

TITLE: HEALTH AND SAFETY ANNUAL REPORT 2023/24

Committee: Finance & Assets Committee

Date: 26 September 2024

Author: Open Spaces & Facilities Manager

Report No: Z69

Contact Officer: Spencer Clark, Open Spaces & Facilities Manager
Spencer.clark@eastcambs.gov.uk (01353) 665555 The Grange, Ely

1.0 ISSUE

1.1. To provide Members with the Health and Safety Annual Report for 2023/24.

2.0 RECOMMENDATION

Members are requested to note the Health and Safety Annual Report 2023/24 as set out in Appendix 1.

3.0 BACKGROUND/OPTIONS

3.1. The Health and Safety Annual Report 2023/24 (Appendix 1) provides a summary of East Cambridgeshire District Council (Council), East Cambs Trading Company (ECTC) and East Cambs Street Scene (ECSS) health and safety performance to the end of the financial year 2023/24 and sets out the commitments relating to health and safety for the year 2024/25.

3.2. The annual report demonstrates that the Council, ECTC and ECSS show strong commitment to the health and safety of their workforce and others who may be affected by their activities.

3.3. The Council (ECDC) employs 193 employees (full and part-time) which equates to 170 full time equivalent employees in varied roles and exposed to similarly varied risks. East Cambs Trading Company (ECTC) employs (26 full/part time staff) which equates to 24 full time equivalent employees. East Cambs Street Scene (ECSS) employs 66 full-time staff.

3.4. The annual report includes details on the following.

- Analysis of accidents statistics by:
 - Accident totals by kind
 - Accident totals Service/Public
 - Reportable Accidents
- Key activities undertaken
- Training courses delivered
- Health and Safety emergency arrangements
- Progress against health and safety actions for 2023/24
- Summary of the health and safety actions for 2024/25

Please note that the Council does not take responsibility for Health and Safety matters relating to ECTC and ECSS. Each organisation is responsible for their own health and safety obligations.

4.0 FINANCIAL IMPLICATIONS / EQUALITY IMPACT STATEMENT / CARBON IMPACT ASSESSMENT

Financial Implications No	Legal Implications No	Human Resources (HR) Implications No
Equality Impact Assessment (EIA) No	Carbon Impact Assessment (CIA) No	Data Protection Impact Assessment (DPIA) No

5.0 APPENDICES

Appendix 1 – Health and Safety Annual Report for ECDC, ECSS and ECTC

Background Documents:

None.