

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
COMMUNITY SERVICES				
BUSINESS PARKING PERMIT SCHEME				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
CAR PARKING – ANGEL DROVE, ELY				
Cost per day	SR	Discretionary	£4.00	£4.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£16.00	£16.00
Season Ticket – Quarterly	SR	Discretionary	£193.00	£193.00
Season Ticket – Annual	SR	Discretionary	£675.00	£675.00
CAR PARKING – THE DOCK, ELY				
Cost per day	SR	Discretionary	£4.00	£4.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£16.00	£16.00
Season Ticket – Quarterly	SR	Discretionary	£193.00	£193.00
Season Ticket – Annual	SR	Discretionary	£675.00	£675.00
CAR PARKING – LITTLEPORT STATION				
<u>On-peak</u>				
Daily	SR	Discretionary	£2.10	£2.10
Weekly	SR	Discretionary	£6.30	£6.30
Quarterly	SR	Discretionary	£62.50	£62.50
Annual	SR	Discretionary	£224.30	£224.30
<u>Off-peak</u>				
Daily	SR	Discretionary	£0.80	£0.80
FIXED PENALTY PARKING FINES				
Excess Charge if paid within 14 days	OS	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	OS	Discretionary	£60.00	£60.00
ELY RIVERSIDE				
Mooring Overstay Charge Notice - First 48 hours are free, with a charge applying after this period	SR	Discretionary	£100.00 (reduced to £70 if paid within 14 days)	£100.00 (reduced to £70 if paid within 14 days)
PLANNING				
PROPOSED FEE LEVELS FOR PRE-APPLICATION (AND RELATED) ADVICE				
Is listed building consent required? (Informal advice)	SR	Discretionary	£100.00	£105.00
Is a building or structure considered to be curtilage listed? (Informal advice)	SR	Discretionary	£100.00	£105.00
CONDITIONS AND S106 CLAUSES				
Has a planning condition or S.106 legal agreement clause been complied with?	SR	Discretionary	£500.00	£524.00
BASIC HOUSEHOLDER ADVICE – WRITTEN ONLY				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Basic Householder advice (does not include advice relating to development proposals for listed buildings) Examples – Small scale single extensions Other extensions which are not tantamount to a redesigned dwelling house Outbuildings Minor external works (not listed/CA).	SR	Discretionary	£150.00	£157.00
DETAILED HOUSEHOLDER ADVICE				
In depth householder advice (including advice relating to development proposals for listed buildings). This service includes (where required) a site visit or meeting within the hours paid for.	SR	Discretionary	£300.00	£314.00
Each subsequent hour of officer time above the stated limit (to be agreed in advance) including specialist officers time.	SR	Discretionary	£50.00	£57.00
Any subsequent response to further amendments	SR	Discretionary	£100.00	£105.00
Any subsequent meeting or site visit	SR	Discretionary	£75.00	£79.00
MINOR DEVELOPMENT				
1 dwelling (including replacement dwellings and holiday let/tourist accommodation)	SR	Discretionary	£400.00	£419.00
Provision of up to 1000 square metres of floor space for other uses e.g. equestrian/retail/commercial/industrial/ mixed development				
Additional hour(s) of officer time (including specialist officers) to be agreed and paid in advance	SR	Discretionary	£50.00	£57.00
Any subsequent response to further amendments	SR	Discretionary	£100.00	£105.00
Any subsequent meeting / Site visit	SR	Discretionary	£100.00	£105.00
MINOR DEVELOPMENTS				
2 - 9 (inclusive) dwellings (including replacement dwellings and holiday let/tourist accommodation)	SR	Discretionary	£750 (2-3 Dwellings)	£786 (2-3 Dwellings)
	SR	Discretionary	£1,000 (4-9 Dwellings)	£1,048 (4-9 Dwellings)
Development of less than 0.5 hectares for residential use (if number of dwellings/units is not known)	SR	Discretionary	£500.00	£524.00
Development of land for other uses e.g. equestrian/retail/agricultural/mixed development use with a site area of up to 1 hectare	SR	Discretionary	£500.00	£524.00
Change of use of land or buildings	SR	Discretionary	£500.00	£524.00
Additional hour (s) of officer and specialist time (to be agreed and paid in advance)	SR	Discretionary	£60.00	£63.00
Any subsequent response to further amendments	SR	Discretionary	£150.00	£157.00
Any subsequent meeting	SR	Discretionary	£150.00	£157.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
MAJOR DEVELOPMENTS				
10 – 40 (inclusive) residential units	SR	Discretionary	£2,000.00	£2,096.00
41-99 (inclusive) residential units	SR	Discretionary	£4,000.00	£4,192.00
Residential development (where the proposed number of units is not specified), with a site area of 0.5 hectares or more and less than four hectares	SR	Discretionary	£2,000.00	£2,096.00
Provision of 1,000 - 9,999 square metres of floor space for other uses e.g. equestrian/ retail/ commercial/industrial/ mixed development	SR	Discretionary	£2,000.00	£2,096.00
An hour of additional officer (including specialist) time (to be agreed and paid in advance)	SR	Discretionary	£75.00	£79.00
Any subsequent response to further amendments	SR	Discretionary	£250.00	£262.00
Any subsequent meeting	SR	Discretionary	£500.00	£524.00
STRATEGIC DEVELOPMENTS				
100 or more residential units	SR	Discretionary	£7,000.00	£7,336.00
Residential development (where the proposed number of units is not specified) with a site area of four hectares or more	SR	Discretionary	£4,000.00	£4,192.00
