

Communities and Partnerships End of the Year Report 2024 to 2025

Performance measure	Link to Corporate Plan priority	Target and reporting timescale	Baseline/output from 2023 – 2024	Owner and co-owners	Outcome or output 2024 - 2025
Review grant and asset of community value documentation and make amendments to ensure accessibility compliance and review website content to ensure that it is relevant, and that digital functionality is of a high standard, accessible to all, simple to use and meet the needs of customers by 31 December 2025.	Sustainable communities.	Review all relevant webpages and documentation by 31 December 2024	New measure	Communities and Partnerships Manager Communities and Partnerships Support Officer Neighbourhood and Community Safety Team Leader Community Safety and Projects Support Officer Community Safety Support & Anti-Social Behaviour Officer	<p>Completed - Target Met</p> <p>ACV and grant documentation has been reviewed, updated and made accessible. Updated documentation has been uploaded onto the ECDC website.</p> <p>Website content updated as part of new website project.</p>
Deliver the team's actions for 2024-25 in the Council's Community Engagement Action Plan, including the delivery of 1 parish council conference.	Sustainable communities	100%, 31 March 2025	Strategy reviewed and presented to Operational Services Committee in March 2024.	Communities and Partnerships Manager Communities and Partnerships Support Officer	<p>On-going – on track to be completed by 31 March 2025</p> <p>Examples of work carried out is set out as followed:</p> <p>Youth Fusion events were delivered in Burwell and Haddenham in August 2024.</p> <p>Detached youth engagement carried out in Stetchworth, Ashley, Cheveley, Dullingham, Swaffham Prior, Swaffham Bulbeck, and Burwell, to understand the views of local young people. Feedback received from young people was passed onto the relevant agencies for them to consider and address. Further</p>

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					<p>detached youth work is scheduled to be carried out in Little Downham and Littleport on 19 March 2025.</p> <p>Public events identified and mapped by the Communities and Partnerships team, in consultation with parish councils and ECDC Service Leads. Following this, a variety of community events have been attended by Council officers, to carry out engagement with the public.</p> <p>The Council's Register of Consultee database is being refreshed and an officer toolkit is being produced. To be completed by 31 March 2025.</p> <p>Parish Council Conference delivered on 11 February 2025.</p>
<p>Support the work of the East Cambs Community Safety Partnership (CSP) by delivering the team's actions in the CSP Action Plan 2024/25 and ensuring that we meet statutory requirements.</p>	<p>Sustainable communities</p>	<p>100%, 31 March 2025</p>	<p>CSP Action Plan agreed by CSP Board in June 2023.</p> <p>Examples of work carried out:</p> <p>Community safety related presentations and training provided to local groups and schools.</p> <p>Interactive, awareness raising event held at Ely Courthouse with local school in July 2023. Court events shortlisted for Police's One More Step Prevention Awards.</p> <p>Support provided to parish council ran community safety forums in Bottisham and Isleham.</p>	<p>Neighbourhood and Community Safety Team Leader Community Safety and Projects Support Officer Community Safety Support & Anti-Social Behaviour Officer Communities and Partnerships Manager</p>	<p>Completed - Target Met</p> <p>CSP Action Plan agreed by CSP Board in June 2024.</p> <p>Examples of work carried out:</p> <p>2 court experience events delivered to students from Bottisham Village College in September 2024 and Soham Village College in January 2025. A court experience event is planned for Ely College students in March 2025.</p> <p>Multiagency street art project in Ely completed in September 2024.</p> <p>ECDC officers represented the CSP at county board meetings.</p> <p>ECDC officers represented the CSP</p>

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			<p>Shop Watch launched in Littleport and Soham and information packs produced for local businesses.</p>		<p>at community events, including the Youth Fusion events in Burwell and Haddenham, and on the CSP market stall in Ely. At the market stall, examples of topics covered included White Ribbon, Eyes and Ears, ShopWatch, and bag security.</p>
			<p>Community safety statutory duties complied with.</p>		<p>Supported multiagency youth engagement work carried out in Burwell.</p>
			<p>Community safety statutory duty audit completed by service leads, which included awareness raising of requirements of statutory duties. Neighbourhood and Community Safety Team Leader provided one-on-one support to various ECDC departments on statutory duties that affect them.</p>		<p>Fed into CCC youth survey.</p>
			<p>Neighbourhood and Community Safety Team Leader attends relevant county boards who oversee and/or inform local compliance with statutory duties.</p>		<p>Implementation of White Ribbon Action Plan to address violence against women and girls. Supported South Cambs District Council with their successful White Ribbon accreditation application.</p>
			<p>Home Office Prevent training promoted to ECDC departments.</p>		<p>ECDC and The Kite Trust signed up as third party hate crime reporting centres.</p>
			<p>Neighbourhood and Community Safety Team Leader liaises with counterparts and other districts to share experiences, information, and best practice on statutory duty related procedures.</p>		<p>CSP Communications Plan agreed by the board in September 2024.</p>
			<p>Community Safety Statutory Duty Audit carried out with Service Leads, and an ECDC Prevent Action Plan is being explored. Prevent awareness materials produced and issued to parish councils and local businesses.</p>		<p>Sharing of best practice and information on cross-cutting matters shared with district counterparts.</p>
<p>Supported Soham Town Council with their safety evening in October 2024, alongside other agencies.</p>	<p>Provided support to a complex multi-agency approach ASB case in</p>				

