EAST CAMBRIDGESHIRE DISTRICT COUNCIL

FEES AND CHARGES SCHEDULE 2019-20

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
COMMUNITY SERVICES				
BUSINESS PARKING PERMIT SCHEME				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
CAR PARKING – ANGEL DROVE, ELY				
Cost per day (except Saturdays & Bank Holidays)	SR	Discretionary	£3.00	£3.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£12.00	£12.00
Season Ticket – Quarterly	SR	Discretionary	£145.00	£145.00
Season Ticket – Annual	SR	Discretionary	£506.00	£506.00
CAR PARKING – THE DOCK, ELY				
Cost per day (except Saturdays & Bank Holidays)	SR	Discretionary	£3.00	£3.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£12.00	£12.00
Season Ticket – Quarterly	SR	Discretionary	£145.00	£145.00
Season Ticket – Annual	SR	Discretionary	£506.00	£506.00
CAR PARKING – LITTLEPORT STATION				
On-peak				
Daily	SR	Discretionary	£1.80	£1.80
Weekly	SR	Discretionary	£5.70	£5.70
Quarterly	SR	Discretionary	£57.00	£57.00
Annual	SR	Discretionary	£205.00	£205.00
Off-peak		,		
Daily	SR	Discretionary	£0.50	£0.50
FIXED PENALTY PARKING FINES				
Excess Charge if paid within 14 days	os	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	os	Discretionary	£60.00	£60.00
ELY RIVERSIDE			0400 00 (*	0400 00 (65 45 5 5 4 5
Mooring Overstay Charge Notice - First 48 hours are free, with a charge applying after this period	SR	Discretionary	£100.00 (reduced to £70 if paid within 14 days)	£100.00 (reduced to £70 if paid within 14 days)
DEVELOPMENT SERVICES				
PLANNING PRE APPLICATION ADVICE				
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Written advice only	SR	Discretionary	£40.00	£40.00
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Meeting Only	SR	Discretionary	£40.00	£40.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Householder Schemes - Extension or works to a dwelling - General Advice on issues is FREE but comment on a	CD	Discontinuo	000.00	000.00
particular scheme would attract a fee - Meeting and written advice	SR	Discretionary	£80.00	£80.00
Householder Schemes – Building Control Advice - Written advice only	SR	Discretionary	£22.00	£22.00
Householder Schemes – Building Control Advice - Meeting and written advice	SR	Discretionary	£43.00	£43.00
Householder Schemes – Heritage Advice – Written advice only	SR	Discretionary	£10.00	£10.00
Householder Schemes – Heritage Advice– Meeting only	SR	Discretionary	£10.00	£10.00
Householder Schemes – Heritage Advice– Meeting and written advice	SR	Discretionary	£20.00	£20.00
Householder Schemes – Follow Up Plan Checking	SR	Discretionary	FREE	FREE
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Written Advice	SR	Discretionary	£144.00	£144.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting only	SR	Discretionary	£240.00	£240.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting and Written Advice	SR	Discretionary	£384.00	£384.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Written Advice	SR	Discretionary	£72.00	£72.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting only	SR	Discretionary	£120.00	£120.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting and Written Advice	SR	Discretionary	£192.00	£192.00
Small Scale Minor Development – Building Control Advice. Written Advice	SR	Discretionary	£55.00	£55.00
Small Scale Minor Development – Building Control Advice. Meeting and Written Advice	SR	Discretionary	£115.00	£115.00
Small Scale Minor Development – Heritage Advice. Written Advice	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting only	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting and Written Advice	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Written Advice only	SR	Discretionary	£240.00	£240.00
Minor Residential Schemes 3-9 dwellings – Meeting only	SR	Discretionary	£336.00	£336.00
