

**FINANCE & ASSETS COMMITTEE: 28<sup>th</sup> September 2023 – DECISION LIST**

ITEM NO.	Ref.	ITEM	ISSUE	DECISION	ACTION BY
4.	-	Minutes	To receive the Minutes of the meeting of the Finance & Assets Committee held on 3 <sup>rd</sup> July 2023.	It was resolved unanimously:  That the Minutes of the meeting held on 3 <sup>rd</sup> July be confirmed as a correct record and signed by the Chairman.	Trainee Democratic Services Officer
6.	Y48	East Cambs Trading Company 2022-23 Accounts	To receive the East Cambs Trading Company Ltd Directors' report and financial statements for the year ended 31 March 2023.	It was resolved unanimously:  That the ECTC Directors' Report & Financial Statements 2022/23 be noted.	ECTC Finance Manager
7.	Y49	Growth and Infrastructure Fund	To consider re-opening the Growth and Infrastructure Fund for a further round of applications.	It was resolved unanimously:  i) That the fund be reopened on Monday 9 October 2023 and closed at 5pm on Friday 8 December 2023 and the Council reserves the right to reopen the Fund for further round(s) of applications in the event that it is not fully utilised. ii) That the scheme eligibility criteria as set out in Appendix 1 of the Officer's report be approved. iii) That the Growth and Infrastructure Fund Scoring Panel Terms of Reference as set out in Appendix 2 of the Officer's report be approved. iv) That seven Members be appointed to the Panel, comprising 4 Conservative and 3 Liberal Democrat Councillors, with Councillors Dupré, Trapp and C Whelan being nominated by the Liberal Democrat Group.	Director Community

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8.	Y50	Community Infrastructure Levy Funding Allocation – Changing Places Facility, Soham	To consider the allocation of up to £35,000 to the Changing Places toilet in Soham.	It was resolved unanimously:  That the expenditure of up to £35,000 on the provision of a Changing Places toilet in Soham be approved.	Director Community
9.	Y51	Outside Bodies Update	To appoint representatives to the vacant positions on various Internal Drainage Boards, and to add the Rural Services Network to the Council’s Outside Bodies list and appoint a “Nominated Member” and a “Nominated Member Backup”.	It was resolved:  1. That the uncontested nominations as set out in Section 4.8 of the Officer’s report to fill the vacancies on the Internal Drainage Boards be appointed.  2. That Cllr Steve Cheetham be appointed to the Haddenham Level IDB and Cllrs Mark Taylor and Andrew Butcher to the Littleport and Downham IDB.  3. That the Rural Services Network be added to the Council’s Outside Bodies List, and Cllr Keith Horgan be appointed as the Nominated Member, and Cllr James Lay be appointed as the Nominated Member Backup to the Rural Services Network.	Trainee Democratic Services Officer
10.	Y52	Establishment of Independent Remuneration Panel (IRP)	To consider the undertaking of an Independent Remuneration Panel (IRP) review for Members Allowances.	It was resolved unanimously:  That an IRP review of Members Allowances be conducted and reported to Full Council in February 2024.	Democratic Services Manager and Deputy Monitoring Officer
11.	Y53	Gender Pay Reporting 2022/23	To receive data on gender pay at the Council.	It was resolved:  That the contents of the report be noted.	HR Manager

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12.	Y53	East Cambridgeshire Local Council Tax Reduction Scheme (LCTRS) For 2024/25	To receive a report regarding the Council's requirement to review its Local Council Tax Reduction Scheme (LCTRS), and an annual review of the 2023 scheme and containing options for scheme amendments for 2024/25.	<p><b>It was resolved to RECOMMEND TO FULL COUNCIL:</b></p> <p><b>That the LCTRS scheme for 2024/25 remain unchanged.</b></p>	Director Finance
13.	Y55	Medium Term Financial Strategy Update	To receive an update on the Medium Term Financial Strategy (MTFS) since the 2023/24 budget was approved in February 2023.	<p>That the It was resolved:</p> <p>That the contents of the report be noted, including the revised final outturn position for 2022/23.</p>	Director Finance

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14.	Y56	Finance Report	To receive budget monitoring information for services under the Finance & Assets committee and then, as part of its corporate remit, for the Council as a whole.	<p>It was resolved:</p> <p>That the following be noted:</p> <ul style="list-style-type: none"> <li>• That the Finance &amp; Assets Committee has a projected yearend underspend of £265,000 when compared to its approved revenue budget of £5,967,312.</li> <li>• That overall the Council has a projected yearend underspend of £324,000 when compared to its approved revenue budget of £16,856,960.</li> <li>• That the overall position for the Council on Capital is a projected outturn of £6,938,121, this is an underspend of £862,666 when compared to the revised budget.</li> <li>• That the treasury management activity of the Council in the first three months of the year detailed at Appendix 5 to the Officer's report be noted.</li> </ul>	Director Finance
15.	Y57	Assets Update	To receive an update on Council owned assets and to appoint an Assets Member Champion.	<p>It was resolved:</p> <ol style="list-style-type: none"> <li>1. That the update on Council-owned assets and the Expenditure Tracking Sheet at Appendix 1 to the submitted report, be noted.</li> <li>2. That Councillor Bill Hunt be appointed as Member Champion for Assets.</li> </ol>	Open Spaces & Facilities Manager

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16.	-	Bus, Cycle, Walk Working Party Notes	To receive the Notes of the Bus, Cycle, Walk Working Party meetings held on 25 January 2023 and 27 July 2023.	It was resolved unanimously:  That the Notes of the Bus, Cycle, Walk Working Party meeting held on 25 January and 27 July 2023 be noted.	Democratic Services Officer
17.	-	Forward Agenda Plan	To receive the Committee's Forward Agenda Plan.	It was resolved unanimously:  That the Forward Agenda Plan be noted.	Democratic Services Officer
		<b>EXCLUSION OF THE PRESS &amp; PUBLIC</b>		It was resolved unanimously:  That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	
18.	-	ECTC Board Meeting Minutes	To receive the Minutes of the ECTC Board Meeting held on 15 <sup>th</sup> June 2023.	It was resolved unanimously:  That the Minutes of the meeting held on 15 <sup>th</sup> June 2023 be noted.	-
19.	Y58	ECTC Management Accounts – 3 Months to June 2023	To consider a summary view of the management accounts for the 3 months to June 2023	It was resolved unanimously:  That the contents of the report be noted.	ECTC Finance Manager
20.	-	Exempt Minutes	To receive the Exempt Minutes of the meeting of the Finance & Assets Committee held on 3 <sup>rd</sup> July 2023.	It was resolved unanimously:  That the Exempt Minutes of the meeting held on 3 <sup>rd</sup> July be confirmed as a correct record and signed by the Chairman.	Democratic Services Officer

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