Provision of 10,000 square metres or more of floor space for other uses e.g. equestrian/retail commercial/ industrial/ mixed development	SR	Discretionary	£4,000.00	£4,192.00
Development of land for other uses e.g. equestrian /retail /commercial / industrial / mixed development with a site area of two hectares or more	SR	Discretionary	£4,000.00	£4,192.00
Any subsequent response to further amendments	SR	Discretionary	£500.00	£524.00
An hour of additional officer (including specialist) time (to be agreed and paid in advance)	SR	Discretionary	£100.00	£105.00
Any subsequent meeting	SR	Discretionary	£500.00	£524.00
OTHER DISCRETIONARY PLANNING RELATED FEES				
CIL/S106/BNG related Advice (where resource is available)	SR	Discretionary	£100 per hour Officer time	£105 per hour Officer time
General Planning or other related advice not covered above	SR	Discretionary	£100 per hour Officer time	£105 per hour Officer time
Admin charge for applications not submitted on the Planning Portal i.e postal or email.	SR	Discretionary	£70 per hour Officer time	£73 per hour Officer time
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Householder, advertisements Certificates of Lawfulness and prior notifications			£50	£52
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Minor Applications			£100	£105
Charging for invalid applications (that have not been made valid within 28 days or as indicated/agreed by the Councils validation team). Major Applications			£200	£210

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
DEVELOPMENT SERVICES				
Registration and annual fee to be included on the register under the Self Build and Custom Housing Building Act 2015	OS	Discretionary	£24.00	£25.15
PLANNING APPLICATIONS				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
Planning Portal Fees Legislation Link				
<u>BUILDING REGULATION CHARGES</u>				
TABLE 1 – Standard charges for new dwellings and flats up to 300m2 and not more than 3 storeys.				
TABLE 2 – Standard domestic charges including extensions and conversions to an existing dwelling				
TABLE 3 – Standard Charges for other work under £100,000 including				
For works over £100,000, please contact Building Control for an individual quote.				
If your building work is defined as requiring an individual determined charge, [Price on Application (POA)] please contact us on 01353 665555, email us at bcservices@eastcambs.gov.uk				
(ALL FEES ARE INCLUSIVE OF VAT UNLESS OTHERWISE STATED)				
TABLE 1 – NEW DWELLINGS/FLATS & DWELLINGS/FLATS FORMED BY CHANGE OF USE				
Full Plans Application/Plan Check Fee				
1 Dwelling	SR		£255.50	£292.50
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA
Full Plans Application Inspection Fee				
1 Dwelling	SR		£668.30	£765.00
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA
Building Notice Application (No VAT)				
1 Dwelling	OS		£982.80	£1,170.00
2 Dwellings	OS		POA	POA
2+ Dwellings	OS		POA	POA
Regularisation Application (No VAT)				
1 Dwelling	OS		£1,031.95	£1,200.00
2 Dwellings	OS		POA	POA
2+ Dwellings	OS		POA	POA
Electrical Check & Testing				
1 Dwelling	SR		POA	POA
2 Dwellings	SR		POA	POA
2+ Dwellings	SR		POA	POA

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
TABLE 2 – DOMESTIC EXTENSIONS AND CONVERSIONS				
Extension or annex with floor area not exceeding 10m1				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£393.10	£450.00
Building Notice Application	SR		£629.00	£720.00
Regularisation Application No VAT	OS		£681.40	£750.00
Extension or annex with floor area not exceeding 10m2 Extension or annex with floor area exceeding 10m2 but not exceeding 40m2				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£471.75	£540.00
Building Notice Application	SR		£766.60	£877.50
Regularisation Application No VAT	OS		£830.45	£900.00
Extension or annex with floor area exceeding 40m2 but not exceeding 100m2				
Full Plans Application Plan Check Fee	SR		£235.85	£270.00
Full Plans Application Inspection Fee's	SR		£627.00	£720.00
Building Notice Application	SR		£943.50	£1,080.00
Regularisation Application No VAT	OS		£1,022.10	£1,125.00
A building or extension comprising solely of a garage, carport or store the total floor area not exceeding 60m2				
Full Plans Application Plan Check Fee	SR		£196.55	£225.00
Full Plans Application Inspection Fee's	SR		£314.50	£360.00
Building Notice Application	SR		£570.00	£652.50
Regularisation Application No VAT	OS		£596.25	£750.00
First or second floor loft conversions with a floor area not exceeding 100m2				
Full Plans Application Plan Check Fee	SR		£216.20	£247.50
Full Plans Application Inspection Fee's	SR		£393.10	£540.00
Building Notice Application	SR		£737.25	£832.50
Regularisation Application No VAT	OS		£787.90	£900.00
Garage conversion up to 60m2				
Full Plans Application Plan Check Fee	SR		£137.60	£157.50
Full Plans Application Inspection Fee's	SR		£314.50	£360.00
Building Notice Application	SR		£471.75	£540.00
Regularisation Application No VAT	OS		£495.35	£600.00
Electrical Check & Testing			POA	POA
The charges in Table 2 apply to extensions, garages and conversions only. Where it is intended to carry out other alterations at the same time as the extension, the charges outlined in Table 3 will also apply.				