Minor Residential Schemes 3-9 dwellings – Meeting and Written Advice	SR	Discretionary	£576.00	£576.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Written Advice only	SR	Discretionary	£120.00	£120.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting only	SR	Discretionary	£168.00	£168.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£288.00	£288.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Written Advice only	SR	Discretionary	£100.00	£100.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Meeting and Written Advice	SR	Discretionary	£170.00	£170.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Written Advice only	SR	Discretionary	£60.00	£60.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting only	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting and Written Advice	SR	Discretionary	£120.00	£120.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Written advice only	SR	Discretionary	£384.00	£384.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Meeting only	SR	Discretionary	£432.00	£432.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor- space. Unaccompanied site visit – Meeting and Written Advice	SR	Discretionary	£816.00	£816.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit –Advice on Amended Schemes - Written advice only	SR	Discretionary	£192.00	£192.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor- space. Unaccompanied site visit – Advice on Amended Schemes -Meeting only	SR	Discretionary	£216.00	£216.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Advice on Amended Schemes - Meeting and Written advice	SR	Discretionary	£408.00	£408.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Written advice only	SR	Discretionary	£170.00	£170.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Meeting and Written advice	SR	Discretionary	£280.00	£280.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Written advice only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Heritage Advice -Meeting only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Meeting and Written advice	SR	Discretionary	£150.00	£150.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting Only.	SR	Discretionary	£528.00	£528.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting and Written Advice	SR	Discretionary	£1,104.00	£1,104.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting Only	SR	Discretionary	£264.00	£264.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£552.00	£552.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Written Advice	SR	Discretionary	£280.00	£280.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Meeting and Written Advice	SR	Discretionary	£395.00	£395.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting Only	SR	Discretionary	£150.00	£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Accompanied site visit.	SR	Discretionary	£1,728.00	£1,728.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Advice on Amended Schemes	SR	Discretionary	£864.00	£864.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Building Control Advice - Meeting and Written Advice	SR	Discretionary	£344.00	£344.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
High Hedge Complaint	SR	Discretionary	£450.00	£450.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Householder	SR	Discretionary	£25.00	£25.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Minor & Other Applications	SR	Discretionary	£50.00	£50.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Major Applications	SR	Discretionary	£150.00	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - On site Meeting (1 hour) plus written advice	SR	Discretionary	£150.00	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - Site visit (No written advice)	SR	Discretionary	£96.00	£96.00
Registration and annual fee to be included on the register under the Self Build and Custom Housing Building Act 2015	os	Discretionary	£20.00	£20.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
PLANNING APPLICATIONS		,		
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
BUILDING REGULATION CHARGES				
See separate documents for Building Regulations Non-				
www.eastcambs.gov.uk/sites/default/files/BC%20Fees9	լ <u>%20Au</u> ç	เ <u>ว%202018%20Fin</u>	ı al%206th%20August.	p <u>df</u>
STREET NAMING & NUMBERING Property name additions/amendments/removals Naming of new streets Numbering of new properties 1 property	OS OS	Discretionary Discretionary Discretionary	£50.00 £150.00 £50.00	£50.00 £150.00 £50.00
2 – 5 properties 6 – 10 properties 11 – 25 properties	OS OS OS	Discretionary Discretionary Discretionary	£50.00 £75.00 £100.00 £150.00	£50.00 £75.00 £100.00 £150.00
26 – 50 properties 51 – 100 properties 101 + properties	OS OS OS	Discretionary Discretionary Discretionary	£250.00 £400.00 £500.00	£250.00 £400.00 £500.00
			Plus £10 per property over 101	Plus £10 per property over 101
