



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: **OPERATIONAL SERVICES COMMITTEE**
TIME: 4.30pm
DATE: 13th September 2021
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely
ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes
DIRECT DIAL: (01353) 665555 EMAIL: adrian.scaites-stokes@eastcamb.gov.uk

Membership:

Conservative Members

Cllr David Ambrose Smith
(Chairman)
Cllr Julia Huffer
(Vice Chairman)
Cllr Christine Ambrose Smith
Cllr Lis Every
Cllr Joshua Schumann
Cllr Jo Webber

Liberal Democrat Members

Cllr Mark Inskip
(Lead Member)
Cllr John Trapp
Cllr Christine Whelan
Vacancy

Independent Member

Cllr Paola Trimarco
(Lead Member)

Substitutes:

Cllr Anna Bailey
Cllr Dan Schumann
Cllr Lisa Stubbs

Substitutes:

Cllr Matthew Downey
Cllr Simon Harries
Cllr Alison Whelan

Substitute:

Cllr Sue Austen

Lead Officers:

Jo Brooks, Director Operations

Quorum: 5 Members

A G E N D A

- 1. Public Question Time**
The meeting will commence with up to 15 minutes public question time
- 2. Apologies and Substitutions**
- 3. Declarations of Interest**
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

- 4. Minutes**
To approve the minutes of the meeting held on 14th June 2021
- 5. Chairman's Announcements**
- 6. Parking Enforcement**
- 7. Presentation – Citizens Advice West Suffolk**
- 8. Presentation - Voluntary & Community Action East Cambridgeshire – Service Level Agreement Update**
- 9. Service Presentation – Communities & Partnerships**
- 10. Budget Monitoring Report**
- 11. Youth Action Plan Progress Update**
- 12. Outdoor Sports Facilities & Playing Pitch Strategy**
Due to the large size of the strategy documents (Appendices 1 & 2) they have only been provided in hardcopy form to the members of the Committee. Copies are available on the Council's website or by contacting Democratic Services.
- 13. Quarter 1, 2021/22 Performance for the Waste and Street Cleansing Services**
- 14. Anglia Revenues and Benefits Partnership Joint Committee Minutes**
To receive the minutes of the meeting held on 22nd June 2021
- 15. Forward Agenda Plan**

NOTES:

1.	Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal working hours you should report to the main reception desk. If you come to an evening meeting please enter via the door in the glass atrium at the back of the building. Public Questions/Statements are welcomed on any topic related to the Committee's functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Further details about the Public Question Time scheme are available at: https://www.eastcambs.gov.uk/committees/public-question-time-scheme
2.	The Council has adopted a 'Purge on Plastics' strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.
3.	Fire instructions for meetings: If the fire alarm sounds please make your way out of the building by the nearest available exit i.e. the back staircase or the fire escape in the Chamber. Do not attempt to use the lifts. The fire assembly point is in the front staff car park by the exit barrier. The building has an auto-call system to the fire services so there is no need for anyone to call the fire services. The Committee Officer will sweep the area to ensure that everyone is out.
4.	Reports are attached for each agenda item unless marked "oral".
5.	If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk
6.	If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed: "That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."