TABLE 3 – DOMESTIC ALTERATIONS				
Renovation of a thermal element				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Replacement of windows, roof lights, roof windows or external glazed doors				
Full Plans Application Plan Check fee	SR		£137.60	£157.50
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£137.60	£157.50
Regularisation Application No VAT	OS		£149.05	£180.00
Replacement Boiler/New wood burner				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
Renewable Energy systems/installation of wood burner				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
Alterations with a cost up to £5,000				
Full Plans Application Plan Check fee	SR		£294.85	£337.50
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£294.85	£337.50
Regularisation Application No VAT	OS		£319.40	£375.00
Alterations exceeding £5,000 but not exceeding £10,000				
Full Plans Application Plan Check fee			£196.55	£225.00
Plan Check fee Full Plans Application			£235.85	£270.00
Building Notice Application			£432.45	£540.00
Regularisation Application No VAT			£468.45	£600.00
Alterations exceeding £10,000 but not exceeding £20,000				
Full Plans Application Plan Check fee	SR		£196.55	£225.00
Plan Check fee Full Plans Application	SR		£314.50	£360.00
Building Notice Application	SR		£550.35	£630.00
Regularisation Application No VAT	OS		£596.25	£675.00
Alterations exceeding £20,000 but not exceeding £50,000				
Full Plans Application Plan Check fee	SR		£196.55	£225.00
Plan Check fee Full Plans Application	SR		£432.45	£450.00
Building Notice Application	SR		£707.60	£720.00
Regularisation Application No VAT	OS		£766.60	£787.50
Alterations exceeding £50,000 but not exceeding £100,000				
Full Plans Application Plan Check fee	SR		£235.85	£270.00
Plan Check fee Full Plans Application	SR		£550.35	£630.00
Building Notice Application	SR		£864.85	£900.00
Regularisation Application No VAT	OS		£882.90	£975.00
Electrical work up to a value of £10,000				
Full Plans Application Plan Check fee	SR		£275.20	Individual - POA
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£275.20	Individual - POA
Regularisation Application No VAT	OS		£298.10	Individual - POA

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Drainage works with a cost up to £5,000				
Full Plans Application Plan Check fee	SR		£157.25	£180.00
Plan Check fee Full Plans Application	SR		£0.00	£0.00
Building Notice Application	SR		£157.25	£180.00
Regularisation Application No VAT	OS		£170.35	£225.00
Electrical Check & Testing			POA	POA
STREET NAMING & NUMBERING				
Property name additions/amendments/removals	OS	Discretionary	£59.30	£62.15
Naming of new streets	OS	Discretionary	£176.80	£185.30
Numbering of new properties				
1 property	OS	Discretionary	£59.30	£62.15
2 – 5 properties	OS	Discretionary	£89.45	£93.75
6 – 10 properties	OS	Discretionary	£117.50	£123.15
11 – 25 properties	OS	Discretionary	£176.80	£185.30
26 – 50 properties	OS	Discretionary	£295.35	£309.55
51 – 100 properties	OS	Discretionary	£473.20	£495.90
101 + properties	OS	Discretionary	£589.70	£618.00
			Plus £11.70 per property over 102	Plus £12.25 per property over 102
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	OS	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors / conveyancers / occupiers or owners	OS	Discretionary	£29.10	£30.50
Renumbering of scheme following development replan (after notification of numbering scheme issued)	OS	Discretionary	£113.40 + £11.70 per property	£118.80 + £12.20 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£57.70 per property	£60.45 per property
1 st set of nameplates erected for each new street if one nameplate required	OS	Discretionary	£265.20	£277.95
1 st set of nameplates erected for each new street if two nameplates required	OS	Discretionary	£383.75	£402.15
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	OS	Discretionary	£117.50	£123.15
Challenges/requests/revisions to existing street naming and numbering schemes	OS	Discretionary		
E-SPACE BUSINESS CENTRES				
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£35.50	£37.20
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£22.50	£23.60
PHOTOCOPYING CHARGES				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.35 plus 10p per copy	£1.40 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£11.80	£12.35
<u>ENVIRONMENTAL SERVICES</u>				