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	os	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors / conveyancers / occupiers or owners	os	Discretionary	£25.00	£25.00
Renumbering of scheme following development replan (after notification of numbering scheme issued)	os	Discretionary	£100.00 + £10 per property	£100.00 + £10 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£50.00 per property	£50.00 per property
1 st set of nameplates erected for each new street if one nameplate required	os	Discretionary	£225.00	£225.00
1 st set of nameplates erected for each new street if two nameplates required	os	Discretionary	£325.00	£325.00
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	os	Discretionary	£100.00	£100.00
Challenges/requests/revisions to existing street naming and numbering schemes	os	Discretionary	Price on Application	Price on Application
E-SPACE BUSINESS CENTRES				
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£29.30	£29.30
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£19.20	£19.20

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
PHOTOCOPYING CHARGES				
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.00 plus 10p per copy	£1.00 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£10.00	£10.00
ENVIRONMENTAL SERVICES				
Safer Food Better Business Mentoring Scheme	SR	Discretionary	£50.00 per hour	£50.00 per hour
Re-rating inspection fee for food business	os	Discretionary	£130.00	£130.00
ANIMAL BOARDING ESTABLISHMENT LICENCE (up u	। ıntil 30th	। n September 2018)		
New establishment (excl. VET fees)	os	Discretionary	£389.00	£0.00
Renewal applications	os	Discretionary	£389.00	£0.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£0.00
Change of name on licence	os	Discretionary	£10.50	£0.00
Change of licence details	os	Discretionary	£10.50	£0.00
ANIMAL HOME BOARDING LICENCE (up until 30th Se	। ptember	l 2018)		
New establishment (excl. VET fees)	os	Discretionary	£273.00	£0.00
Renewal applications	os	Discretionary	£273.00	£0.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£0.00
Change of name on licence	os	Discretionary	£10.50	£0.00
Change of licence details	os	Discretionary	£10.50	£0.00
DOG BREEDING (up until 30th September 2018)				
New establishment (excl. VET fees)	os	Discretionary	£259.00	£0.00
Renewal applications	os	Discretionary	£259.00	£0.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£0.00
Change of name on licence	os	Discretionary	£10.50	£0.00
Change of licence details	os	Discretionary	£10.50	£0.00
HYPNOTISM				
Daily permit to stage a show	os	Discretionary	£93.00	£93.00
DANGEROUS WILD ANIMALS (2 YR LICENCE)				
New establishment (excl. VET fees)	os	Discretionary	£588.00	£648.00
Renewal applications (excl. VET fees)	os	Discretionary	£588.00	£648.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£10.50
Change of name on licence	os	Discretionary	£10.50	£10.50
Change of licence details	os	Discretionary	£10.50	£10.50

Description	VAT	Discretionary or	Charge for 2018-19	Proposed Charge
Description	code	Statutory	Charge for 2010-19	for 2019-20
GAMBLING ACT 2005				
Casino Premises Licence - Regional				
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£15,000.00	£15,000.00
Annual fee	os	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	os	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	os	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	os	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
Casino Premises Licence - Large				
Maximum non conversion application fee in respect of	os	Statutory	£5,000.00	£5,000.00
provisional statement premises Maximum non conversion application fee in respect of		·	·	·
other premises	os	Statutory	£10,000.00	£10,000.00
Annual fee	os	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	os	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	os	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	os	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	os	Statutory	£10,000.00	£10,000.00
Casino Premises Licence - Small				
Maximum non conversion application fee in respect of		0	00.000.00	00 000 00
provisional statement premises	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£8,000.00	£8,000.00
Annual fee	os	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	os	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	os	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	os	Statutory	£8,000.00	£8,000.00
Casino Premises Licence - Converted				
