

**PERSON SPECIFICATION**

**Strategic Planning Team Leader**

<b>SKILLS</b>	<b>KNOWLEDGE</b>	<b>ATTAINMENT</b>	<b>ATTITUDE</b>
<b>ESSENTIAL</b>	<b>ESSENTIAL</b>	<b>ESSENTIAL</b>	<b>ESSENTIAL</b>
<p>Excellent communication, evaluation, negotiation, presentation and interpersonal skills.</p> <p>Exceptional leadership and management skills. Ability to manage, coach and mentor a large multi-disciplinary team.</p> <p>Ability to organise and prioritise a substantial team workload, using project management techniques to manage quality and throughput to achieve performance targets.</p> <p>Excellent problem solving, influencing, negotiating and persuading skills on complex and contentious issues</p> <p>Ability to read and interpret maps, plans, and technical drawings.</p> <p>Excellent public speaking and presentation skills and the ability to make complex matters understandable to a wide-ranging audience.</p> <p>Rational, analytical and able to undertake research</p> <p>Ability to write clear and concise reports and statements, distilling complex matters and statistical information into straightforward information to support the plan making decision making process.</p> <p>Ability to lead and deliver best practice ways of working and continuous improvement.</p>	<p>High technical knowledge of planning policy, legislation and the Statutory Plan Making process</p> <p>Development control process</p> <p>Environmental awareness</p> <p>Awareness of the issues facing planning, and of the economic, political and social context of planning decisions.</p> <p>Proven working knowledge of Microsoft Office products and good digital literacy, sound knowledge of Uniform.</p> <p>General administration and numeracy</p> <p>Understanding of service delivery needs and targets</p> <p>Local Government</p>	<p>Planning Degree</p> <p>Minimum of 5 years' experience in Forward Planning work including managing aspects of the Local Plan/Local Development Framework process</p> <p>Experience of presenting reports to various professional and public Stakeholders.</p> <p>Experience of dealing with the public and planning professionals, on complex and often contentious issues.</p> <p>Experience of monitoring land use</p> <p>Access to car and full driving licence</p> <p>Previous public sector experience</p>	<p>Open minded, adaptable and flexible to meet changing service, member and customer demands.</p> <p>A positive and proactive approach to work. Capable of independent initiative and Able to work with the minimum of supervision.</p> <p>Reliable and tolerant, able to respond positively under pressure and work to tight deadlines.</p> <p>Self-motivated and high performing, seeking out opportunities to improve processes, ways of working, and service quality.</p> <p>Ability to positively engage with and support elected Members and be politically aware</p> <p>A corporate team approach that promotes a positive and professional image of the service.</p> <p>Committed to involving the public in the Local Plan development process.</p> <p>Customer focussed and driven to deliver high quality services to both internal and external clients.</p> <p>Diplomacy in dealing with stakeholders and staff with differing needs,</p>

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<p>Providing appropriate specialist advice to the public, developers, agents and Members on planning policy matters</p>			
<p><b>DESIRABLE</b></p>	<p><b>DESIRABLE</b></p>	<p><b>DESIRABLE</b></p>	<p><b>DESIRABLE</b></p>
<p>Good cartographic ability.</p>	<p>Knowledge of the District, County and Region</p>	<p>Presenting at Public Inquiries or hearings.</p> <p>Eligibility for RTPI membership.</p> <p>CPD record relevant to Forward Planning.</p> <p>Other related professional experience or qualifications such as: Architecture, forward planning, conservation, enforcement, and economic development</p>	<p>Progressive and Innovative</p>