Safer Food Better Business Mentoring Scheme	SR	Discretionary	N/A	N/A
Safer Food Better Business Packs				
Collected		Discretionary	£17.00	£18.00
Posted		Discretionary	£19.00	£20.00
Safer Food Better Business Packs Diary refill				
Collected		Discretionary	£8.00	£9.00
Posted		Discretionary	£10.00	£11.00
Re-rating inspection fee for food business	OS	Discretionary	£156.00	£170.00
<u>LICENCING</u>				
Please note that Licencing fees for 2025-26 were approved by Licencing Committee on the 20th Noember 2024				
GAMBLING ACT 2005				
Casino Premises Licence - Regional				
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£15,000.00	£15,000.00
Annual fee	OS	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	OS	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
Casino Premises Licence - Large				
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£5,000.00	£5,000.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£10,000.00	£10,000.00
Annual fee	OS	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	OS	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	OS	Statutory	£10,000.00	£10,000.00
Casino Premises Licence - Small				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£8,000.00	£8,000.00
Annual fee	OS	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	OS	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	OS	Statutory	£8,000.00	£8,000.00
Casino Premises Licence - Converted				
Maximum conversion application fee for non fast track application	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	OS	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	OS	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
Bingo Premises Licence				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£3,500.00	£3,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,500.00	£3,500.00
Adult Gaming Premises Licence				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Track) Licence				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,500.00	£2,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,250.00	£1,250.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,500.00	£2,500.00
Family Entertainment Centre Premises Licence				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£750.00	£750.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Other) Licence				
Maximum conversion application fee for non fast track application	OS	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect of provisional statement premises	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	OS	Statutory	£3,000.00	£3,000.00
Annual fee	OS	Statutory	£600.00	£600.00
Fee for application to vary licence	OS	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,000.00	£3,000.00
Temporary Use Notices				
Temporary Use Notice fee	OS	Statutory	£500.00	£500.00
Replacement of an endorsed copy	OS	Statutory	£25.00	£25.00
All premises licences				
Change of circumstances fee	OS	Statutory	£50.00	£50.00
Fee for a copy licence	OS	Statutory	£25.00	£25.00
GAMBLING ACT 2005 PERMITS				
Family Entertainment Centre Gaming Machine Permit				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Club Gaming Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Club Machine Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Alcohol Licensed Premises – 2 or less machines				
Notification fee	OS	Statutory	£50.00	£50.00
Alcohol Licensed Premises – more than 2 machines				
Application fee	OS	Statutory	£150.00	£150.00
Annual fee	OS	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	OS	Statutory	£25.00	£25.00
Prize Gaming Permits (pubs)				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Registration Of Small Society Lotteries				
Lottery registration	OS	Statutory	£40.00	£40.00
Lottery renewals	OS	Statutory	£20.00	£20.00
HACKNEY CARRIAGE AND PRIVATE HIRE FEES				
New Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£229.00	£229.00
Knowledge Test Re-sit	OS	Discretionary	£32.00	£32.00
Renewal of Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£175.00	£175.00
New Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£579.00	£579.00
Renewal of Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£525.00	£525.00
Conversion of Private Hire to Joint Private Hire/Hackney Carriage Driver Licence				
Conversion Fee	OS	Discretionary	£30.00	£30.00
General driver fees				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Three yearly Criminal Records Bureau disclosure		Discretionary	N/A	N/A