Maximum conversion application fee for non fast track	00	Ctatutami	C2 000 00	02 000 00
application	OS	Statutory	£2,000.00	£2,000.00
Annual fee	os	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	os	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	os	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
Bingo Premises Licence				
Maximum conversion application fee for non fast track	00	Ctatute	04.750.00	04 750 00
application	os	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£3,500.00	£3,500.00
Annual fee	os	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	os	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	os	Statutory	£3,500.00	£3,500.00
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Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Adult Gaming Premises Licence				
Maximum conversion application fee for non fast track application	os	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£2,000.00	£2,000.00
Annual fee	os	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	os	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	os	Statutory	£2,000.00	£2,000.00
Betting Premises (Track) Licence				
Maximum conversion application fee for non fast track application	os	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£2,500.00	£2,500.00
Annual fee	os	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	os	Statutory	£1,250.00	£1,250.00
Fee for application to transfer licence	os	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	os	Statutory	£950.00	£950.00
Fee for application for provisional statement	os	Statutory	£2,500.00	£2,500.00
Family Entertainment Centre Premises Licence				
Maximum conversion application fee for non fast track application	os	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£2,000.00	£2,000.00
Annual fee	os	Statutory	£750.00	£750.00
Fee for application to vary licence	os	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	os	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	os	Statutory	£950.00	£950.00
Fee for application for provisional statement	os	Statutory	£2,000.00	£2,000.00
Betting Premises (Other) Licence				
Maximum conversion application fee for non fast track application	os	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect of provisional statement premises	os	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of other premises	os	Statutory	£3,000.00	£3,000.00
Annual fee	os	Statutory	£600.00	£600.00
Fee for application to vary licence	os	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	os	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	os	Statutory	£3,000.00	£3,000.00
Temporary Use Notices				
Temporary Use Notice fee	os	Statutory	£500.00	£500.00
Replacement of an endorsed copy	os	Statutory	£25.00	£25.00
All premises licences				

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Change of circumstances fee	OS	Statutory	£50.00	£50.00
Fee for a copy licence	os	Statutory	£25.00	£25.00
GAMBLING ACT 2005 PERMITS Family Entertainment Centre Gaming Machine Permit Application fee	os	Statuton	£300.00	£300.00
Renewal	OS	Statutory Statutory	£300.00	£300.00 £300.00
Change of name	os	Statutory	£25.00	£25.00
Copy of permit	os	Statutory	£15.00	£15.00
Club Gaming Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	os	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	os	Statutory	£200.00	£200.00
Renewal after 10 years	os	Statutory	£200.00	£200.00
Copy of permit	os	Statutory	£15.00	£15.00
Variation	os	Statutory	£100.00	£100.00
Club Machine Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	os	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	os	Statutory	£200.00	£200.00
Renewal after 10 years	os	Statutory	£200.00	£200.00
Copy of permit	os	Statutory	£15.00	£15.00
Variation	os	Statutory	£100.00	£100.00
Alcohol Licensed Premises – 2 or less machines				
Notification fee	os	Statutory	£50.00	£50.00
Alcohol Licensed Premises – more than 2 machines				
Application fee	os	Statutory	£150.00	£150.00
Annual fee	os	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	os	Statutory	£25.00	£25.00
Prize Gaming Permits (pubs)				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name Copy of permit	OS OS	Statutory Statutory	£25.00 £15.00	£25.00 £15.00
Registration Of Small Society Lotteries				
Lottery registration	os	Statutory	£40.00	£40.00
Lottery renewals	os	Statutory	£20.00	£20.00