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					<p>Burwell.</p> <p>Delivered Members Seminar on Hate Crime and Hate Crime Reporting Centres in October 2024.</p> <p>Delivered an in-person scams and fraud talk to a community group in Ely in October 2024.</p> <p>Trained ECDC Customer Services and Housing and Community Advice officers in Hate Crime Reporting Centre procedures.</p> <p>Oversaw the coordination of 3 ASB Casefile Reviews, on behalf of the CSP.</p>
<p>Management of Section 106, Community Fund and Facilities Improvement Grant Schemes in accordance with specific grant timescales and hold 2 grant Community Fund application windows during 2024/25.</p>	<p>Sustainable communities</p>	<p>As determined by specific grant schemes, 2 application windows open by 31 March 2025</p>	<p>Grant enquiries answered and assistance given to parish councils and community groups regarding potential applications.</p> <p>11 Community Fund grants awarded.</p> <p>3 Section 106 grants awarded.</p> <p>2 Facilities Improvement Grants awarded.</p> <p>Funding opportunities proactively promoted to community organisations and parish councils.</p>	<p>Communities and Partnerships Support Officer Communities and Partnerships Manager</p>	<p>Completed - Target Met</p> <p>ECDC community grants promoted at the Parish Council Conference.</p> <p>Grant enquiries answered and assistance given to parish councils and community groups regarding potential applications.</p> <p>8 Community Fund grants awarded, as of 12.02.25.</p> <p>3 Section 106 grants awarded, as of 12.02.25.</p> <p>4 Facilities Improvement Grants awarded, as of 12.02.25.</p> <p>Funding opportunities proactively promoted.</p>

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Review and implement agreed recommendations of the Digital Marketing Strategy for Explore East Cambs during 2024-2025	Sound financial management	100%, 31 March 2025	Digital Marketing Strategy developed by consultants	Communities and Partnerships Manager Communities and Partnerships Support Officer	On-going – on track to be completed by 31 March 2025 New Explore East Cambs website and social media channels launched in February 2025.
Deliver 2 East Cambs Youth Fusion events by 31 March 2025	Sustainable communities	2 events delivered by February 2025	3 Youth Fusion events delivered.	Communities and Partnerships Support Officer Communities and Partnerships Manager	Completed - Target Met Youth Fusion events delivered in Burwell and Haddenham in August 2024.
Deliver the team's actions for 2024-25 in the Council's Vulnerable Community Strategy, including the management of SLAs with Voluntary and Community Action East Cambs and Citizens Advice West Suffolk in accordance with SLA timescales	Sustainable communities	100%, 31 March 2025	Strategy reviewed and presented to Operational Services Committee in March 2024.	Communities and Partnerships Manager Communities and Partnerships Support Officer	Completed - Target Exceeded The Vulnerable Communities Toolkit is being reviewed, updated and rebranded, to be completed by March 2026. SLAs monitored in accordance with SLA requirements. Support provided to the delivery of the CSP Action Plan. 2 Youth Fusion events delivered in Burwell and Haddenham in August 2024.
Regularly review higher level corporate risks, including: <ul style="list-style-type: none"> Assets of Community Value applications not managed in accordance with Localism Act 	Sound financial management	Review quarterly	Risks reviewed. Statutory duties complied with. Community Safety Statutory Duty Audit completed by Service Leads. Annual review of Assets of Community Value protocol	Communities and Partnerships Manager Communities and Partnerships Support Officer Neighbourhood and Community Safety Team Leader Community Safety and Projects Support Officer Community Safety Support & Anti-Social Behaviour Officer Ely Riverside Officer	Completed - Target Met ECDC Community Safety Statutory Duty Audit completed, and an ECDC Prevent Action Plan is being explored. Annual review of Assets of Community Value protocol and appendices completed in August 2024.

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<p>statutory obligations</p> <ul style="list-style-type: none"> • mooring enforcement not compliant with the Council's contract law enforcement processes • grants and agreements not managed in accordance with procedures • failure to adhere to community safety related statutory duties 			<p>and appendices completed by end of August 2023, as recommended by internal audit.</p> <p>Assets of Community Value, grant, and mooring enforcement processes followed.</p>		<p>Annual Assurance Statement (AAS) completed and returned to internal audit team in June 2024. The AAS is a self-assessment of the systems of internal control within the service and provides an evaluation of the effectiveness of procedures, systems and controls and, highlights actions intended to address any areas for improvement.</p> <p>Higher level corporate risks reviewed quarterly. Business Impact Assessment reviewed and updated in December 2024.</p>
<p>Extend or review commercial mooring operator licence by 17 October 2024.</p>	<p>Sound financial management</p>	<p>License reviewed by 17 October 2024</p>	<p>New measure</p>	<p>Communities and Partnerships Manager</p>	<p>Completed - Target Exceeded</p> <p>License extended by 2 years until 17 October 2026</p>
<p>Reduce our paper usage within the service by 5%</p>	<p>Cleaner, greener East Cambridgeshire.</p>	<p>31 March 2025</p>	<p>New measure</p>	<p>Communities and Partnerships Manager Communities and Partnerships Support Officer Neighbourhood and Community Safety Team Leader Community Safety and Projects Support Officer Community Safety Support & Anti-Social Behaviour Officer Ely Riverside Officer</p>	<p>Completed - Target Exceeded</p> <p>Reduction of 7.6% achieved</p>