DVLA check		Discretionary	£5.00	£5.00
New Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Renewal Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£250.00	£250.00
Transfer of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£25.00	£25.00
Variation of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£35.00	£35.00
Private Hire Operator's Licence				
New & Renewal - 1 year - Single vehicle	OS	Discretionary	£126.00	£126.00
New & Renewal - 1 year - 2 to 5 vehicles	OS	Discretionary	£156.00	£156.00
New & Renewal - 1 year - 6 to 10 vehicles	OS	Discretionary	£186.00	£186.00
New & Renewal - 1 year - 11 + vehicles	OS	Discretionary	£216.00	£216.00
New & Renewal - 5 year - Single vehicle	OS	Discretionary	£627.00	£627.00
New & Renewal - 5 year - 2 to 5 vehicles	OS	Discretionary	£737.00	£737.00
New & Renewal - 5 year - 6 to 10 vehicles	OS	Discretionary	£847.00	£847.00
New & Renewal - 5 year - 11 + vehicles	OS	Discretionary	£957.00	£957.00
Replacement Items (charge applicable per licence)				
Joint P/H & H/C Licence	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Licence	OS	Discretionary	£10.50	£10.50
Private Hire Operator Licence	OS	Discretionary	£10.50	£10.50
Joint P/H and H/C Driver Badge/ID	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Plate	OS	Discretionary	£20.00	£20.00
Joint P/H and H/C Driver change of address	OS	Discretionary	£10.50	£10.50
P/H and H/C Vehicle change of address	OS	Discretionary	£10.50	£10.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Replacement door sticker	OS	Discretionary	£6.00	£6.00
DBS update service check	OS	Discretionary	£5.00	£5.00
Knowledge test re-sit fee	OS	Discretionary	£32.00	£32.00
DBS enhanced check (where no DBS update service option available)	OS	Discretionary	£51.80	£51.80
DVLA licence check	OS	Discretionary	£5.00	£5.00
PARK HOMES / CARAVAN SITES / MOBILE HOMES				
Costs of New Applications				
5 and under pitches	OS	Discretionary	£244.50	£285.00
6 to 10 pitches	OS	Discretionary	£269.50	N/A
11 to 20 pitches	OS	Discretionary	£269.50	N/A
21 to 50 pitches	OS	Discretionary	£290.50	N/A
51 to 100 pitches	OS	Discretionary	£313.25	N/A
6 to 24 pitches	OS	Discretionary	N/A	£338.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
25 to 99 pitches	OS	Discretionary	N/A	£394.00
Greater than 100 pitches	OS	Discretionary	£313.25	£453.00
Annual Inspection Fees				
5 and under pitches	OS	Discretionary	nil	nil
6 to 10 pitches	OS	Discretionary	£265.75	N/A
11 to 20 pitches	OS	Discretionary	£265.75	N/A
21 to 50 pitches	OS	Discretionary	£265.75	N/A
51 to 100 pitches	OS	Discretionary	£311.00	N/A
6 to 24 pitches	OS	Discretionary	N/A	£263.00
25 to 99 pitches	OS	Discretionary	N/A	£305.00
Greater than 100 pitches	OS	Discretionary	£311.00	£378.00
Cost of Laying Site Rules	OS	Discretionary	£32.25	£49.00
Cost of Variation / Transfer	OS	Discretionary	£118.00	£132.00
Cost of variation (no visit)				
5 units or less	OS	Discretionary		£107.00
6-24 units	OS	Discretionary		£117.00
25-99 units	OS	Discretionary		£127.00
100 units or more	OS	Discretionary		£127.00
Cost of variation (visit required)				
5 units or less	OS	Discretionary		£170.00
6-24 units	OS	Discretionary		£180.00
25-99 units	OS	Discretionary		£190.00
100 units or more	OS	Discretionary		£190.00
Fit and Proper Person	OS	Discretionary	£256.00	£268.29
ZOO LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£2,415.00	£2,415.00
Renewal (excl. VET fees)	OS	Discretionary	£2,070.00	£2,070.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
ANIMAL WELFARE LICENCE				
Animal Welfare Licence - New and renewal applications	OS	Discretionary	£290.00 - £2,490	£290.00 - £2,490
Re-rating inspection fee	OS	Discretionary	£72.00 - £168.00	£72.00 - £168.00
Variation requiring inspection	OS	Discretionary	£72.00 - £168.00	£72.00 - £168.00
Copy licence, change of details not requiring inspection	OS	Discretionary	£10.50	£10.50
DANGEROUS WILD ANIMALS (2 YR LICENCE)				
New establishment (excl. VET fees)	OS	Discretionary	£648.00	£648.00
Renewal applications (excl. VET fees)	OS	Discretionary	£648.00	£648.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
STRAY DOGS				
Stray Dog Collection - per dog	OS	Statutory	£25.00	£25.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Kennelling Charge per night/or few hours	OS	Discretionary	£18.75	£19.65