HACKNEY CARRIAGE AND PRIVATE HIRE FEES New Driver Licence Application for 12 months Joint Hackney Carriage and Private Hire (incl. 1st				
knowledge test)	os	Discretionary	£192.00	£217.00
Knowledge Test Re-sit	os	Discretionary	£20.00	£20.00
Panawal of Driver License Application for 42 months				
Renewal of Driver Licence Application for 12 months Joint Hackney Carriage and Private Hire	os	Discretionary	£150.00	£175.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
		Statutol y		101 2010-20
New Driver Licence Application for 36 months Joint Hackney Carriage and Private Hire (incl. 1st knowledge test)	OS	Discretionary	£537.00	£612.00
Renewal of Driver Licence Application for 36 months Joint Hackney Carriage and Private Hire	os	Discretionary	£495.00	£570.00
General driver fees Three yearly Criminal Records Bureau disclosure DVLA check		Discretionary Discretionary	£49.00 £5.00	£49.00 £5.00
New Vehicle (Plate) Licence Application Private Hire Vehicle Licence – 1 year Hackney Carriage Vehicle Licence – 1 year Renewal Vehicle (Plate) Licence Application	OS OS	Discretionary Discretionary	£250.00 £250.00	£250.00 £250.00
Private Hire Vehicle Licence – 1 year Hackney Carriage Vehicle Licence – 1 year	OS OS	Discretionary Discretionary	£250.00 £250.00	£250.00 £250.00
Transfer of Vehicle Plate/licence Private Hire Hackney Carriage	OS OS	Discretionary Discretionary	£35.00 £25.00	£35.00 £25.00
Variation of Vehicle Plate/licence				
Private Hire	os	Discretionary	£35.00	£35.00
Hackney Carriage	os	Discretionary	£35.00	£25.00
Private Hire Operator's Licence				
Private Hire Operator's Licence				
New & Renewal - 1 year - Single vehicle	os	Discretionary	£126.00	£126.00
New & Renewal - 1 year - 2 to 5 vehicles	os	Discretionary	£156.00	£156.00
New & Renewal - 1 year - 6 to 10 vehicles	os	Discretionary	£186.00	£186.00
New & Renewal - 1 year - 11 + vehicles	os	Discretionary	£216.00	£216.00
New & Renewal - 5 year - Single vehicle	os	Discretionary	£627.00	£627.00
New & Renewal - 5 year - 2 to 5 vehicles	os	Discretionary	£737.00	£737.00
New & Renewal - 5 year - 6 to 10 vehicles	os	Discretionary	£847.00	£847.00
New & Renewal - 5 year - 11 + vehicles	os	Discretionary	£957.00	£957.00
Replacement Items (charge applicable per licence)				
Joint P/H & H/C Licence	os	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Licence	os	Discretionary	£10.50	£10.50
Private Hire Operator Licence	os	Discretionary	£10.50	£10.50
Joint P/H and H/C Driver Badge/ID	os	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Plate	os	Discretionary	£20.00	£20.00
Joint P/H and H/C Driver change of address	os	Discretionary	£10.50	£10.50
P/H and H/C Vehicle change of address	os	Discretionary	£10.50	£10.50
Theft, loss etc. of a licence	os	Discretionary	£10.50	£10.50
Replacement door sticker	os	Discretionary	£6.00	£6.00
DBS update service check	os	Discretionary	£5.00	£5.00
Knowledge test re-sit fee	os	Discretionary	£20.00	£20.00
DBS enhanced check (where no DBS update service	os	Discretionary	£49.00	£49.00
option available)		1		
DVLA licence check	os	Discretionary	£5.00	£5.00
PARK HOMES / CARAVAN SITES / MOBILE HOMES Costs of New Applications				
1-5 pitches	OS	Discretionary	£208.00	£208.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
6-10 pitches	OS	Discretionary	£227.00	£227.00
11-20 pitches	os	Discretionary	£227.00	£227.00
21-50 pitches	os	Discretionary	£246.00	£246.00
51-100 pitches	os	Discretionary	£265.00	£265.00
Greater than 100 pitches	os	Discretionary	£265.00	£265.00
Annual Inspection Fees				
1-5 pitches	OS	Discretionary	nil	nil
6-10 pitches	OS	Discretionary	£225.00	£225.00
11-20 pitches	OS	Discretionary	£225.00	£225.00
21-50 pitches	OS	Discretionary	£225.00	£225.00
51-100 pitches	OS	Discretionary	£263.00	£263.00
Greater than 100 pitches	os	Discretionary	£263.00	£263.00
Cost of Laying Site Rules	os	Discretionary	£27.00	£27.00
Cost of Variation / Transfer	os	Discretionary	£100.00	£100.00
PET SHOP LICENCE (up until 30th September 2018)				
New establishments (excl. VET fees)	OS	Discretionary	£288.00	£0.00
Renewal applications	os	Discretionary	£288.00	£0.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£0.00
Change of name on licence	os	Discretionary	£10.50	£0.00
Change of licence details	os	Discretionary	£10.50	£0.00
RIDING ESTABLISHMENT LICENCE (up until 30th September 2018)				
New establishment (excl. VET fees)	os	Discretionary	£299.00	£0.00
