



FINANCE & ASSETS COMMITTEE – 24th September 2020
DECISION LIST

ITEM NO.	Ref.	Item	ISSUE	DECISION	ACTION BY
6.	V61	Draft Annual Governance Statement	To receive the draft Annual Governance Statement for 2019/20	It was resolved: That the draft Annual Governance Statement for the financial year 2019/20, as detailed in Appendix 1 to the report, be noted.	Finance Manager/ Internal Audit
7.	V62	Internal Audit Progress Report	To advise Members of the work of Internal Audit completed during the period April 2020 to August 2020, and the progress against the Internal Audit Plan	It was resolved unanimously: That the progress made by Internal Audit in the delivery of the Internal Audit Plan and the key findings be noted.	Finance Manager/Internal Audit
8.	V63	Corporate Risk Management	To seek approval of the updated Risk Management policy and provide Members with a copy of the latest Corporate Risk Register and Framework.	It was resolved: i. To recommend to Full Council that the updated Risk Management Policy, as set out in Appendix 3 of the report, be approved; and ii. That the Corporate Risk Register, as set out in Appendix2 of the report, be noted.	Finance Manager/Internal Audit
9.	V64	East Cambs Trading Company Accounts 2019/20	To receive the East Cambs Trading Company Accounts 2019/20	It was resolved unanimously: That the East Cambs Trading Company accounts 2019/20 be noted	Director Commercial

10.	V65	ECTC Business Plan 2020/21 (Revised)	To consider the ECTC Business Plan 2020/21 (Revised)	It was resolved: That the ECTC Business Plan 2020/21 (Revised), as set out in Appendix 1 to the report, be approved.	Director Commercial
11.	V66	Equality, Diversity & Inclusion Policy 2020 – 2023	To consider the Council's draft Equality, Diversity & Inclusion Policy 2020 – 2023 for consultation	It was resolved unanimously: i. To approve the draft Equality, Diversity & Inclusion Policy 2020 – 2023, as set out in Appendix 1 of the report, for consultation in accordance with paragraphs 3.6 and 3.7 of the submitted report; and ii. Delegate authority to the HR Manager, in consultation with the Chairman of the Finance & Assets Committee, to make minor amendments prior to consultation.	HR Manager
12.	V67	Custom & Self-Build Housing Supplementary Planning Document (SPD)	For Committee to adopt the Custom & Self-Build Housing Supplementary Planning Document (SPD)	It was resolved: That the Custom & Self-Build Housing SPD be adopted as a formal Supplementary Planning Document.	Strategic Planning Manager
13.	V68	Natural Environment Supplementary Planning Document (SPD)	For Committee to adopt the Natural Environment Supplementary Planning Document (SPD)	It was resolved: That the Natural Environment SPD be adopted as a formal Supplementary Planning Document.	Strategic Planning Manager

14.	V69	Climate Change Supplementary Planning Document (SPD) – Consultation Draft	For Committee to decide whether to approve the Climate Change Supplementary Planning Document (SPD) for public consultation.	It was resolved: That the draft Climate Change SPD be approved for the purpose of public consultation (with any minor editorial or presentation improvements delegated to officers, in consultation with the Chairman, prior to publication), with public consultation anticipated to be for 6 weeks over the period mid-October to end of November.	Strategic Planning Manager
15.	V70	Recommendation from COVID-19 Working Party	To consider a recommendation from the COVID-19 Working Party	It was resolved unanimously: (i) That the recommendation made by the COVID-19 Working Party, as set out in paragraph 3.2 of the report, be noted; and (ii) That the course of action, as set out in paragraph 4.3 of the report, be approved.	Director Commercial
16.	V71	Medium Term Financial Strategy Update	To provide the Committee with an update on the Medium Term Financial Strategy (MTFS) since the budget was approved in February 2020.	It was resolved: That the contents of the report be noted.	Finance Manager
17.	V72	Health & Safety Annual Report 2019/20	To provide Members with the Corporate Health & Safety Annual Report for 2019/20.	It was resolved unanimously: That the Health & Safety Annual report for 2019/20 be noted.	Open Spaces & Facilities Manager
18.	V73	Brexit Grant Update	To receive an update on the Brexit Grant.	It was resolved: That the update provided be noted.	Director Commercial

19.	V74	Assets Update	To receive an update on Council owned assets.	It was resolved unanimously: That the update on Council owned assets be noted.	Director Commercial/Open Spaces & Facilities Manager
20.	-	Minutes of the meetings of the COVID-19 Working Party	To receive the minutes of the meetings of the Working Party held on a) 9 th July, and b) 29 th July 2020	It was resolved: That the Minutes of the meetings of the COVID-19 Working Party held on 9 th & 29 th July 2020, be noted.	
21.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee	It was resolved: That the Forward Agenda Plan and the comments made thereon, be noted.	Democratic Services Officer (Committees)
22.	-	EXCLUSION OF THE PRESS & PUBLIC		It was resolved: That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	
23.	-	East Cambs Trading Company Business Plan - Exempt Appendix	To consider the Exempt Appendix to Report No V65	It was resolved: That the Exempt Appendix to Report No. V65 be noted.	
24.	V75	ECTC Management Accounts – 4 months to July 2020	To receive the Management Accounts for the 4 months to July 2020	It was resolved: That the ECTC Management Accounts for the 4 months to July 2020 be noted.	

25.	V76	Write Off of Unrecoverable Debt	There are a number of debts that the Council no longer feels are recoverable, and as such, need to be written off.	<p>It was resolved unanimously:</p> <ol style="list-style-type: none"> 1) That the write-off of a Business Rates debt to the value of £33,143.41 owed by the company referred to in the submitted report be approved; and 2) That the other Business Rate debts and general debts that have been written off using delegated powers, be noted. 	Finance Manager
26	V77	Asset Management Matter in the Parish of Burrough Green	To consider the proposed course of action as set out in the submitted report.	<p>It was resolved:</p> <p>That subject to the agreed amendment to the recommendation, to approve the proposed course of action, as set out in the submitted report.</p>	Open Spaces & Facilities Manager

Please Note: These decisions will come into effect on Thursday 8th October 2020 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Thursday 1st October 2020.

Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.