Stray dog collection (anytime)	OS	Discretionary	£58.25	£61.05
Transfer to Woodgreen	OS	Discretionary	£46.75	£49.00
Admin Fee	OS	Discretionary	£11.50	£12.05
PRIVATE WATER SUPPLY SAMPLING				
Risk Assessment (each assessment) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £500.00	Max £500.00
Sampling (each visit) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Investigation (each investigation) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Granting an authorisation (each authorisation) - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Analysing a sample				
Taken under Regulation 10 - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £25.00	Max £25.00
Taken during check monitoring - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £100.00	Max £100.00
Taken during audit monitoring - officer hourly rate x time taken up to a maximum fee	OS	Discretionary	Max £500.00	Max £500.00
IMMIGRATION HOUSING INSPECTIONS				
Production of housing condition reports	OS	Discretionary	£128.00	£133.75
LICENSING OF HOUSES IN MULTIPLE OCCUPATION				
New mandatory licence application < 7 occupiers	OS	Discretionary	£367.00	£397.00
New mandatory licence application 7 or more occupiers	OS	Discretionary		£463.00
Mandatory licence renewal < 7 occupiers	OS	Discretionary		£147.00
Mandatory licence renewal 7 or more occupiers	OS	Discretionary		£169.00
SKIN PIERCING (ACUPUNCTURE, TATTOING, PERMANENT AND SEMI PERMANENT SKIN COLOURING)				
Premises	OS	Discretionary	£190.00	£190.00
Per Individual	OS	Discretionary	£190.00	£190.00
Amendment of Export health or skin piercing certificate	OS	Discretionary	£11.00	£11.00
SEX ESTABLISHMENTS				
Application	OS	Discretionary	£3,761.00	£3,761.00
Renewal	OS	Discretionary	£1,880.50	£1,880.50
Variation	OS	Discretionary	£1,880.50	£1,880.50
Transfer	OS	Discretionary	£1,880.50	£1,880.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
TRAVELLER SITE RENTS				
Earith Bridge – Site Rent per week	EX	Discretionary	£91.00	£91.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£11.00	£11.00
Wentworth – Site Rent per week	EX	Discretionary	£91.00	£91.00
Wentworth – Water & Waste Charge per week	EX	Discretionary	£11.00	£11.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
STREET TRADING				
Street Trading - Consent - Annual	OS	Discretionary	£520.00 - £1,040.00	£520.00 - £1,040.00
Street Trading - Consent - Daily Permit	OS	Discretionary	£15.00 - £30.00	£15.00 - £30.00
Street Trading - Consent - Transfer	OS	Discretionary	£48.00	£48.00
Street Trading Consent - Event	OS	Discretionary	£20.00 - £500.00	£20.00 - £500.00
THE POLLUTION PREVENTION & CONTROL ACT 1990 ENVIRONMENTAL PERMITTING REGULATIONS 2010				
See link for nationally set figures Environment Permitting Regulations		Statutory		
LICENSING ACT 2003				
Personal Licence				
Application for a grant of a personal licence	OS	Statutory	£37.00	£37.00
Theft, loss etc of a personal licence	OS	Statutory	£10.50	£10.50
Temporary Event Notices				
Temporary & Late Temporary Event Notices	OS	Statutory	£21.00	£21.00
Theft, loss etc of Temporary Event Notice	OS	Statutory	£10.50	£10.50
Premises Licence				
Application for transfer of a premises licence	OS	Statutory	£23.00	£23.00
Theft, loss etc of premises licence	OS	Statutory	£10.50	£10.50
Loss of premises summary	OS	Statutory	£10.50	£10.50
Application to vary licence to specify individual as designated premises supervisor (DPS)	OS	Statutory	£23.00	£23.00
Application to dis-apply designated premises supervisor (DPS) on community premises	OS	Statutory	£23.00	£23.00
Club Premises				
Change of relevant registered address of club	OS	Statutory	£10.50	£10.50
Notification of change of name or alteration of club rules	OS	Statutory	£10.50	£10.50
Theft, loss etc of club certificate	OS	Statutory	£10.50	£10.50
General				
Minor variation to a premises licence or club premises certificate	OS	Statutory	£89.00	£89.00
Notification of change of name or address	OS	Statutory	£10.50	£10.50
Duty to notify change of name or address	OS	Statutory	£10.50	£10.50
Application fee for a provisional statement where premises being built	OS	Statutory	£315.00	£315.00
Interim authority notice following death etc of licence holder	OS	Statutory	£23.00	£23.00
Right of freeholder etc to be notified of licensing matters	OS	Statutory	£21.00	£21.00
New Premises Licence Applications And Variations For Premises And Club Premises Licences				
