00	£72.00 - £168.00



## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Variation requiring inspection	OS	Discretionary	£72.00 - £168.00	£72.00 - £168.00
Copy licence, change of details not requiring inspection	OS	Discretionary	£10.50	£10.50
<b>DANGEROUS WILD ANIMALS (2 YR LICENCE)</b>				
New establishment (excl. VET fees)	OS	Discretionary	£648.00	£648.00
Renewal applications (excl. VET fees)	OS	Discretionary	£648.00	£648.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
<b>STRAY DOGS</b>				
Stray Dog Collection - per dog	OS	Statutory	£25.00	£25.00
Kennelling Charge per night/or few hours	OS	Discretionary	£18.75	£19.65
Stray dog collection (anytime)	OS	Discretionary	£58.25	£61.05
Transfer to Woodgreen	OS	Discretionary	£46.75	£49.00
Admin Fee	OS	Discretionary	£11.50	£12.05
<b>PRIVATE WATER SUPPLY SAMPLING</b>				
Risk Assessment (each assessment) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £500.00	Max £500.00
Sampling (each visit) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Investigation (each investigation) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Granting an authorisation (each authorisation) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
<b>Analysing a sample</b>				
Taken under Regulation 10 - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £25.00	Max £25.00
Taken during check monitoring - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Taken during audit monitoring - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £500.00	Max £500.00
<b>IMMIGRATION HOUSING INSPECTIONS</b>				
Production of housing condition reports	OS	Discretionary	£128.00	£133.75
<b>LICENSING OF HOUSES IN MULTIPLE OCCUPATION</b>				
New mandatory licence application < 7 occupiers	OS	Discretionary	£367.00	£397.00
New mandatory licence application 7 or more occupiers	OS	Discretionary		£463.00
Mandatory licence renewal < 7 occupiers	OS	Discretionary		£147.00
Mandatory licence renewal 7 or more occupiers	OS	Discretionary		£169.00
<b>SKIN PIERCING (ACUPUNCTURE, TATTOOING, PERMANENT AND SEMI PERMANENT SKIN COLOURING)</b>				
Premises	OS	Discretionary	£190.00	£190.00
Per Individual	OS	Discretionary	£190.00	£190.00
Amendment of Export health or skin piercing certificate	OS	Discretionary	£11.00	£11.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
<b>SEX ESTABLISHMENTS</b>				
Application	OS	Discretionary	£3,761.00	£3,761.00
Renewal	OS	Discretionary	£1,880.50	£1,880.50
Variation	OS	Discretionary	£1,880.50	£1,880.50
Transfer	OS	Discretionary	£1,880.50	£1,880.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
<b>TRAVELLER SITE RENTS</b>				
Earith Bridge – Site Rent per week	EX	Discretionary	£91.00	£91.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£11.00	£11.00
Wentworth – Site Rent per week	EX	Discretionary	£91.00	£91.00
Wentworth – Water & Waste Charge per week	EX	Discretionary	£11.00	£11.00
<b>STREET TRADING</b>				
Street Trading – Consent - Annual	OS	Discretionary	£520.00 - £1,040.00	£520.00 - £1,040.00
Street Trading – Consent - Daily Permit	OS	Discretionary	£15.00 - £30.00	£15.00 - £30.00
Street Trading – Consent - Transfer	OS	Discretionary	£48.00	£48.00
Street Trading Consent - Event	OS	Discretionary	£20.00 - £500.00	£20.00 - £500.00
<b>THE POLLUTION PREVENTION &amp; CONTROL ACT 1990 ENVIRONMENTAL PERMITTING REGULATIONS 2010</b>				
See link for nationally set figures <a href="#">Environment Permitting Regulations</a>		Statutory		
<b>LICENSING ACT 2003</b>				
<b>Personal Licence</b>				
Application for a grant of a personal licence	OS	Statutory	£37.00	£37.00
Theft, loss etc of a personal licence	OS	Statutory	£10.50	£10.50
<b>Temporary Event Notices</b>				
Temporary & Late Temporary Event Notices	OS	Statutory	£21.00	£21.00
Theft, loss etc of Temporary Event Notice	OS	Statutory	£10.50	£10.50
<b>Premises Licence</b>				
Application for transfer of a premises licence	OS	Statutory	£23.00	£23.00
Theft, loss etc of premises licence	OS	Statutory	£10.50	£10.50
Loss of premises summary	OS	Statutory	£10.50	£10.50
Application to vary licence to specify individual as designated premises supervisor (DPS)	OS	Statutory	£23.00	£23.00
Application to dis-apply designated premises supervisor (DPS) on community premises	OS	Statutory	£23.00	£23.00
<b>Club Premises</b>				
Change of relevant registered address of club	OS	Statutory	£10.50	£10.50
Notification of change of name or alteration of club rules	OS	Statutory	£10.50	£10.50
Theft, loss etc of club certificate	OS	Statutory	£10.50	£10.50
<b>General</b>				
Minor variation to a premises licence or club premises certificate	OS	Statutory	£89.00	£89.00