Renewal applications (excl. VET fees)	os	Discretionary	£299.00	£0.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£0.00
Change of name on licence	os	Discretionary	£10.50	£0.00
Change of licence details	os	Discretionary	£10.50	£0.00
ZOO LICENCE				
New establishment (excl. VET fees)	os	Discretionary	£2,415.00	£2,415.00
Renewal (excl. VET fees)	os	Discretionary	£2,070.00	£2,070.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£10.50
Change of name on licence	os	Discretionary	£10.50	£10.50
Change of licence details	os	Discretionary	£10.50	£10.50
ANIMAL WELFARE LICENCE (from 1st October 2018)				
Animal Welfare Licence - New and renewal applications	os	Discretionary	£290.00 - £2,490	£290.00 - £2,490
Re-rating inspection fee	os	Discretionary	£72.00 - £168.00	£72.00 - £168.00
Variation requiring inspection	os	Discretionary	£72.00 - £168.00	£72.00 - £168.00
Copy licence, change of details not requiring inspection	os	Discretionary	£10.50	£10.50
STRAY DOGS				
Stray Dog Collection - per dog	os	Statutory	£25.00	£25.00
Kennelling Charge per night/or few hours	os	Discretionary	£16.20	£16.20
Stray dog collection (anytime)	os	Discretionary	£50.00	£50.00
Transfer to Woodgreen	os	Discretionary	£40.00	£40.00
Admin Fee	os	Discretionary	£10.00	£10.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
PRIVATE WATER SUPPLY SAMPLING				
Risk Assessment (each assessment) - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £500.00	Max £500.00
Sampling (each visit) - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £100.00	Max £100.00
Investigation (each investigation) - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £100.00	Max £100.00
Granting an authorisation (each authorisation) - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £100.00	Max £100.00
Analysing a sample				
Taken under Regulation 10 - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £25.00	Max £25.00
Taken during check monitoring - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £100.00	Max £100.00
Taken during audit monitoring - officer hourly rate x time taken up to a maximum fee	os	Discretionary	Max £500.00	Max £500.00
IMMIGRATION HOUSING INSPECTIONS Production of housing condition reports	os	Discretionary	£100.00	£100.00
LICENSING OF HOUSES IN MULTIPLE OCCUPATION Mandatory licence for 5 years	OS	Discretionary	£300.00	£300.00
SKIN PIERCING (ACUPUNCTURE, TATTOING, PERMAN	I ENET A	I AND SEMI PERMAI	NENT	
SKIN COLOURING)	1			
Premises Per ladicidual	OS OS	Discretionary	£182.00 £182.00	£182.00
Per Individual	03	Discretionary	£102.00	£182.00
Amendment of Export health or skin piercing certificate				£10.50
SEX ESTABLISHMENTS				
Application	os	Discretionary	£3,761.00	£3,761.00
Renewal	os	Discretionary	£1,880.50	£1,880.50
Variation	OS	Discretionary	£1,880.50	£1,880.50
Transfer Theft, loss etc. of a licence	OS OS	Discretionary Discretionary	£1,880.50 £10.50	£1,880.50 £10.50
There, loss etc. of a licerice	03	Discretionary	£10.50	£10.50
TRAVELLER SITE RENTS				
Burwell – Site Rent per week	EX	Discretionary	N/A	N/A
Burwell – Water & Waste Charge per week	EX	Discretionary	N/A	N/A
Earith Bridge – Site Rent per week	EX	Discretionary	£85.00	£85.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Wentworth – Site Rent per week Wentworth – Water & Waste Charge per week	EX EX	Discretionary Discretionary	£85.00 £10.00	£85.00 £10.00
STREET TRADING				
Street Trading - Consent - Annual	os	Discretionary	£520.00 - £1040.00	£520.00 - £1040.00
Street Trading - Consent - Aimaal Street Trading - Consent - Daily Permit	os	Discretionary	£15.00 - £30.00	£15.00 - £30.00
Street Trading - Consent - Transfer	os	Discretionary	£48.00	£48.00
Street Trading Consent - Event	os	Discretionary	£20.00 - £500.00	£20.00 - £500.00
	1			

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
THE POLLUTION PREVENTION & CONTROL ACT 1990 ENVIRONMENTAL PERMITTING REGULATIONS 2010 See link for nationally set figures http://www.defra.gov.uk/industrial-emissions/files/List-		Statutory		
LICENSING ACT 2003 Personal Licence Application for a grant of a personal licence Theft, loss etc. of a personal licence	OS OS	Statutory Statutory	£37.00 £10.50	£37.00 £10.50
Temporary Event Notices Temporary & Late Temporary Event Notices Theft, loss etc. of Temporary Event Notice	OS OS	Statutory Statutory	£21.00 £10.50	£21.00 £10.50