Band A	OS	Statutory	£100.00	£100.00
Band B	OS	Statutory	£190.00	£190.00

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Band C	OS	Statutory	£315.00	£315.00
Band D	OS	Statutory	£450.00	£450.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£900.00	£900.00
Band E	OS	Statutory	£635.00	£635.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,905.00	£1,905.00
Premises Annual Renewal				
Band A	OS	Statutory	£70.00	£70.00
Band B	OS	Statutory	£180.00	£180.00
Band C	OS	Statutory	£295.00	£295.00
Band D	OS	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£640.00	£640.00
Band E	OS	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,050.00	£1,050.00
Additional Fees For Large Venues And Events				
Number in attendance at any one time				
5,000 – 9,999	OS	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	OS	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	OS	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	OS	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	OS	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	OS	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	OS	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	OS	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	OS	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	OS	Statutory	£56,000.00	£56,000.00
90,000 and over	OS	Statutory	£64,000.00	£64,000.00
SCRAP METAL DEALER LICENCE				
Initial Site Licence Fee	OS	Discretionary	£732.00	£732.00
Site Licence Renewal	OS	Discretionary	£600.00	£600.00
Initial Collectors Licence Fee	OS	Discretionary	£560.00	£560.00
Collectors Licence renewal.	OS	Discretionary	£450.00	£450.00
Variation for both licences.	OS	Discretionary	£120.00	£120.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
WASTE				
Bulky Waste				
Up to three household items	OS	Discretionary	£30.25	£31.70
Fridge or freezer	OS	Discretionary	£30.25	£31.70
Initial cost of bins for new residential properties (this is for each bin provided)	OS	Discretionary	£30.25	£31.70
Annual Garden Waste Wheeled Bin Licence - this is for an additional bin	OS	Discretionary	£56.75	£56.75
Delivery and Administration Charge for additional blue bin (one off charge)	SR	Discretionary	£30.25	£31.70
Fly Tipping Fee	OS	Statutory	£400.00	£400.00
<u>Fixed Penalty Notices</u>				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Dog Fouling			£80.00	£100.00
Littering			£65 - £500	£65 - £500
Graffiti			£65 - £500	£65 - £500
Fly Posting			£65 - £500	£65 - £500
Alarm Noise			£80.00	£80.00
Nuisance Parking			£100.00	£100.00
Abandoning a vehicle			£200.00	£200.00
Unauthorised distribution of free literature on designated land			£150.00	£150.00
<u>Waste Duty of Care</u>				
FPN for breach by house holder			£120 - £600	£120 - £600
FPN for breach by business			£300.00	£300.00
Illegal waste deposit			£120 - £1000	£120 - £1000
Waste carriers licence requirements - FPN for breach				
Housing Enforcement Civil Penalties - adopted by members as a result of the Public Sector Housing Enforcement Policy				
Specified offences under the Housing Act 2004		Statutory	Up to £30,000 (Sliding Scale)	Up to £30,000 (Sliding Scale)
Smoke and Carbon Monoxide Alarm (England) Regs 2015				
1 st offence		Statutory	£500.00	£500.00
2 nd offence		Statutory	£1,000.00	£1,000.00
Additional offences		Statutory	£5,000.00	£5,000.00
Electrical Safety Standards in the Private Rented Sector(England) Regs 2020		Statutory	Up to £30,000 (Sliding Scale)	Up to £30,000 (Sliding Scale)
Energy Performance of Buildings (Certificates and Inspections) (England and Wales) Regs 2007		Statutory	£200.00	£200.00
Minimum Energy Efficiency (Private Rented Property) (England and Wales) Regs 2015		Statutory	Up to £5000	Up to £5000
Redress Scheme for Letting Agency Work and Property Management Work Requirement to Belong to a Scheme (England) Order 2014		Statutory	Up to £5000	Up to £5000
ENVIRONMENTAL PROTECTION ACT PERMIT	OS	Statutory		
EXPORT CERTIFICATE OF HEALTH	OS	Discretionary	£110.00	£110.00
Amendment of Export Health Certificate		Discretionary	£11.00	£11.00
<u>FACILITIES MANAGEMENT</u>				
GARAGE RENTS – ST JOHNS ROAD, ELY				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Monthly charge	SR	Discretionary	36.89 (Including VAT) plus RPI as at 1.1.24	38.55 (Including VAT) plus RPI as at 1.1.25
<u>LEGAL SERVICES</u>				
