



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE
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To: Agents

This matter is being dealt with by:

John Hill

By Email Only

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E-mail: john.hill@eastcambs.gov.uk
My JH/sl/CARO25
Ref: 3 March 2025

Dear Sir or Madam,

COMBINED AUTHORITY MAYORAL ELECTION - 1 MAY 2025

I am aware that you have either appointed your prospective candidate or are in the process of considering nominations and I wanted to give you advance notice of arrangements for nominations.

Nominations

Please find attached the nomination pack including the following documentation:

- Nomination Pack which includes Election Agent and Sub Agent details form.
- Withdrawal Form, Polling and Counting Agents.
- Nominations will open from the day after the publication of the Notice of Election on 26 March 2025 at 10.00am and will close on 2 April 2025 at 4.00pm.

It is a requirement to present the nomination paper by hand and this cannot be submitted by post, email etc.

The deposit of £5,000 will be accepted in cash, bankers draft or payment by debit card. Electronic payment is preferred.

In addition to assist you in the nomination process, can I clarify a number of further issues, specifically:

1. Where there is more than 100 subscribers (including proposer and seconder) only the first 100 subscribers on any nomination paper can be considered. Nevertheless, occasionally a mistake is made with the subscribers on a nomination form and this entry should be crossed out and initialled.

In this event, I will check the first 100 subscribers (excluding any entry which has been crossed out) so under these circumstances it may be advisable (if

you wish) to include more than 100 subscribers in your nomination papers prior to the informal check. Please remember the requirement to have 10 subscribers from each authority.

2. Given the wide geographic area and the number of subscribers required for this election, partly completed forms are acceptable.

PLEASE NOTE that any nomination forms MUST include the front sheet showing the candidates details (including description) to enable me to consider the validity of the nomination form. I reiterate my previous advice that I will check the first 100 subscribers.

Candidates Address

I will be issuing guidance on the submission of candidates addresses shortly.

In addition, please see below a number of key dates, which you may wish to note for future reference, specifically:

1. Candidates and Agents Meeting – Wednesday 9 April 2025, 12.00pm (remote meeting arrangements will be in place) (Agenda to be forwarded nearer the date). At this meeting you will be advised on a number of matters including arrangements for postal vote despatch and opening, arrangements for verification and count, limits on expenses and declarations.

For your information, this letter and attached documents will appear on the CARO website.

If I can be of any further assistance, please do not hesitate to contact us on elections@eastcambs.gov.uk or (01353) 616460.

Thank you for your attention.

Yours faithfully,



John Hill
Chief Executive and CARO (Cambridgeshire and Peterborough)

Encs.