

**OPERATIONAL SERVICES COMMITTEE 13 NOVEMBER 2023 – DECISION LIST**

ITEM NO.	Ref.	ITEM	ISSUE	DECISION	ACTION BY
6.	Y80	ECSS Business Plan – Half Yearly Update	To receive a half yearly progress update on the East Cambs Street Scene (ECSS) Business Plan 2023/24 covering the period 1 April to 30 September 2023.	It was resolved: That the ECSS Business Plan half yearly update report be noted.	Director Commercial
7.	Y81	ECSS Finance Report	To receive an update on the current ECSS financial position.	It was resolved: That the update report on the current ECSS financial position be noted.	Director Commercial
8.	Y82	Quarter 2 2023/24 Performance Report for the Waste and Street Cleansing Services	To receive the quarter 2 Performance Report for Waste & Street Cleansing Services by ECSS for the period July to September 2023.	It was resolved (unanimously): That the quarter 2 Performance Report for Waste & Street Cleansing Services by ECSS be noted.	Director Operations/Head of Street Scene
9.	Y83	Hydrotreated Vegetable Oil (HVO) Options	To receive costed options, short and long term, for the introduction of the use of Hydrotreated Vegetable Oil in the RCV waste fleet.	It was resolved: That the report be noted.	Director Operations/Head of Street Scene

10.	-	Voluntary Community Action East Cambridgeshire (VCAEC) Update	To receive an update presentation by VCAEC for the period April to October 2023.	It was resolved: That the update be noted.	Director Community
11.	Y84	Budget Monitoring Report	To receive details of the financial position for Services under the remit of this Committee.	It was resolved: 1. That the projected year end revenue overspend on Operational Services Committee of £407,000 when compared to its approved budget of £6,968,362 be noted. 2. That the projected Capital Programme outturn of £3,747,647, an underspend of £1,890,172 when compared to its revised Capital budget, be noted.	Director Finance

12.	Y85	Domestic Abuse Policies	To consider and approve draft Supporting Residents Experiencing Domestic Abuse and Employee Domestic Abuse Policies.	<p>It was resolved unanimously:</p> <ol style="list-style-type: none"> 1. That the Supporting Residents Experiencing Domestic Abuse Policy attached at Appendix 1 to the submitted report be approved, subject to insertion of clauses 2.3-2.5 of the employee policy into section 2 of the residents' policy as follows: <ul style="list-style-type: none"> '2.4. This definition also includes honour-based abuse, female genital mutilation and forced marriage, and is clear that victims are not confined to one gender, religion or ethnic group. 2.5. What constitutes domestic abuse is commonly misunderstood, and it is important to remember that no single act defines it. There are a wide range of activities and behaviours that amount to domestic abuse which are often dangerous and can be life threatening. 2.6. Some examples of domestic abuse are controlling behaviour, coercive behaviour, harassment and stalking. <ul style="list-style-type: none"> 2.6.1. Controlling behaviour This is a range of acts designed to make a person subordinate and/or dependent by isolating them from sources of support, exploiting their resources and capacities for personal gain, depriving them of the means needed for independence, resistance and escape, and regulating their everyday behaviour. 2.6.2. Coercive behaviour This is an act or a pattern of acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish or frighten their victim. 	Housing Options Team Leader
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13.	Y86	Environmental Crime Action Plan 2023/24	To consider and adopt a draft Environmental Crime Action Plan.	<p>It was resolved unanimously:</p> <p>That the Environmental Crime Action Plan 2023/24 attached at Appendix 1 to the submitted report be approved.</p>	Senior Environmental Health Officer

14.	Y87	Environmental Crime Fixed Penalty Notices Charging Structure 2023	To consider and adopt a new charging matrix for Environmental Crime Fixed Penalty Notices (FPNs).	<p>It was resolved unanimously:</p> <p>To approve:</p> <ol style="list-style-type: none"> 1. Adoption of the matrix and associated Environmental Crime FPN Charges contained in Appendix 1 and 2 of the submitted report, to allow individual charges to be levied up to the maximum penalty levels contained in the Environmental Offences (Fixed Penalties) (Amendment) (England) Regulations 2023. 2. Remaining with the current policy of no percentage reduction for early payment of all environmental crime penalties. 3. A date for implementation of the new penalty charges of January 2024. 	Senior Environmental Health Officer
15.	Y88	Service Delivery Plans – 6 Month Performance Update	To receive a report on 6-month performance against Service Delivery Plans for services within the remit of this Committee.	<p>It was resolved:</p> <p>That the report be noted.</p>	Director Operations

16.	Y89	Strategic Service Review (Waste and Recycling)	To consider a recommendation from Audit Committee on 16 th October 2023 for a strategic review of the future Waste and Recycling Service.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That a Strategic Service Review of the Waste and Recycling Service, including potential delivery models, be approved. 2. That approval be given to the establishment of a Member Working Party as set out in section 4.3 of the submitted report and the Terms of Reference set out in Appendix 1 to the report and the appointment of 3 Members on the Working Party as follows: Councillor Julia Huffer Councillor Mark Inskip Councillor Kelli Pettitt 3. That the timeline of the review and subsequent implementation as set out in section 4.4 of the submitted report be noted. 	Director Operations
17.	-	ARP Minutes	To receive the Minutes of the ARP Joint Committee Meeting held on 12 September 2023.	<p>It was resolved:</p> <p>That the Minutes of the ARP Joint Committee meeting held on 12 September 2023 be noted.</p>	Director Operations
18.	-	Forward Agenda Plan	To receive the Committee's Forward Agenda Plan.	<p>It was resolved:</p> <p>That the Forward Agenda Plan be noted and the following items be added to the Agenda Plan:</p> <ul style="list-style-type: none"> • ECSS Finance Report – January meeting • Waste Service Review: Report of Working Party – March meeting 	Democratic Services Officer/Director Operations/ Director Commercial/Head of Street Scene

		EXCLUSION OF THE PRESS & PUBLIC		<p>It was resolved:</p> <p>That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1, & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).</p>	
19.	-	Procurement of Dry Mixed Recycling Contract	To receive an update on work being undertaken by Recycling in Cambridgeshire and Peterborough (RECAP) Waste Partnership in preparation for arrangements beyond the current Dry Mixed Recycling (DMR) contract, due to end in August 2024, and to request delegated authority to award the contract in accordance with the timeline.	<p>It was resolved unanimously:</p> <ol style="list-style-type: none"> 1. That the progress to date on the procurement of the DMR tender process be noted. 2. That the Director of Operations be given delegated authority, in consultation with the Chair of Operational Services Committee, to approve the contract award. 	Director Operations/ Environmental Services Manager
20.	-	ECSS Management Accounts – Six months to September 2023	To receive a summary of the management accounts for the 2023/24 financial year.	<p>It was resolved:</p> <p>That the contents of the report be noted.</p>	-

21.	-	ECSS Board Meeting Minutes	To receive the Minutes of the ECSS Board Meeting held on 12 September 2023.	It was resolved: That the Minutes of the ECSS Board meeting held on 12 September 2023 be noted.	-
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Please Note: These decisions will come into effect on Monday 27 November 2023, unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Monday 20 November 2023. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.