LLC1 ONLY	OS	Discretionary		
CON29(R) ONLY	SR	Discretionary	£151.10	£158.35
STANDARD SEARCH - LLC1 AND CON29(R)	SR/OS	Discretionary	£151.10	£158.35
CON29 OPTIONAL ENQUIRIES				
Q4 Road proposal by private bodies	SR	Discretionary		
Q5. Advertisements	SR	Discretionary	£12.13	£12.70
Q6 Completion Notices	SR	Discretionary	£15.91	£16.70
Q7 Parks and Countryside	SR	Discretionary	£12.13	£12.70
Q8 Pipelines	SR	Discretionary	£4.12	£4.30
Q9 Houses in Multiple Occupation	SR	Discretionary	£4.12	£4.30
Q10 Noise Abatement	SR	Discretionary	£3.56	£3.75
Q11 Urban Development Areas	SR	Discretionary	£12.13	£12.70
Q12 Enterprise Zones, Local Development Orders and BIDS	SR	Discretionary	£4.12	£4.30
Q13 Inner Urban Improvement Areas	SR	Discretionary	£4.12	£4.30
Q14 Simplified Planning Zones	SR	Discretionary	£12.13	£12.70
Q15 Land Maintenance Notices	SR	Discretionary	£12.13	£12.70
Q16 Mineral Consultation and Safeguarding Areas	SR	Discretionary	£5.78	£6.05
Q17 Hazardous Substance Consents	SR	Discretionary	£12.13	£12.70
Q18 Environmental and Pollution Notices	SR	Discretionary	£4.12	£4.30
Q19 Food Safety Notices	SR	Discretionary	£9.24	£9.70
Q20 Hedgerow Notices	SR	Discretionary	£4.12	£4.30
Q21 Flood Defence and Land Drainage Consents	SR	Discretionary	£6.01	£6.30
Q22 Common Land and Town or Village Green	SR	Discretionary	£11.91	£12.50
Additional Enquiries				
Additional Parcels of land	SR	Discretionary	£16.36	£17.15
Q24 Typed Enquiries	SR	Discretionary	£8.18	£8.55
CON29 ENQUIRIES				
1.1a-i Planning and Building Decisions and Pending			£11.24	£11.80
1.1 j-l Planning and Building Decisions and Pending			£4.79	£5.00
1.2 Planning designations and proposals			£1.11	£1.15
2.1 to 2.5 Roadways and footpaths			HIGHWAYS	HIGHWAYS
3.1 Other Matters - Is the property included in land required for public purposes	SR	Discretionary	£4.45	£4.65
3.2 Other Matters - Is the property included in land required for road works	SR	Discretionary	HIGHWAYS	HIGHWAYS
3.3 Drainage Matters			£3.34	£3.50
3.4 Nearby Road Schemes			HIGHWAYS	HIGHWAYS
3.5 Nearby Railway Schemes			HIGHWAYS	HIGHWAYS
3.6 Traffic Schemes			HIGHWAYS	HIGHWAYS
3.7 Outstanding Notices (a) (b) (c) (d) & (f) only			£7.23	£7.60
3.8 Contravention of Building Regulations			£3.12	£3.25
3.9 Notices, Orders, Direction and Proceedings under			£5.34	£5.60
3.10 Community Infrastructure Levy (CIL)			£8.90	£9.35

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
3.11 Conservation Area			£4.67	£4.90
3.12 Compulsory Purchase			£4.67	£4.90
3.13 Contaminated Land			£1.11	£1.15
3.14 Radon Gas			£2.23	£2.35
3.15 Assets of Community Value			£6.01	£6.30
REGISTER OF ELECTORS				
Sale of Copies of Register of Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
List of Overseas Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
LEGAL WORK				
Section 106 Agreements & Variations				
Hourly rates ***				
Director Legal Services	OS	Discretionary	£178.88	£187.45
Legal Assistant	OS	Discretionary	£146.00	£153.00
Senior Legal Assistant	OS	Discretionary	£157.00	£164.55
Land Charges Officer & Paralegal/Paralegal	OS	Discretionary	£59.00	£61.85
Information Officer	OS	Discretionary	£64.50	£67.60
Simple S106 - Standard Charge	OS	Discretionary	£1,274.00	£1,335.15
Easements (e.g. Car parking verges etc)				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Conveyancing (e.g. POS, small parcels of land, small leases & Licences, etc)				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Release of restrictive covenant				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Miscellaneous Deeds				
Simple	OS	Discretionary	£800.00	£838.40
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Prosecutions				

FEES AND CHARGES SCHEDULE 2025/26

Description	VAT code	Discretionary or Statutory	Charge for 2024/25	Proposed Charge for 2025/26
Car Parking	OS	Discretionary	£120 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£125.75 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court
Licence - Garage at St John's Road	OS	Discretionary	£130.00	£136.25
All prosecutions			See hourly rates above***	See hourly rates above***
Miscellaneous removal of charge from property	OS	Discretionary	£130.00	£136.25
Civil Cases	OS	Discretionary	See hourly rates above***	See hourly rates above***
<u>COUNCIL TAX</u>				
Civil Fine for incorrect reporting of information relating to Council Tax	OS	Discretionary		£70.00