Premises Licence Application for transfer of a premises licence Theft, loss etc. of premises licence Loss of premises summary	OS OS	Statutory Statutory Statutory	£23.00 £10.50 £10.50	£23.00 £10.50 £10.50
Application to vary licence to specify individual as designated premises supervisor (DPS)	os	Statutory	£23.00	£23.00
Application to dis-apply designated premises supervisor (DPS) on community premises	OS	Statutory	£23.00	£23.00
Club Premises Change of relevant registered address of club	os	Statutory	£10.50	£10.50
Notification of change of name or alteration of club rules	os	Statutory	£10.50	£10.50
Theft, loss etc. of club certificate	os	Statutory	£10.50	£10.50
General Minor variation to a premises licence or club premises certificate	os	Statutory	£89.00	£89.00
Notification of change of name or address	os	Statutory	£10.50	£10.50
Duty to notify change of name or address	os	Statutory	£10.50	£10.50
Application fee for a provisional statement where premises being built	os	Statutory	£315.00	£315.00
Interim authority notice following death etc. of licence holder	os	Statutory	£23.00	£23.00
Right of freeholder etc. to be notified of licensing matters	os	Statutory	£21.00	£21.00
New Premises Licence Applications And Variations For Band A Band B Band C Band D Band D when primary business Alcohol Sales x 2 Band E Band E when primary business Alcohol Sales x 3	OS OS OS OS OS OS OS	Ses And Club Pren Statutory	£100.00 £190.00 £315.00 £450.00 £900.00 £635.00 £1,905.00	£100.00 £190.00 £315.00 £450.00 £900.00 £635.00 £1,905.00

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Premises Annual Renewal				
Band A	os	Statutory	£70.00	£70.00
Band B	os	Statutory	£180.00	£180.00
Band C	os	Statutory	£295.00	£295.00
Band D	os	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	os	Statutory	£640.00	£640.00
Band E	os	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	os	Statutory	£1,050.00	£1,050.00
Additional Fees For Large Venues And Events				
Number in attendance at any one time				
5,000 – 9,999	os	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	os	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	os	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	os	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	os	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	os	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	os	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	os	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	os	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	os	Statutory	£56,000.00	£56,000.00
90,000 and over	os	Statutory	£64,000.00	£64,000.00
SCRAP METAL DEALER LICENCE				
Initial Site Licence Fee	os	Discretionary	£492.00	£662.00
Site Licence Renewal	os	Discretionary	£280.00	£450.00
Initial Collectors Licence Fee	os	Discretionary	£320.00	£490.00
Collectors Licence renewal.	os	Discretionary	£224.00	£394.00
Variation for both licences.	os	Discretionary	£80.00	£120.00
Theft, loss etc. of a licence	os	Discretionary	£10.50	£10.50
BULKY WASTE				
Up to three household items	os	Discretionary	£25.00	£25.00
Fridge or freezer	OS	Discretionary	£25.00	£25.00
Initial cost of bins for new residential properties (this is for each bin provided)	OS	Discretionary	£25.00	£25.00
Annual Garden Waste Wheeled Bin Licence - this is for an additional bin	os	Discretionary	£48.00	£48.00
Delivery and Administration Charge for additional blue bin (one off charge)	os	Discretionary	£25.00	£25.00
ENVIRONMENTAL PROTECTION ACT PERMIT EXPORT CERTIFICATE OF HEALTH	OS OS	Statutory Discretionary	Variable £95.00	Variable £95.00
FACILITIES MANAGEMENT				
GARAGE RENTS – ST JOHNS ROAD, ELY				
Monthly charge	SR	Discretionary	£28.27 (including VAT)	£28.27 + April 2019 RPI

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
LEGAL SERVICES				
LLC1 ONLY CON29(R) ONLY STANDARD SEARCH - LLC1 AND CON29(R)	OS SR SR/OS	Discretionary Discretionary Discretionary	£21.48 £127.98 £149.46	£21.48 £127.98 £149.46