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Notification of change of name or address	OS	Statutory	£10.50	£10.50
Duty to notify change of name or address	OS	Statutory	£10.50	£10.50
Application fee for a provisional statement where premises being built	OS	Statutory	£315.00	£315.00
Interim authority notice following death etc of licence holder	OS	Statutory	£23.00	£23.00
Right of freeholder etc to be notified of licensing matters	OS	Statutory	£21.00	£21.00
<b>New Premises Licence Applications And Variations For Premises And Club Premises Licences</b>				
Band A	OS	Statutory	£100.00	£100.00
Band B	OS	Statutory	£190.00	£190.00
Band C	OS	Statutory	£315.00	£315.00
Band D	OS	Statutory	£450.00	£450.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£900.00	£900.00
Band E	OS	Statutory	£635.00	£635.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,905.00	£1,905.00
<b>Premises Annual Renewal</b>				
Band A	OS	Statutory	£70.00	£70.00
Band B	OS	Statutory	£180.00	£180.00
Band C	OS	Statutory	£295.00	£295.00
Band D	OS	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£640.00	£640.00
Band E	OS	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,050.00	£1,050.00
<b>Additional Fees For Large Venues And Events</b>				
Number in attendance at any one time				
5,000 – 9,999	OS	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	OS	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	OS	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	OS	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	OS	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	OS	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	OS	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	OS	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	OS	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	OS	Statutory	£56,000.00	£56,000.00
90,000 and over	OS	Statutory	£64,000.00	£64,000.00
<b>SCRAP METAL DEALER LICENCE</b>				
Initial Site Licence Fee	OS	Discretionary	£732.00	£732.00
Site Licence Renewal	OS	Discretionary	£600.00	£600.00
Initial Collectors Licence Fee	OS	Discretionary	£560.00	£560.00
Collectors Licence renewal.	OS	Discretionary	£450.00	£450.00
Variation for both licences.	OS	Discretionary	£120.00	£120.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
<b>WASTE</b>				
<b>Bulky Waste</b>				
Up to three household items	OS	Discretionary	£30.25	£31.70

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Fridge or freezer	OS	Discretionary	£30.25	£31.70
Initial cost of bins for new residential properties (this is for each bin provided)	OS	Discretionary	£30.25	£31.70
Annual Garden Waste Wheeled Bin Licence - this is for an additional bin	OS	Discretionary	£56.75	£56.75
Delivery and Administration Charge for additional blue bin (one off charge)	SR	Discretionary	£30.25	£31.70
Fly Tipping Fee	OS	Statutory	£400.00	£400.00
<b><u>Fixed Penalty Notices</u></b>				
Dog Fouling			£80.00	£100.00
Littering			£65 - £500	£65 - £500
Graffiti			£65 - £500	£65 - £500
Fly Posting			£65 - £500	£65 - £500
Alarm Noise			£80.00	£80.00
Nuisance Parking			£100.00	£100.00
Abandoning a vehicle			£200.00	£200.00
Unauthorised distribution of free literature on designated land			£150.00	£150.00
<b><u>Waste Duty of Care</u></b>				
FPN for breach by house holder			£120 - £600	£120 - £600
FPN for breach by business			£300.00	£300.00
Illegal waste deposit			£120 - £1000	£120 - £1000
Waste carriers licence requirements - FPN for breach				
<b>Housing Enforcement Civil Penalties - adopted by members as a result of the Public Sector Housing Enforcement Policy</b>				
Specified offences under the Housing Act 2004		Statutory	Up to £30,000 (Sliding Scale)	Up to £30,000 (Sliding Scale)
Smoke and Carbon Monoxide Alarm (England) Regs 2015				
1 <sup>st</sup> offence		Statutory	£500.00	£500.00
2nd offence		Statutory	£1,000.00	£1,000.00
Additional offences		Statutory	£5,000.00	£5,000.00
Electrical Safety Standards in the Private Rented Sector(England) Regs 2020		Statutory	Up to £30,000 (Sliding Scale)	Up to £30,000 (Sliding Scale)
Energy Performance of Buildings (Certificates and Inspections) (England and Wales) Regs 2007		Statutory	£200.00	£200.00
Minimum Energy Efficiency (Private Rented Property) (England and Wales) Regs 2015		Statutory	Up to £5000	Up to £5000

## FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Charge for 2025/26
Redress Scheme for Letting Agency Work and Property Management Work Requirement to Belong to a Scheme (England) Order 2014		Statutory	Up to £5000	Up to £5000
<b>ENVIRONMENTAL PROTECTION ACT PERMIT</b>	OS	Statutory		
<b>EXPORT CERTIFICATE OF HEALTH</b>	OS	Discretionary	£110.00	£110.00
Amendment of Export Health Certificate		Discretionary	£11.00	£11.00
<b><u>FACILITIES MANAGEMENT</u></b>				
<b>GARAGE RENTS – ST JOHNS ROAD, ELY</b>				
Monthly charge	SR	Discretionary	36.89 (Including VAT) plus RPI as at 1.1.24	38.55 (Including VAT) plus RPI as at 1.1.25
<b><u>LEGAL SERVICES</u></b>				
LLC1 ONLY	OS	Discretionary		
CON29(R) ONLY	SR	Discretionary	£151.10	£158.35
STANDARD SEARCH - LLC1 AND CON29(R)	SR/OS	Discretionary	£151.10	£158.35
<b>CON29 OPTIONAL ENQUIRIES</b>				
Q4 Road proposal by private bodies	SR	Discretionary		
Q5. Advertisements	SR	Discretionary	£12.13	£12.70
Q6 Completion Notices	SR	Discretionary	£15.91	£16.70
Q7 Parks and Countryside	SR	Discretionary	£12.13	£12.70
Q8 Pipelines	SR	Discretionary	£4.12	£4.30
Q9 Houses in Multiple Occupation	SR	Discretionary	£4.12	£4.30
Q10 Noise Abatement	SR	Discretionary	£3.56	£3.75
Q11 Urban Development Areas	SR	Discretionary	£12.13	£12.70
Q12 Enterprise Zones, Local Development Orders and BIDS	SR	Discretionary	£4.12	£4.30
Q13 Inner Urban Improvement Areas	SR	Discretionary	£4.12	£4.30
Q14 Simplified Planning Zones	SR	Discretionary	£12.13	£12.70
Q15 Land Maintenance Notices	SR	Discretionary	£12.13	£12.70
Q16 Mineral Consultation and Safeguarding Areas	SR	Discretionary	£5.78	£6.05
Q17 Hazardous Substance Consents	SR	Discretionary	£12.13	£12.70
Q18 Environmental and Pollution Notices	SR	Discretionary	£4.12	£4.30
Q19 Food Safety Notices	SR	Discretionary	£9.24	£9.70
Q20 Hedgerow Notices	SR	Discretionary	£4.12	£4.30
Q21 Flood Defence and Land Drainage Consents	SR	Discretionary	£6.01	£6.30
Q22 Common Land and Town or Village Green	SR	Discretionary	£11.91	£12.50
<b>Additional Enquiries</b>				
Additional Parcels of land	SR	Discretionary	£16.36	£17.15
Q24 Typed Enquiries	SR	Discretionary	£8.18	£8.55
<b>CON29 ENQUIRIES</b>				
1.1a-i Planning and Building Decisions and Pending			£11.24	£11.80
1.1 j-l Planning and Building Decisions and Pending			£4.79	£5.00

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1.2 Planning designations and proposals			£1.11	£1.15
2.1 to 2.5 Roadways and footpaths			HIGHWAYS	HIGHWAYS
3.1 Other Matters - Is the property included in land required for public purposes	SR	Discretionary	£4.45	£4.65
3.2 Other Matters - Is the property included in land required for road works	SR	Discretionary	HIGHWAYS	HIGHWAYS
3.3 Drainage Matters			£3.34	£3.50
3.4 Nearby Road Schemes			HIGHWAYS	HIGHWAYS
3.5 Nearby Railway Schemes			HIGHWAYS	HIGHWAYS
3.6 Traffic Schemes			HIGHWAYS	HIGHWAYS
3.7 Outstanding Notices (a) (b) (c) (d) & (f) only			£7.23	£7.60
3.8 Contravention of Building Regulations			£3.12	£3.25
3.9 Notices, Orders, Direction and Proceedings under			£5.34	£5.60
3.10 Community Infrastructure Levy (CIL)			£8.90	£9.35
3.11 Conservation Area			£4.67	£4.90
3.12 Compulsory Purchase			£4.67	£4.90
3.13 Contaminated Land			£1.11	£1.15
3.14 Radon Gas			£2.23	£2.35
3.15 Assets of Community Value			£6.01	£6.30
<b>REGISTER OF ELECTORS</b>				
<b>Sale of Copies of Register of Electors</b>				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
<b>List of Overseas Electors</b>				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
<b>LEGAL WORK</b>				
<b>Section 106 Agreements &amp; Variations</b>				
<b>Hourly rates ***</b>				
Director Legal Services	OS	Discretionary	£178.88	£187.45
Legal Assistant	OS	Discretionary	£146.00	£153.00
Senior Legal Assistant	OS	Discretionary	£157.00	£164.55
Land Charges Officer & Paralegal/Paralegal	OS	Discretionary	£59.00	£61.85
Information Officer	OS	Discretionary	£64.50	£67.60
Simple S106 - Standard Charge	OS	Discretionary	£1,274.00	£1,335.15
<b>Easements (e.g. Car parking verges etc)</b>				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Conveyancing (e.g. POS, small parcels of land, small leases &amp; Licences, etc)</b>				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Release of restrictive covenant</b>				

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Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Miscellaneous Deeds</b>				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Prosecutions</b>				
Car Parking	OS	Discretionary	£120 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£125.75 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court
Licence - Garage at St John's Road	OS	Discretionary	£130.00	£136.25
All prosecutions			See hourly rates above***	See hourly rates above***
Miscellaneous removal of charge from property	OS	Discretionary	£130.00	£136.25
<b>Civil Cases</b>				
	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b><u>COUNCIL TAX</u></b>				
Civil Fine for incorrect reporting of information relating to Council Tax	OS	Discretionary		£70.00