CON29 OPTIONAL ENQUIRIES Q4. Road proposal by private bodies Q5. Advertisements Q6. Completion Notices Q7. Parks and Countryside Q8. Pipelines Q9. Houses in Multiple Occupation Q10. Noise Abatement Q11. Urban Development Areas Q12. Enterprise Zones, Local Development Orders and BIDS Q13. Inner Urban Improvement Areas Q14. Simplified Planning Zones Q15. Land Maintenance Notices Q16. Mineral Consultation and Safeguarding Areas Q17. Hazardous Substance Consents Q18. Environmental and Pollution Notices Q19. Food Safety Notices Q20. Hedgerow Notices Q21. Flood Defence and Land Drainage Consents Q22. Common Land and Town or Village Green CON29 ENQUIRIES 1.1a-i Planning and Building Decisions and Pending 1.1 j-I Planning and Building Decisions and Pending 1.2 Planning designations and proposals 2.1 to 2.5 Roadways and footpaths 3.1 Other Matters - Is the property included in land required for public purposes 3.2 Other Matters - Is the property included in land required for road works 3.3 Drainage Matters 3.4 Nearby Road Schemes 3.5 Nearby Railway Schemes 3.6 Traffic Schemes 3.7 Outstanding Notices (a) (b) (c) (d) & (f) only 3.8 Contravention of Building Regulations 3.9 Notices, Orders, Direction and Proceedings under 3.10 Community Infrastructure Levy (CIL) 3.11 Conservation Area 3.12 Compulsory Purchase 3.13 Contaminated Land	S S S S S S S S S S S S S S S S S S S	Discretionary	£10.32 £13.44 £10.32 £3.24 £3.24 £2.88 £10.20 £3.24 £3.24 £10.32 £10.32 £4.80 £10.32 £3.24 £7.68 £3.24 £4.98 £9.96 Total £9.50 Total £3.85 Total £0.84 HIGHWAYS Total £3.60 HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS Total £2.70 HIGHWAYS HIGHWAYS HIGHWAYS Total £2.52 Total £4.58 Total £3.96 Total £3.96 Total £3.96 Total £0.86	£10.32 £13.44 £10.32 £3.24 £3.24 £2.88 £10.20 £3.24 £3.24 £10.32 £10.32 £4.80 £10.32 £3.24 £7.68 £3.24 £4.98 £9.96 Total £9.50 Total £3.85 Total £0.84 HIGHWAYS Total £3.60 HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS HIGHWAYS Total £2.70 HIGHWAYS HIGHWAYS HIGHWAYS Total £2.52 Total £4.58 Total £3.96 Total £3.96 Total £3.96 Total £0.86
3.11 Conservation Area 3.12 Compulsory Purchase			Total £3.96 Total £3.96	Total £3.96 Total £3.96

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20		
REGISTER OF ELECTORS						
Sale of Copies of Register of Electors						
Data Form per 1000 electors or part of	os	Statutory	£20.00, plus £1.50	£20.00, plus £1.50		
Printed Form per 1000 electors or part of	os	Statutory	£10.00, plus £5.00	£10.00, plus £5.00		
List of Overseas Electors						
Data Form per 1000 electors or part of	os	Statutory	£20.00 plus £1.50	£20.00 plus £1.50		
Printed Form per 1000 electors or part of	os	Statutory	£10.00 plus £5.00	£10.00 plus £5.00		
Other Fees Residents Confirmation Letter: 1 Year 2 Years	os	Discretionary	£20.00 £25.00	£0.00 £0.00		
LEGAL WORK Section 106 Agreements & Variations Hourly rates *** Legal Services Manager / Planning Solicitor Legal Assistant Senior Legal Assistant Land Charges & Paralegal / Paralegal Information Officer Simple S106 - Standard Charge	OS OS OS OS OS	Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary	£150.00 £120.00 £130.00 £50.00 £55.00 £737.50	£150.00 £120.00 £130.00 £50.00 £55.00 £1,050.00		
Easements (e.g. Car parking verges etc.) Simple	os	Discretionary	£590.00	£675.00		
Complex	os	Discretionary	See hourly rates above***	See hourly rates above***		
Conveyancing (e.g. POS, small parcels of land, small leases & Licences, etc.)						
Simple	os	Discretionary	£590.00	£675.00		
Complex	os	Discretionary	See hourly rates above***	See hourly rates above***		
Release of restrictive covenant Simple	os	Discretionary	£590.00	£675.00		
Complex	os	Discretionary	See hourly rates above***	See hourly rates above***		
Miscellaneous Deeds						
Simple	os	Discretionary	£590.00	£675.00		
Complex	os	Discretionary	See hourly rates above***	See hourly rates above***		
Prosecutions						
Car Parking	OS	Discretionary	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£100 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court		
Licence - Garage at St John's Road	os	Discretionary	£110.50	£110.50		
All prosecutions			See hourly rates above***	See hourly rates above***		
Miscellaneous removal of charge from property	os	Discretionary	£110.50	£110.50		

Description	VAT code	Discretionary or Statutory	Charge for 2018-19	Proposed Charge for 2019-20
Mortgages				
Redemptions	os	Discretionary	£220.00	£220.00
Civil Cases	os	Discretionary	See hourly rates above***	See hourly rates above***
HOUSING				
Bed and Breakfast Charges	os	Discretionary	See hourly rates above***	See hourly rates above***
Removals and Storage Charges	SR	Discretionary	See hourly rates above***	See hourly rates above***
WASTE				
Fly Tipping Fee	os	Discretionary	£400.00	£400.00
Extra Blue Bin	SR	Discretionary	£25.00	£25.00